



**TOWN OF HARRISBURG, NORTH CAROLINA
HARRISBURG TOWN HALL
PARKS & RECREATION ADVISORY BOARD MEETING**

**November 15, 2021
6:00 PM**

AGENDA

1. CALL TO ORDER

A. AGENDA ADOPTION

1. Meeting will be held in person at Harrisburg Town Hall AND via Zoom at:
<https://us02web.zoom.us/j/87946616404?pwd=ckpTZTNuWkxob1QxNDdpanRTNGlsQT09>
Passcode: 531740

B. SPECIAL PRESENTATIONS

1. Micah Cash - Harrisburg Arts, Culture and Heritage Committee Update

C. PUBLIC COMMENT - Anyone wishing to address the Board may do so during the Public Comment section. Please state your name and address for the record, be courteous and do not repeat what has already been said. Please keep your comments about the subject and not personal in nature.

2. CONSENT AGENDA

A. Approval of Minutes from October 25, 2021

3. OLD BUSINESS

4. NEW BUSINESS

A. Department Updates:

- 1) Jim Spina - Parks and Recreation Director
- 2) Shawn Marble - Assistant Parks and Recreation Director

5. ADVISORY BOARD UPDATES

6. COUNCIL UPDATES

7. ADJOURNMENT

Harrisburg will be the best small town in North Carolina based on low density housing, excellent economic opportunities, a safe living environment, and efficient and effective municipal services. Amenities such as excellent recreational programs, adequate open space, attractive shopping opportunities, a diversity of restaurants, and a connected system of roadways, sidewalks, greenways, and bicycle lanes will continue to enhance the quality of life of the Town. These services and amenities will be provided while retaining reasonable tax rates and debt levels.



TOWN OF HARRISBURG

Agenda Item Details

Title:

Approval of Minutes from October 25, 2021

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

1. Minutes October 25, 2021

MINUTES

Harrisburg Parks & Recreation Advisory Board Meeting

10/25/2021 at 6:04p.m.Meeting called to order in-person by Linda Thurman

In Attendance

Tim Morris Delroy Ross Carl Westine
Linda Thurman Mohammed Idlibi Brett Crosby

Absent: Jason Marshall

Board Administrators Present: Jim Spina

Council Member(s) Present: Rodney Dellinger

Planning and Zoning Member(s) Present: N/A

Harrisburg Arts, Culture & Heritage (HACH) Member and Board Liaison: Micah Cash

Agenda Adoption/Approval of Minutes

Motion was made to adopt agenda by Delroy Ross and seconded by Tim Morris. Motion passed unanimously.

Motion was made to adopt minutes by Tim Morris and seconded by Carl Westine. Motion passed unanimously.

Special Presentations/Public Comment

A. HACH Presentation

- a. Art Walk event was held on field 5 and was a huge success for the community, committee and vendors. Possible future spring date will be discussed. Parking was not an issue. Opportunity to hold event with the Electric Vehicle event in 2022 on same day.

B. No public attendees

Old Business

A. Board Applicant Process

- a. Subcommittee of Tim, Brett and Delroy will work with Shawn to review existing and new applicants.

New Business

B. Bi-law change proposal - Board opening Advertisement Time Period change

- a. Jim and the town manager are proposing we change our 60 day advertisement of board openings to 30 days as all other councils in town. Change would go in affect for review of 2023 applications in Q4 of 2022

- i. Motion was made to recommend to Town Council to change our bi-laws to reflect open position advertisements to 30 days to align with other boards by Linda Thurman and seconded by Brett Crosby. Motion passed unanimously.

C. Pump Track Update

- a. Presentation being put together for Town Council on information, requirements, and timeline for construction of a pump track. Jason is leading the effort. Council presentation will likely occur in November. Location of track will be on the left side of the park near field 1.

D. Department Updates: Administration/Special Events/Projects & Athletics presented by Jim Spina

a. Projects

- i. Harris Depot Park improvement work underway in the park including the roof of the store building
- ii. Disc Golf course should be opening mid-November in Harrisburg Park
- iii. Flag pole at Harrisburg Park – patio will be built shortly after Soccer Season
- iv. Churchhill Farms- Asphalt and drainage inspection complete. Inspection report for the pond is still in progress. The greenway will be ready to be turned over to Parks and Rec for maintenance
- v. Splash Pad Report will be presented to the Advisory Board and Town Council at the next meeting

b. Programs & Events

- i. Halloween Pre Registration – 500 pre-registrations thus far. Volunteers still needed
- ii. Science Behind Pumpkins program will be held on Oct 30th
- iii. Learn Engage and Play (LEAP) – New program that is being promoted on the Parks website similar to STEM learning
- iv. Accepting vendors for Christmas Tree lighting
- v. Still looking for part time staff for basketball scoring
- vi. Basketball Registration – over 400 registered. Discussion around masks usage. May change stance now that school has them as optional
- vii. Volunteer Appreciation Dinner will be held on the 12th of November
- viii. Fall Sports should wrap up no later than the 15th of November

Advisory Board Updates

A. Sustainability Board Updates

- a. One additional trash pickup will be scheduled later this year
- b. Green Leaf Certification information program will be held
- c. EV meet and greet event will be held in the Spring

Council Updates

A. Councilman Dellinger Updates

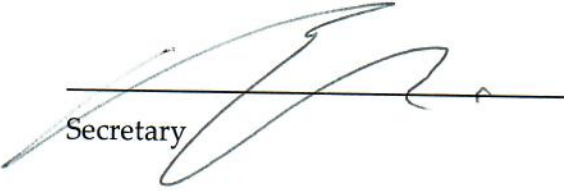
Adjournment

Motion was made to adjourn meeting by Tim Morris and seconded by Delroy Ross. Motion passed unanimously.

Meeting was adjourned at 7:02 p.m.

Next Meeting: Via zoom on November 15th, 2021

Chair



Secretary



TOWN OF HARRISBURG

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Department Updates:

- 1) Jim Spina - Parks and Recreation Director
- 2) Shawn Marble - Assistant Parks and Recreation Director

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None