



**TOWN OF HARRISBURG, NORTH CAROLINA
HARRISBURG TOWN HALL
PARKS & RECREATION ADVISORY BOARD MEETING**

**January 25, 2021
6:00 PM**

AGENDA

1. CALL TO ORDER

A. AGENDA ADOPTION

B. SPECIAL PRESENTATIONS

1. Introduction of Applicants for Board Vacancies

2. Harrisburg Arts, Culture & Heritage Committee Update - Micah Cash

C. PUBLIC COMMENT - Anyone wishing to address the Board may do so during the Public Comment section. Please state your name and address for the record, be courteous and do not repeat what has already been said. Please keep your comments about the subject and not personal in nature.

2. CONSENT AGENDA

A. Approval of November 22, 2020 Minutes

3. OLD BUSINESS

A. Recommendation to Fill Vacancies on Board

4. NEW BUSINESS

A. Department Updates - Shawn Marble
-Athletics
-Events
-Projects
-Status of Parks and Recreation Director position

5. ADVISORY BOARD UPDATES

6. COUNCIL UPDATES

7. ADJOURNMENT

Town of Harrisburg's Vision Statement

Harrisburg will be the best small town in North Carolina based on low density housing, excellent economic opportunities, a safe living environment, and efficient and effective municipal services. Amenities such as excellent recreational programs, adequate open space, attractive shopping opportunities, a diversity of restaurants, and a connected system of roadways, sidewalks, greenways, and bicycle lanes will continue to enhance the quality of life of the Town. These services and amenities will be provided while retaining reasonable tax rates and debt levels.



TOWN OF HARRISBURG

Agenda Item Details

Title:

Approval of November 22, 2020 Minutes

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

1. Minutes November 23, 2020

MINUTES

Harrisburg Parks & Recreation Advisory Board Meeting

11/23/2020 at 6:02 p.m. Meeting called to order by Linda Thurman via Zoom.us

In Attendance

Arica Rucker Michael Gallagher Shawn Marble George Wise
Linda Thurman Carl Westine Brantlee Drake

Council Member(s) Present: Rodney Dellinger

Absent: Jason Marshall

Agenda Adoption/Approval of Minutes

Motion was made to add HACH update and adopt agenda by Michael Gallagher and seconded by George Wise. Motion passed unanimously.

Approval of minutes from Sept 28, 2020 and October 26, 2020 was made by Michael Gallagher and seconded by George Wise. Motion passed unanimously.

Special Presentations

- A. HACH Committee Update
 - a. Committee President Micah Cash updated the board if fully staffed
 - b. Planning for the Art Walk underway, date not set yet due to Covid
- B. Public Comments
 - a. None

Old Business

n/a

New Business

- A. Department Updates/Administration/Special Events & Athletics presented by Shawn Marble
 - a. Daniel Stine (Park and Rec Director) resigned. The vacancy is posted currently on the Town's website.
 - b. Harrisburg Park not open to public yet, but still making progress. There will be no Grand opening or Christmas Tree lighting event in December 2020. Instead, the town will partner with all of Cabarrus counties and host a virtual Holiday Celebration. The plans are to have a official tree lighting and fireworks after that can be viewed online or in your vehicle at Harrisburg Park.
 - c. Soccer, football camps will be cancelled due to new orders put in place by the governor regarding Covid19.
 - d. Highlight your Home is planned for Dec 15th 5:30-6:30, judges are needed.

Advisory Board Updates

- A. 3 board member vacancies coming up on the board. Current and new applicants can apply online by Jan 22, 2021.
 - a. Subcommittee established to review applications and decide who will be recommended for appointment to the board. Linda Thurman, Brantlee Drake, and Carl Westine will be members of the subcommittee and will make recommendations at the January meeting for new applicants to be presented to Town Council for approval during the February meeting.
- B. Reminder there will be no December meeting d/t the holiday
- C. Board member asked if the board could be a part of the interview process for the next Park and Rec Director. The question will be sent to the town manager for a response.

Council Updates

Councilman Rodney Dellinger had no updates

Adjournment

Motion was made to adjourn meeting by Brantlee Drake and seconded by Arica Rucker.

