TOWN OF HARRISBURG, NORTH CAROLINA
HARRISBURG TOWN HALL
PARKS & RECREATION ADVISORY BOARD MEETING

December 20, 2021
6:00 PM

AGENDA

1. CALL TO ORDER

A. AGENDA ADOPTION

1. Meeting with be held via Zoom:
Join from a PC, Mac, iPad, iPhone or Android device:
Please click this URL to join. https://us02web.zoom.us/j/89892882315?wd=UktvTW9MM3hxMWxVZGxCaTRocHNNUT09
Passcode: 957308

B. SPECIAL PRESENTATIONS

1. Introduction of Applicants for Board Vacancies

2. Micah Cash - Arts, Culture and Heritage Committee

3. Scott Noel - Sustainability Advisory Board - Earth Day

C. PUBLIC COMMENT - Anyone wishing to address the Board may do so during the Public Comment section. Please state your name and address for the record, be courteous and do not repeat what has already been said. Please keep your comments about the subject and not personal in nature.

2. CONSENT AGENDA

A. Approval of Minutes from November 15, 2021

3. OLD BUSINESS

4. NEW BUSINESS

A. Applicants to fill vacancies on Parks and Recreation Advisory Board

B. Department Updates:
1) Jim Spina - Parks and Recreation Director
2) Shawn Marble - Assistant Parks and Recreation Director

5. ADVISORY BOARD UPDATES

6. COUNCIL UPDATES

7. ADJOURNMENT

Town of Harrisburg's Vision Statement

Harrisburg will be the best small town in North Carolina based on low density housing, excellent economic opportunities, a safe living environment, and efficient and effective municipal services. Amenities such as excellent recreational programs, adequate open space, attractive shopping opportunities, a diversity of restaurants, and a connected system of roadways, sidewalks, greenways, and bicycle lanes will continue to enhance the quality of life of the Town. These services and amenities will be provided while retaining reasonable tax rates and debt levels.

TOWN OF HARRISBURG

Agenda Item Details

Title:
Approval of Minutes from November 15, 2021

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:
1. November 15, 2021

MINUTES

Harrisburg Parks & Recreation Advisory Board Meeting

11/15/2021 at 6:04p.m.Meeting called to order in-person by Linda Thurman

In Attendance

Tim Morris	Delroy Ross	Carl Westine
Linda Thurman	Jason Marshall	Mohammed Idlibi (via zoom)

Absent: Brett Crosby

Board Administrators Present: Jim Spina and Shawn Marble

Council Member(s) Present: Rodney Dellinger (via zoom)

Planning and Zoning Member(s) Present: N/A

Harrisburg Arts, Culture & Heritage (HACH) Member and Board Liaison: Micah Cash

Agenda Adoption/Approval of Minutes

Motion was made to adopt agenda by Delroy Ross and seconded by Jason Marshall. Motion passed unanimously.

Motion was made to adopt minutes October 25th by Mohammad Idlibi and seconded by Carl Westine. Motion passed unanimously.

Special Presentations/Public Comment

A. HACH Presentation
   a. Applications for committee openings have been submitted and are under review by the 3 members in mid-term have concluded. Names will be provided to council and the advisory board.

B. Cameron Thurman of Kensington Forest in Harrisburg to speak about youth sports

   a. Suggestions, of which will be sent to the Parks and Rec office -

      i. Drafting of players should be overhauled – random selection to avoid stacking teams
      ii. Assistant coach qualifications – should be dedicated and knowledgeable for rules of soccer and not assistant because of daughter.
      iii. Each coach to maintain a laminated card of abbreviated version of rules for easy reminders.
      iv. Parents and behavior need to be improved
      v. Headers – intentional headers should be called at the u9 level – u13 level and above can head the ball. Suggests we use USAF rules regarding headers
      vi. U18 in town currently plays two 30 minutes halves. Cameron suggests this group play a 45 min half for u18.

