



**TOWN OF HARRISBURG, NORTH CAROLINA
HARRISBURG TOWN HALL
PARKS & RECREATION ADVISORY BOARD MEETING**

**October 25, 2021
6:00 PM**

AGENDA

1. CALL TO ORDER

A. AGENDA ADOPTION

1. The October 25, 2021 Parks and Recreation Advisory Board meeting will be held via Zoom. Please use this link to join:
<https://us02web.zoom.us/j/84114997011?pwd=R2Joa2t5QjlQMjhjbmhQM0M2VXEzQT09>

B. SPECIAL PRESENTATIONS

1. Micah Cash - Harrisburg Arts, Culture and Heritage Committee Update

C. PUBLIC COMMENT - Anyone wishing to address the Board may do so during the Public Comment section. Please state your name and address for the record, be courteous and do not repeat what has already been said. Please keep your comments about the subject and not personal in nature.

2. CONSENT AGENDA

A. Approval of Minutes from September 27, 2021 Meeting

3. OLD BUSINESS

4. NEW BUSINESS

A. Recommended Change to By-Laws

B. Department Updates:

- 1) Jim Spina - Parks and Recreation Director
- 2) Shawn Marble - Assistant Parks and Recreation Director

5. ADVISORY BOARD UPDATES

6. COUNCIL UPDATES

7. ADJOURNMENT

Harrisburg will be the best small town in North Carolina based on low density housing, excellent economic opportunities, a safe living environment, and efficient and effective municipal services. Amenities such as excellent recreational programs, adequate open space, attractive shopping opportunities, a diversity of restaurants, and a connected system of roadways, sidewalks, greenways, and bicycle lanes will continue to enhance the quality of life of the Town. These services and amenities will be provided while retaining reasonable tax rates and debt levels.



TOWN OF HARRISBURG

Agenda Item Details

Title:

Approval of Minutes from September 27, 2021 Meeting

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Approve minutes from September 27, 2021 Meeting

Fiscal Impact:

Attachments:

1. Minutes September 27, 2021

MINUTES

Harrisburg Parks & Recreation Advisory Board Meeting

7/27/2021 at 6:05p.m.Meeting called to order in-person by Linda Thurman

In Attendance

Tim Morris Delroy Ross Carl Westine Brett Crosby
Linda Thurman Jason Marshall Mohammed Idlibi

Board Administrators Present: Jim Spina and Shawn Marble

Council Member(s) Present: Rodney Dellinger

Planning and Zoning Member(s) Present: N/A

Harrisburg Arts, Culture & Heritage (HACH) Member and Board Liaison: Micah Cash

Agenda Adoption/Approval of Minutes

Motion was made to adopt agenda by Tim Morris and seconded by Delroy Ross. Motion passed unanimously.

Motion was made to adopt minutes by Carl Westine and seconded by Jason Marshall. Motion passed unanimously. Minor edit for minutes were made.

Special Presentations/Public Comment

A. HACH Presentation

- a. Multicultural festival last weekend was a great success. Good steady crowd with entertainment and wide variety of food vendors.
- b. Art Walk is schedule for October 9th with a host of vendors, food and music for the community.
- c. Two Members with terms are up this year – open process in October for selection. Current members are interested in reapplying for positions.

B. No public attendees

Old Business

A. Vacancy on Board.

- a. Mohammed has officially become a member of the Advisory board. He will complete Brantlee Drake's term.
- b. Jason, Mohammed, Carl and Linda terms are up later this year. Board members can re-apply if interested. Open roles must be advertised to the public for at least 30 days. Subcommittee, appointed by current chair, will be required to review all applicants.

B. Discussion of Advisory Board Meeting Date

- a. Advisory Meeting Date intended move to the 3rd Monday requires authorization from Town Council. It will be on the agenda on October 11th meeting for discussion. October's meeting will remain on the 4th Monday of October (the 25th) and plan for the 3rd Monday of November for the new meeting time.

C. Pump Track Update

- a. Presentation being put together for Town Council on information, requirements, and timeline for construction of a pump track. Jason is leading the effort. Council presentation will likely occur in November. Location of track will be on the left side of the park near field 1.

D. Department Updates: Administration/Special Events/Projects & Athletics presented by Jim Spina and Shawn Marble

a. Courtyard Homes Email

- i. Information was sent to nearby homeowners regarding disc golf course that is being constructed. Email with concerns was sent to the Parks and Rec office that Jim and team have responded to. Concern centered on disc golf location and any disruption it may lead to the community.

b. Projects

- i. YMCA Project – In early stages of developing a plan for the overall project. Plan is to begin the fund-raising effort later this year to get the project off the ground.
- ii. Pharr Mill – Currently bidding out the project with hopes of finding someone with experience and expertise to set forth a reasonable plan to present to the committee to determine next steps. 7 acres of land that the town owns offering historical opportunities. Feasibility study will be required to take the next steps in the project. Carl asked about surrounding land purchase opportunities. Jim added that there would be logistical challenges purchasing additional acreages.

c. Programs/Events

- i. Multicultural Festival update can be found above during HACH Committee section
- ii. Bags in the Burg – Town event partnered with Business Development. Event will be held in town center on October 2nd.
- iii. Trick or Treat in the Park will be held on Oct. 29th
- iv. Volunteer Thank You Dinner is set for Nov. 12th. Invitations have been sent, please rsvp by Oct. 15th.

Advisory Board Updates

A. Sustainability Board Updates (Tim Morris)

- a. EV Event drew 100-150 people
- b. Litter Clean Up Event resulted in 165 pounds of litter being picked up
- c. Brief discussion on the causes of most litter, business trucks and others carrying trash that is not covered.

B. Youth Sports and Balance of Teams

- a. Delroy brought up opportunities to level the playing field as it relates to team construction for youth sports in town. Board chimed in with various ideas to improve the experience of families. Delroy will work with the Parks and Recreation staff to identify actionable items to ensure teams is balanced.

Council Updates

A. Councilman Dellinger Updates

Adjournment

Motion was made to adjourn meeting by Jason Marshall and seconded by Tim Morris. Motion passed unanimously.

Meeting was adjourned at 7:20 p.m.

Next Meeting: Via zoom on Monday, October 25th at 6pm.

Linda Thurman, Chair

Delroy Ross, Secretary



TOWN OF HARRISBURG

Agenda Item Details

Title:

Recommended Change to By-Laws

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Currently, the Parks and Recreation Advisory Board By-Laws require staff to advertise vacancies on the board for 60 days. Staff recommends changing this to 30 days to align with what other boards in the Town have in their by-laws. Furthermore, staff feels 30 days is sufficient to advertise vacancies on the board.

Recommendation:

Fiscal Impact:

Attachments:

None



TOWN OF HARRISBURG

Agenda Item Details

Title:

Department Updates:

- 1) Jim Spina - Parks and Recreation Director
- 2) Shawn Marble - Assistant Parks and Recreation Director

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

None