Passed Unanimously. Meeting was adjourned at 6:39 p.m.

Next Meeting: January 25, 2020 at 6:00 p.m. via zoom

Linda Thurman-Chair

Arica Rucker-Secretary



TOWN OF HARRISBURG

Agenda Item Details

Title:

Recommendation to Fill Vacancies on Board

Presenting Personnel:

Suggested Motion or Action:

Board should make motion to recommend candidates to Town Council to fill vacancies on Parks and Recreation Advisory Board.

Description/Background:

Board members terms who expire this month:

George Wise
Michael Gallagher
Arica Rucker

Vacancies were advertised for 60 days per the Parks and Recreation Advisory Board By-Laws.

A sub-committee was created at the November 22, 2020 meeting of three board members: Linda Thurman, Brantlee Drake and Carl Westine. The sub-committee will review all applications and make a recommendation to the Advisory Board at their January 2021 meeting.

Recommendation:

Fiscal Impact:

Attachments:

1. Delroy Ross
2. Tim Morris



TOWN OF HARRISBURG PARKS AND RECREATION

Application for Town of Harrisburg Parks and Recreation Advisory Board

Town of Harrisburg Parks and Recreation Advisory Board

The Town of Harrisburg Parks and Recreation Advisory Board provides a voice for the community. The Board consists of individuals who live in the local community and have interest in supporting programs and facilities for recreation and social activities for all age groups. Through monthly meetings, information obtained from the Parks and Recreation Advisory Board is provided to Harrisburg Town Council to help make informed decisions that support the community. The Advisory Board typically meets the 4th Monday of each month at 6pm at Harrisburg Town Hall.

If you are interested please complete the form below and return to Town of Harrisburg, PO Box 100, Harrisburg, NC 28075.

Town of Harrisburg Parks and Recreation Mission

It is the mission of the Harrisburg Parks and Recreation Department to provide a localized system of parks and recreation resources and services to enhance the quality of life of Harrisburg residents. The department strives to develop and maintain safe and attractive parks and recreation areas; to partner and cooperate with other town departments, area agencies, sponsors and organizations to address the leisure needs of residents in the most cost-effective manner, and to support the physical, mental, moral and economic health of our community through provision and promotion of special events as well as traditional recreational programs and opportunities.

APPLICANT INFORMATION

Name	Delroy Ross	Date	12/4/2020
Address	7539 Chasewater Dr.	Apartment/Unit #	
City	Harrisburg	State	NC
Phone		Zip	28075
		Cell Phone	860 573 4121
Email Address	Delroy.Ross@gmail.com		
Are you a resident of Cabarrus County?	YES ☒ NO ☐	If so, dates?	
Are you a resident of Harrisburg?	YES ☒ NO ☐	If so, dates?	
Have you ever been convicted of a felony?	YES ☐ NO ☒	If yes, explain?	

REFERENCES

Please list three references.

Name	Seth Griffin	Relationship	Brother in law
Company		Phone	784 905 9212
Address			
Name	Mite Kirby	Relationship	
Company	Parks + Rec	Phone	704 773 5731
Address			
Name	Jen Ross	Relationship	wife
Company	Prime Health	Phone	800 268 3439
Address	Harrisburg		

EMPLOYMENT			
Company 1		Cigna	
Address		HQ 900 Cottage Grove	
Job Title		Crisis Lead / Sr. Director	
Responsibilities		lead company through crisis incidents	
Dates	From	To	2005 - 2007 2009 - Present
Company 2		ESPN	
Address		Bloomfield, CT	
Job Title		Program Coordinator	
Responsibilities		Negotiate + schedule college football / Basketball	
Dates	From	To	
Company 3			
Address			
Job Title			
Responsibilities			
Dates	From	To	

EDUCATION			
School	UConn + University of Hartford	From	To UConn '05 UHart
Degree	Bachelors + Masters	Major	Marketing / MBA
Additional Information			

MILITARY SERVICE			
Branch		From	To
Rank at Discharge		Type of Discharge	
If other than honorable, explain			

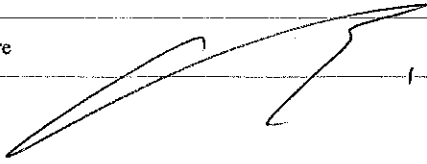
ADDITIONAL COMMENTS	
Based on what you know about the Town of Harrisburg Parks and Recreation Advisory Board, what skills and abilities can you provide that will make the Town of Harrisburg Parks and Recreation Advisory Board able serve the community better? (Please write your answer to this question on a separate sheet of paper.)	