Old Business

A. Board Applicant Process
    a. Subcommittee of Tim, Brett and Delroy will work with Shawn to review existing and new applicants for openings. Will close on December 12th

New Business

A. Bi-law change proposal - Board opening Advertisement Time Period change
    a. Jim and the town manager are proposing we change our 60 day advertisement of board openings to 30 days as all other councils in town. Change would go in affect for review of 2023 applications in Q4 of 2022
        i. Motion was made to recommend to Town Council to change our bi-laws to reflect open position advertisements to 30 days to align with other boards by Linda Thurman and seconded by Brett Crosby. Motion passed unanimously.

B. Pump Track Update
    a. Presentation being put together for Town Council on information, requirements, and timeline for construction of a pump track. Jason is leading the effort. Council presentation will likely occur in November. Location of track will be on the left side of the park near field 1.

C. Department Updates: Administration/Special Events/Projects & Athletics presented by Jim Spina
    a. Projects
        i. Harrisburg Park
            1. Disc Golf will open soon. Half holes are up and playable. Final holes shouldbe complete shortly. Signage has been approved.
            2. Patio behind the concession stand will be complete by the end of the week.
            3. Landscaping near the amphitheatre require new sod and shrubs in other areas. Pond and areas around playground area require attention.
            4. Pump track is in progress and should be complete by April
        ii. Harris Depot Park
            1. Eliminated the ability to drive into the part due to safety issues. Included an ADA parking area and sidewalk
            2. Post office roof has been replaced. Other repairs are in progress
            3. Log cabin is not usable currently. Will discuss how we can utilize building in the future for possible learning opportunities.
        iii. Veterans Park
            1. Side walk has recently gone through repairs along with pedestals
        iv. Stallings Park
            1. Curb area has been revitalized as of recent in addition
            2. The county has approached Harrisburg Parks and rec about taking ownership of Pharr Mill and Stallings Park
        v. Pharr Mill
            1. Committee made suggestions for park restoration and remodeling. RFQ process has begun.

b. Programs & Events
    i. Halloween event – largest event yet. Close to 4000 were in attendance. Looking at lessons learned and feedback from visitors. Over 30 volunteers
    ii. Last Friday was our volunteer appreciation event
    iii. Christmas Tree event, December 3rd. Christmas Reefs will go up this weekend. Trees will go up after thanksgiving
    iv. Cheerleading squad received 2nd place in a recent competition. Are competing for nationals
    v. New program for youth weightlifting can be found on website

Advisory Board Updates

A. Sustainability Board Updates
    a. Interest to hold joint events with Parks and Rec. Multicultural event.

Council Updates

A. Councilman Dellinger Updates
    a. 2000 homes are approved but not permitted in Harrisburg

Adjournment

Motion was made to adjourn meeting by Jason and seconded by Mohammad. Motion passed unanimously.

Meeting was adjourned at 7:35 p.m.

Next Meeting: Via zoom on December 20th, 2021

_____ _____

Chair Secretary

TOWN OF HARRISBURG

Agenda Item Details

Title:
Applicants to fill vacancies on Parks and Recreation Advisory Board

Presenting Personnel:

Suggested Motion or Action:
Motion should be made to either recommend or not recommend each applicant to fill one of the vacancies on the board to the Harrisburg Town Council.

Description/Background:
There are four members on the Parks and Recreation Advisory Board whose terms expire in January 2022: Linda Thurman, Jason Marshall, Mohammed Idlibi and Carl Westine. Applications for the board were advertised from October 14-December 12, 2021 per the By-Laws (60 days). Three applications were received: Linda Thurman, Mohammed Idlibi and Mike Thevenin. Applications are attached.

Recommendation:

Fiscal Impact:

Attachments:
1. L Thurman application
2. Mike Thevenin
3. Mohammed Idlibi

Harrisburg NC
PARKS & RECREATION

TOWN OF HARRISBURG PARKS AND RECREATION

Application for Town of Harrisburg Parks and Recreation Advisory Board

Town of Harrisburg Parks and Recreation Advisory Board

The Town of Harrisburg Parks and Recreation Advisory Board provides a voice for the community. The Board consists of individuals who live in the local community and have interest in supporting programs and facilities for recreation and social activities for all age groups. Through monthly meetings, information obtained from the Parks and Recreation Advisory Board is provided to Harrisburg Town Council to help make informed decisions that support the community. The Advisory Board typically meets the 4th Monday of each month at 6pm at Harrisburg Town Hall.
If you are interested please complete the form below and return to Town of Harrisburg, PO Box 100, Harrisburg, NC 28075.

