



**TOWN OF HARRISBURG, NORTH CAROLINA
HARRISBURG TOWN HALL
PARKS & RECREATION ADVISORY BOARD MEETING**

**August 23, 2021
6:00 PM**

AGENDA

1. CALL TO ORDER

A. AGENDA ADOPTION

1. The August 23, 2021 Parks and Recreation Advisory Board Meeting will be held via Zoom. Please use this link to join:

<https://us02web.zoom.us/j/89750520679?pwd=SVUxanVPQStFNkVpK3I0emlZUjRmUT09>
Passcode: 035017

B. SPECIAL PRESENTATIONS

- C. PUBLIC COMMENT - Anyone wishing to address the Board may do so during the Public Comment section. Please state your name and address for the record, be courteous and do not repeat what has already been said. Please keep your comments about the subject and not personal in nature.

2. CONSENT AGENDA

- A. Approval of Minutes from July 26, 2021

3. OLD BUSINESS

- A. Discussion of Advisory Board Meeting Day

4. NEW BUSINESS

- A. Departmental Updates -
 - 1) Jim Spina, Parks and Recreation Director
 - 2) Shawn Marble, Assistant Parks and Recreation Director

5. ADVISORY BOARD UPDATES

6. COUNCIL UPDATES

7. ADJOURNMENT

Town of Harrisburg's Vision Statement

Harrisburg will be the best small town in North Carolina based on low density housing, excellent economic opportunities, a safe living environment, and efficient and effective municipal services. Amenities such as excellent recreational programs, adequate open space, attractive shopping opportunities, a diversity of restaurants, and a connected system of roadways, sidewalks, greenways, and bicycle lanes will continue to enhance the quality of life of the Town. These services and amenities will be provided while retaining reasonable tax rates and debt levels.



TOWN OF HARRISBURG

Agenda Item Details

Title:

Approval of Minutes from July 26, 2021

Presenting Personnel:

Suggested Motion or Action:

Motion to approve minutes from July 26, 2021.

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

1. Minutes July 26, 2021

MINUTES

Harrisburg Parks & Recreation Advisory Board Meeting

7/26/2021 at 6:00p.m. Meeting called to order in-person by Linda Thurman

In Attendance

Tim Morris Delroy Ross
Linda Thurman Jason Marshall

Board Administrators Present: Jim Spina

Council Member(s) Present: Rodney Dellinger

Planning and Zoning Member(s) Present: Sushil Nepal

Absent: Carl Westine and Brett Crosby

Harrisburg Arts, Culture & Heritage (HACH) Member and Board Liaison: Micah Cash

Agenda Adoption/Approval of Minutes

Motion was made to adopt agenda by Jason Marshall and seconded by Delroy Ross. Motion passed unanimously.

Motion was made to adopt minutes by Tim Morris and seconded by Jason Marshall. Motion passed unanimously.

Special Presentations/Public Comment

A. HACH Presentation

- a. Micah Cash was not in attendance but indicated prior there were no updates

B. No public attendees

Old Business

A. Vacancy on Board.

- a. Open vacancy – Discussed current applicant. Jason motion. Tim Seconded

New Business

B. Discussion of Advisory Board Meeting Date

- a. The group discussed the opportunity to move our Advisory Board meeting, so it becomes a streamlines process of communications that supports the monthly Town Council meeting. Planning and zoning meets the 3rd Tuesday and advisory board is 4th Monday of each month.

Sushil and Jim mentioned the 2nd Monday is the Town Council meeting. Group agreed we will table the decision until the next meeting with more members in attendance. If change is made, public relations and updates on websites will be required.

- b. Motion was made to change our meeting date pending approval by other members was made by Jason Marshall and seconded by Tim Morris. Motion passed unanimously.

C. Public Open Space Dedication Lower Rocky River – McKinley Residential Subdivision

- a. Sushil presented the McKinley subdivision public space offering and fee required. Proposal will be going to council the following month. No negative impact on any natural area as noted by the surveyor.
- b. Motion was made to approve the recommendation by Tim and seconded by Delroy. Motion passed unanimously.

D. Public Open Space Dedication – Shoppes at Hickory Ridge Blume Corner

- a. Sushil presented the calculations and the fee the Blume Center developers will pay adhering to the Public Open Space agreement. Jason made mention that we need to begin as a town to make investments in land for future park usage.
- b. Motion was made to approve the recommendation by Delroy and seconded by Jason. Motion passed unanimously.

E. Department Updates: Administration/Special Events/Projects & Athletics presented by Jim Spina and Shawn Marble

a. Projects

- i. Phar Mill project update was presented. Items have been salvaged for future use in town. Jim presented upcoming plans for a committee and feasibility study to be conducted to design for the location
- ii. PA system installation is being discussed for playground and splash pad
- iii. Track has been redone at Harrisburg Park and expanded with a new blacktop
- iv. Holcomb Park fields are ready and naming should be confirmed at next Town Council meeting. Target open date is in August
- v. Churchill Farms have begun work on greenway improvements
- vi. Facilities vacancy filled. Teams will manage different parks but coverage is suitable
- vii. Disc Golf – Jim and team are waiting on the Disc Golf guy to perform a site survey at Harrisburg Park. Invitation was made to the Advisory Board to attend survey. Extended discussion was held about recent events of council approval and advisory boards concerns. Groups will work together to improve the communication

b. Programs/Events

- i. Jim provided a July 4th recap with handouts of data. Future opportunities are to best market the shuttle service, better disperse vendors to allow attendees a variety of locations to purchase food and drink. Tim offered Sustainability Advisory board recommendations
- ii. Splash Pad Update – Jim presented a deck with updates and data for the first 2+ months of Splash pad attendance and revenue. Advisory board made some recommendations on pre-registration and concessions
- iii. Upcoming events schedule was presented which consists of Movies in the Park, Concerts and festivals providing residents a wide variety of events this fall. The Christmas tree lighting will be held at Harrisburg Park instead of Veterans Park in December

Advisory Board Updates

A. Sustainability Board Updates

- a. Trash pickup scheduled on 9/18 7am to 10am. Electric Vehicle Day will be held on Sept 25th

B. Multicultural Festival Update

- a. Still seeking vendors

Council Updates

A. Councilman Dellinger Updates

- a. Construction updates were provided

Adjournment

Motion was made to adjourn meeting by Jason Marshall and seconded by Tim Morris. Motion passed unanimously.

Meeting was adjourned at 831 p.m.

Next Meeting: In-person at Town Hall on Monday, August 23rd at 6pm.

Chair


Secretary

8/10/2021



TOWN OF HARRISBURG

Agenda Item Details

Title:

Discussion of Advisory Board Meeting Day

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

None



TOWN OF HARRISBURG

Agenda Item Details

Title:

Departmental Updates -

- 1) Jim Spina, Parks and Recreation Director
- 2) Shawn Marble, Assistant Parks and Recreation Director

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

None