25%

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

Signature

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke.

Date

12/1/2020

Delroy A. Ross – Application for the Town of Harrisburg Parks and Recreation Advisory Board

Having relocated from Connecticut 3 years ago and leaving my network behind, moving to Harrisburg gave me a bit of anxiety of the unknown. While we navigated the new community, one area that played pivotal in our acclimation to our new surroundings was the top notch Parks and Rec program. My kids immediately were involved with basketball and soccer and my wife and I signed onto coach. Through this involvement, it helped re-establish our network in our new home. Soon after coaching, I was nominated to help coordinate 2 age levels for soccer which includes draft, scheduling, and playoff coordination. I strongly believe being on the Advisory Board will give me the opportunity to take my coordinator level input and valued opinions to continue to strengthen the program and identify key opportunities for the future.

Through my career, mentoring roles, and coaching, I have demonstrated the ability to cultivate trust, support and reliability amongst peers, management and parents. As the Crisis Lead for a Fortune 20 company, I must navigate daily crisis' to ensure the company can still deliver our products and services. As trusted to make critical decisions for the company, I must weigh the information that is available vs the scale of impact. This ability to make decisions at a pivotal time will prove to be valuable if selected to be a member of the Harrisburg Parks and Recreation Advisory Board.

Furthermore, through mentoring, coaching and leading a team at work, my most important role is to listen. Listening to other viewpoints and experiences help solidify how a leader responds and reacts to each individual. This realm of inclusion is important for any board member to ensure all individuals, no matter the age, gender, race or ability will be accounted for during each decision.

I look forward to the next steps in the process of selection of joining the Harrisburg Parks and Rec Advisory Board. Even if not selected, I will continue to be a steward of the program.

Thank you.

BIO –

Delroy A. Ross
Global Business Continuity Officer/Crisis Lead, Cigna

As Global Business Continuity Officer, Delroy has the overall responsibility to ensure no matter the circumstances or incident, that Cigna employees can continue to function in their role and our customers continue to receive our products and services without disruption. Delroy has managed many incidents over the years but in 2020 alone included; the Global Pandemic and preparing employees to work from home, regional power outages, hurricane season, election activities, civil unrest and winter weather. He has led crisis preparedness activities globally and of recent with global markets through tabletops of worst case scenarios with country leadership. Delroy began his career as an intern in the TECDP program at Cigna in the summer of 2004 and has been a fulltime employee for a total of 13 years with roles in Information Technology and Audit with a brief 2 year departure from the company.

Delroy received a MBA from University of Hartford in 2011 and a B.A. in Marketing from the University of Connecticut in 2005. He is formally of Bloomfield and Vernon CT, but relocated 3 years ago to the outskirts of Charlotte with his wife, 3 daughters and toddler son.



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APPLICANT INFORMATION

Name	Timothy	Morris	Date	12/30/2020
Address	4152 Abernathy Pl.			Apartment/Unit #
City	Harrisburg	State	North Carolina	Zip 28075
Phone	704-455-9188		Cell Phone	704-773-7634
Email Address	tmorris4@carolina.rr.com			
Are you a resident of Cabarrus County? YES ☒ NO ☐ If so, dates?				
Are you a resident of Harrisburg? YES ☒ NO ☐ If so, dates?				
Have you ever been convicted of a felony? YES ☐ NO ☒ If yes, explain?				

REFERENCES

Please list three references.