Town of Harrisburg Parks and Recreation Mission

It is the mission of the Harrisburg Parks and Recreation Department to provide a localized system of parks and recreation resources and services to enhance the quality of life of Harrisburg residents. The department strives to develop and maintain safe and attractive parks and recreation areas; to partner and cooperate with other town departments, area agencies, sponsors and organizations to address the leisure needs of residents in the most cost-effective manner, and to support the physical, mental, moral and economic health of our community through provision and promotion of special events as well as traditional recreational programs and opportunities.

APPLICANT INFORMATION

Name	Linda A. Thurman	Date	10/15/2021
Address	9033 Kensington Forest Drive	Apartment/Unit #	
City	Harrisburg	State NC	Zip 28075
Phone	704-687-5024 work #	Cell Phone	704-607-5996
Email Address	annlinda13@gmail.com		

Are you a resident of Cabarrus County?	YES ☒	NO ☐	If so, dates? April 27, 2006
Are you a resident of Harrisburg?	YES ☒	NO ☐	If so, dates? April 27, 2006
Have you ever been convicted of a felony?	YES ☐	NO ☒	If yes, explain?

REFERENCES

Please list three references.

Name	Dr. Cathy Blat	Relationship	Supervisor
Company	UNCC, College of Engineering	Phone	(704) 687-1992
Address	9201 Univ. City Blvd, Smith 264, Charlotte, NC 28223		
Name	Dr. Linda Krute	Relationship	Colleague
Company	NC State University, College of Engineering	Phone	(919) 272-4674
Address	NC State Campus, Raleigh, NC 27695		
Name	Marianne Baker & Officer Randy Baker	Relationship	Friends & Randy served on a committee with me
Company	TIAA & City of Charlotte- Police Dept.	Phone	(704) 202-9596
Address	196 Stonewall Circle, Concord, NC 28027		

EMPLOYMENT

Company 1 UNCC, College of Engineering Phone (704) 687-5024

Address 9201 Univ. City Blvd, Smith 228, Charlotte, NC 28223 City / State Charlotte, NC 28223

Job Title Director Student Professional Development & Employer Relations

Responsibilities Serve as a student career advisor, create programming for students, coordinate a prof. development course and other employer-student activities focused around career and major exploration, career planning & development and transitions upon graduation. I also work regularly with alumni and employers to create strategic outreach and recruiting plans to help with building their brand in our college in hopes of developing a consistent workforce and pipeline of engineers and professionals.

Dates From 11/99 To current

Company 2 Phone ( )

Address City / State

Job Title

Responsibilities

Dates From To

Company 3 Phone ( )

Address City / State

Job Title

Responsibilities

Dates From To

EDUCATION

School Roosevelt University, Chicago, IL From 5/1993 To 8/1995

Degree Master of Arts Major Psychology

Additional Information Western Illinois University, Macomb, IL, Bachelor of Science, Psychology, May 1993
Also am a Notary for the State of North Carolina (2015-present)

MILITARY SERVICE

Branch From To

Rank at Discharge Type of Discharge

If other than honorable, explain

ADDITIONAL COMMENTS

Based on what you know about the Town of Harrisburg Parks and Recreation Advisory Board, what skills and abilities can you provide that will make the Town of Harrisburg Parks and Recreation Advisory Board able serve the community better? (Please write your answer to this question on a separate sheet of paper. **Please see attached document**

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

Signature Linda A Thurman Date 11-9-21

Please allow me a few moments to share my background. I have been truly honored and fortunate to be a current member of the Parks and Recreation Advisory Board for the past seven years (2014-present). Except for a few years, I have been the only female board member at times. I feel it is important that the board is diverse in their membership. I am the current chair of the board (served 2017-2019 and now, 2020-2021) but I have held the other two roles as well. I feel my years of experience lends itself to this board especially as we have new members join.

I am very active with my volunteering and community service, which is something I have been emphasizing to the other board members over the years and continue to do so. I take my role on the board to heart and practice what I preach and try to be an example for others.

