



**TOWN OF HARRISBURG, NORTH CAROLINA
HARRISBURG TOWN HALL
PARKS & RECREATION ADVISORY BOARD MEETING**

**August 26, 2019
6:00 PM**

AGENDA

1. CALL TO ORDER

A. AGENDA ADOPTION

B. SPECIAL PRESENTATIONS

1. Arts, Culture and Heritage Committee Presentation

C. PUBLIC COMMENT - Anyone wishing to address the Board may do so during the Public Comment section. Please state your name and address for the record, be courteous and do not repeat what has already been said. Please keep your comments about the subject and not personal in nature.

2. CONSENT AGENDA

A. Approval of Minutes: July 22, 2019

3. OLD BUSINESS

A. Retreat Discussion

4. NEW BUSINESS

A. Department Updates
Special Event Updates

5. ADVISORY BOARD UPDATES

6. COUNCIL UPDATES

7. ADJOURNMENT

Town of Harrisburg's Vision Statement

Harrisburg will be the best small town in North Carolina based on low density housing, excellent economic opportunities, a safe living environment, and efficient and effective municipal services. Amenities such as excellent recreational programs, adequate open space, attractive shopping opportunities, a diversity of restaurants, and a connected system of roadways, sidewalks, greenways, and bicycle lanes will continue to enhance the quality of life of the Town. These services and amenities will be provided while retaining reasonable tax rates and debt levels.



TOWN OF HARRISBURG

Agenda Item Details

Title:

Approval of Minutes: July 22, 2019

Presenting Personnel:

Michael Gallagher

Suggested Motion or Action:

Motion to approve minutes from the July 22, 2019 Parks and Recreation Advisory Board Meeting.

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

1. 7_22_2019 Minutes

MINUTES

Harrisburg Parks & Recreation Advisory Board Meeting

07/22/2019 at 6:00p.m. | Meeting called to order by Michael Gallagher

In Attendance

Arica Rucker	Linda Thurman	Ernie Roselle	Michael Gallagher
Shawn Marble	Daniel Stines	Jason Marshall	Carl Westine
Bonita Conrad			

Approval of Minutes

Approval of minutes from 06/24/2019 meeting

Motion made to approve by Linda Thurman. Seconded by Ernie Roselle

Motion passes Unanimously.

Special Presentations

Harrisburg Arts Culture & Heritage Committee update

Report given by Micah Cash (committee chair)

- a. The Multicultural festival is progressing. Scheduled for 9/14. Shawn Marble is assisting with registration and volunteer assignments and coordinating the event. There are currently 13 countries that will be represented and 14 acts performing.
 - b. The Art Walk is planned for Oct 12th near the town hall area. Shawn Marble is also assisting with registration (which can be completed online)
-

Old Business

A. Advisory Board Retreat

- a. Park and Rec Dept to host a retreat for the board to focus on the mission, vision, values of the Advisory Board, and the overall betterment of the Parks and Rec Dept. A tentative date has been moved to Dec 2019. Park and Rec Director will check with the speedway for utilization of a suite for the event on the first Friday or Saturday
 - b. The Board was asked to begin brainstorming ideas/thoughts for retreat discussions topics and be ready to present at a later board meeting
 - c. The retreat will be open to the public.
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New Business

A. Transportation Planning Committee Appointment-Presented by Daniel Stines (Park and Rec Director)

- a. The planning department is requesting a member of the Park and Rec Advisory Board to serve on the Transportation Planning Committee to help develop a transportation plan for the Town for bikes, peds, and vehicles.

- b. The board members requested the actual dates for the committee meetings before committing. Michael Gallagher (Board Chair) will email the board members once the dates are received.
- B. Special Events and Event Updates-Presented by Daniel Stines
 - a. Still accepting applications for the board vacancy. One new application was received and past applications will be reviewed and potential applicants contacted to see if they are interested.
 - b. Fall Sports scheduled/practices are being finalized
 - c. Bidding from subcontractors will begin this week and finalized for the opportunity to work on the Harrisburg Park project
 - d. Aug 12 at 6:00pm the Harrisburg park plans/layout will be presented before Council for approval of construction/contractors. The Advisory board was requested/encouraged to be in attendance and to possibly speak for/against the project.
 - e. Construction will begin again on Veterans Park. The water/soil work is complete. Now preparing for the installation for the fountain.
- C. Events update-Presented by Shawn Marble (Recreation Programs Manager)
 - a. Expressed gratitude for volunteers (over 60 volunteers) during the July 4th events. There were some safety concerns regarding the parade and some parking issues due to the weather, but overall it was a success! Planning for next year will begin soon.
 - b. Next upcoming event in August (concert)

Advisory Board Updates

Board members expressed appreciation and compliments regarding the July 4th events

Council Updates

Bonita Conrad (Council Member) expressed compliments of the July 4th events

Public Comments

No public comments at this meeting.

Citizens are welcome to share their comments. Anyone wishing to address the Parks and Recreation Advisory Board may do so during the public comment period. Please state your name, be courteous and do not repeat what has already been said. Please keep your comments about the subject and not personal in nature.

Adjournment

Motion was made to adjourn meeting at 6:44p.m. by Linda Thurman. Seconded by Ernie Roselle
Passed Unanimously.

Next Meeting: August 26, 2019

Michael Gallagher

Arica Rucker



TOWN OF HARRISBURG

Agenda Item Details

Title:

Retreat Discussion

Presenting Personnel:

Michael Gallagher / Shawn Marble

Suggested Motion or Action:

Description/Background:

Continue to discuss Parks and Recreation Advisory Board retreat

Recommendation:

Fiscal Impact:

Attachments:

None



TOWN OF HARRISBURG

Agenda Item Details

Title:

Department Updates
Special Event Updates

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

None