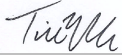
Name	Tammy Bratt	Relationship	Neighbor
Company	Pfizer	Phone	(203) 606-2821
Address 8956 Kensington Forest Drive, Harrisburg NC 28075			
Name	Forrest Mills	Relationship	Customer/Friend
Company	Dominion Energy	Phone	(540) 894-1908
Address 7510 Bromley Lane, Spotsylvania, VA 22551			
Name	Troy Selberg	Relationship	Friend
Company	Town Council Member - Harrisburg	Phone	(704) 904-9389
Address 5322 Bedfordshire Ave Harrisburg, NC 28075			

EMPLOYMENT			
Company 1 Electric Motor & Contracting Co., Inc.		Phone (757) 487-2121	
Address 3703 Cook Blvd.		City / State Chesapeake, VA	
Job Title Account Manager			
Responsibilities Nuclear Sales - Southern Region - Responsible for \$11 Million in Annual Sales			
Dates	From 9/2012	To Present	
Company 2 Siemens Energy		Phone (704) 551-5100	
Address 5101 Westinghouse Blvd.		City / State Charlotte, NC	
Job Title Project Manager			
Responsibilities Point of contact for customer refurbishment projects, managed work flow through shop, managed spending on refurbishments.			
Dates	From 7/2006	To 8/2012	
Company 3 Flowserve		Phone (704) 399-0446	
Address 2801 Hutchison McDonald Rd.		City / State Charlotte, NC	
Job Title Project Manager			
Responsibilities Managed refurbishment projects for customer equipment, controlled flow of work in shop, managed spending on refurbishments			
Dates	From 2/2003	To 7/2006	
EDUCATION			
School University of South Carolina		From 7/1990 To 12/1995	
Degree BS Mechanical Engineering		Major Bachelor of Science	
Additional Information			
MILITARY SERVICE			
Branch		From To	
Rank at Discharge		Type of Discharge	
If other than honorable, explain			
ADDITIONAL COMMENTS			
Based on what you know about the Town of Harrisburg Parks and Recreation Advisory Board, what skills and abilities can you provide that will make the Town of Harrisburg Parks and Recreation Advisory Board able serve the community better? (Please write your answer to this question on a separate sheet of paper.			

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

Signature

A handwritten signature in black ink, appearing to read "T. M.", written over a horizontal line.

Date 12/30/2020

December 30, 2020

Town of Harrisburg

Parks and Recreation

Application for Town of Harrisburg Parks and Recreation Advisory Board

Dear Parks and Recreation Board,

I would like to express my sincere interest in the Town of Harrisburg Parks and Recreation Advisory Board position you currently have available. As an experienced and enthusiastic professional with twenty years of solid experience supporting clients with their requirements and needs, I possess a range of knowledge and skills that will allow me to contribute toward the success of your organization's recreational offerings.

My background includes working side by side with customers and coworkers to support implementation of programs, processes and supporting our customer's needs. My current position as an Account Manager places me in direct contact with the customer, performing negotiations on contracts and performing contract reviews to ensure financial and liability/Terms and Conditions verbiage is correct/beneficial for both parties. As a Project Manager, I ensured cost and workflow was in accordance with objectives, minimized cost over runs/overtime to ensure profit margins and on-time delivery was met.

The following achievements demonstrate my qualification for this position:

- Working collaboratively with a dynamic group of peers as well as with program and facility managers to realize top-notch operational performance.
- Successful management of projects to ensure time and cost are maintained and not exceeded.
- Citizen of Harrisburg since June 2000, participating in the parks and Recreation program with my children since 2005 (two boys – soccer/basketball/flag football/Pop Warner Football/Tennis), volunteered as an Assistant Coach for both children in all programs.
- Current member of the Town of Harrisburg Sustainability Advisory Committee, encouraging environmentally sustainable practices and ideas within the Town and working with town planners to create a long-term sustainability plan for the Town.

My proven dedication to assisting and supporting outstanding recreation programs, along with my exceptional interpersonal and organizational talents, will contribute immensely to the success of the Harrisburg Parks and Recreation program.

Thank you for your consideration, I look forward to speaking with you soon.

Sincerely,
Timothy (Tim) Morris



TOWN OF HARRISBURG

Agenda Item Details

Title:

Department Updates - Shawn Marble

-Athletics

-Events

-Projects

-Status of Parks and Recreation Director position

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

None