Parks and Recreation Board Activities:

- I regularly volunteer at the 4th of July celebration, Concert Series, Art Walk as well as holiday themed events (Halloween and Easter). My husband and two teenagers have and continue to volunteer at a variety of events.
- In the past, when asked by Director Daniel Stines regarding the support for the new Harrisburg Park bond discussions, I participated in several community and design meetings and spoke at a Town Council meeting in support of the new park.
- When asked by the Director, Eric Smallwood, I spent hours knocking on doors educating Canterfield homeowners on the proposed neighborhood greenway.
- I have participated in 99% of the board's meetings and retreats. I have worked successfully with three directors and several staff members over the years.
- We are fully engaged in the community, as my kids have participated and supported the Parks and Recreation programs and activities. Both of my children have enjoyed art, Lego and other classes as well as played youth sports. (My 16-yr. old son still plays youth soccer but also referees the youth soccer games and my 16-yr. old daughter works at the Splash Pad and Concession Stands).

Outside of this board:

- I previously served on the NC Board of Examiners for Engineers and Surveyors. I served as the public member appointed by Former Gov. Perdue and McCrory (2010-2020). I held the roles of Secretary (2015) and Vice-Chair (2017) and I was the first public member in the board's history to hold the highest position of Chair (2018).
- I was selected to serve on the Cabarrus County School Realignment Committee (5/2018-12/2018)
- I also volunteer with: *Keep Charlotte Beautiful*- stream and litter pick up, the *Humane Society of Concord*, *Second Harvest Food Bank*, *Common Heart Food Bank*-Indian Trail and pick up litter in Harrisburg (Rocky River Road-Kensington Forest & Abbington entry ways)
- I have served as the Assistant Coach for youth girls' soccer (2017-2018)
- Served as the Team Manager for my daughter's U17 CSA Soccer Team (2019-2020)
- I am also very active in several work-related organizations and conferences and was nominated to serve as the conference treasurer for one of the organizations (2019-present)
- I have served on several UNC Charlotte faculty and staff search and student scholarship review committees.
- Served as an EOG proctor at Patriots Elementary School (3 years) and Hickory Ridge Middle School (3 years)

What I bring to the board:

I feel that I am very objective in my thought process. I understand the role of our advisory board and have full respect for the Town Council Members and their roles and responsibilities. I feel I am a collaborator and when running the board's monthly meetings, I would like to think I make everyone feel valued and encourage quality discussions.

Being out in the community at youth games as well as town and board events is something I regularly do as I see myself as an advocate for the Town of Harrisburg. I enjoy talking with community members and learning about their needs and concerns. I have been so fortunate to develop great working relationships with the Town's staff (Shawn, Erin and April) and now with Jim (previously with Eric and Daniel). I would like to think that they can rely on me and that I keep my word and that I truly want to be part of the board for no other reason than to enrich my community. I feel I am very responsive when asked to reply or weigh in on issues.

Why I wish to continue to serve:

I would like to continue on the board so I can work on the new goals set forth by the new Director and his staff. I look forward to growing both the current events and programs and creating new ones. I hope the board can explore other community outreach opportunities, such as collaborating with the Sustainability Committee and HACH Committee. I feel this board is able to do so much more and would be honored to be part of it. I truly enjoy living in Harrisburg and have loved raising my kids here since 2006 and I want to ensure others feel that same way. Thank you for the opportunity to reapply!

Linda A. Thurman

TOWN OF HARRISBURG PARKS AND RECREATION

Application for Town of Harrisburg Parks and Recreation Advisory Board

Town of Harrisburg Parks and Recreation Advisory Board

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If you are interested please complete the form below and return to Town Clerk, Town of Harrisburg, PO Box 100, Harrisburg, NC 28075, or submit via email to jrackley@harrisburgnc.org.

Town of Harrisburg Parks and Recreation Mission

It is the mission of the Harrisburg Parks and Recreation Department to provide a localized system of parks and recreation resources and services to enhance the quality of life of Harrisburg residents. The Department strives to develop and maintain safe and attractive parks and recreation areas; to partner and cooperate with other Town departments, area agencies, sponsors and organizations to address the leisure needs of residents in the most cost-effective manner, and to support the physical, mental, moral and economic health of our community through provision and promotion of special events as well as traditional recreational programs and opportunities.

APPLICANT INFORMATION			
Name Mike Thevenin			Date 12/15/2021
Address 6809 Market Way			Apartment/Unit #
City Harrisburg	State NC		Zip 28075
Phone 980-521-4173	Email Address mikethev@yahoo.com		
Are you able to attend regularly scheduled meetings once a month?	YES ■	NO ☐	
Are you a resident of Cabarrus County?	YES ■	NO ☐	If so, dates? 1993-present
Are you a resident of Harrisburg?	YES ■	NO ☐	If so, dates? 1993-present
Have you ever been convicted of a felony?	YES ☐	NO ■	If yes, explain?

REFERENCES	
Please list three references.	
Name Rick Morrison	Relationship Friend
Company Saber Engineering	Phone (704)-506-6426
Address 6950Hickory Ridge Rd. Harrisburg NC 28075	
Name Alan Pace	Relationship Friend
Company Heartland Contracting	Phone (704)-507-0031
Address 5723 Whitehawk Hill Rd. Mint Hill NC 28227	

REFERENCES (continued)	
Name Everette Passaly	Relationship Friend
Company Retired Firefighter	Phone 980-288-1471
Address 5723 Whitehawk Hill Rd. Mint Hill NC 28227	

EMPLOYMENT			
Company 1 Harrisburg Foursquare Church		Phone (704)-454-5533	
Address 7155 Hickory Ridge Rd.		City / State Harrisburg NC 28075	
Job Title Senior Pastor			
Responsibilities Administrative and ministering to the congregation			
Dates	From 8/2013 To Present		
Company 2 Concord Northwest Foursquare Church		Phone (704)-788-9211	
Address 4284 Orphanage Rd.		City / State Concord NC 28027	
Job Title Associate Pastor			
Responsibilities Administrator, Children's Pastor, Mission Coordinator			
Dates	From 11/2004 To 8/2013		

EDUCATION	
School Central Piedmont Community College	From 1989 To 1991
Degree Associate	Major General Education
Additional Information	

ADDITIONAL INFORMATION

Provide a brief statement outlining why you wish to serve on the Parks and Recreation Advisory Board.

As a long time resident of Harrisburg, I have seen the tremendous growth in the Parks and Rec department. Both of my daughters grew up playing soccer and cheering for the youth programs in HYA. I became pastor at Harvest Harrisburg Church in 2013. At that point, one of my visions for our church was to partner with the town any way we could. I was introduced to Shawn Marble and the church was able to host a couple of classes (Zumba and Karate classes) that were offered through the town. Over the last several years, the church has participated in various Parks and Rec activities and with the continued growth of the park systems in the town, I believe I would be a good fit for the Advisory Board. I have seen the growth up close and recognize the need for continued support of the Parks and Rec Department.

ADDITIONAL INFORMATION (continued)

Based on what you know about the Town of Harrisburg Parks and Recreation Advisory Board, what skills and abilities can you provide that will make the Town of Harrisburg Parks and Recreation Advisory Board able serve the community better?

I believe in RELATIONSHIPS. As a pastor and a good member of society, it is important to build relationships. People don't trust you if they don't know you. Every interaction I have had with the Parks and Rec staff (Shawn, Erin, the maintenance staff, and formerly Daniel Stines), I have developed great relationships with them and I think they would all confirm that. I love Harrisburg and I believe that the citizens here deserve to have the finest Parks and Rec system around. This staff, I believe, has the desire to make that happen and I would love to be a part of the Advisory Board that can help them reach that goal.

Please list any current civic and/or community participation you may be involved with, in the space below. Include any public boards or commissions you may have served on.

As a church, we are active in helping serve the homeless and less fortunate in Concord, partnering with the Hellfighters Motorcycle Ministry. I am not on any other public boards or hold no other commisions.

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

Signature Date

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TOWN OF HARRISBURG PARKS AND RECREATION

Application for Town of Harrisburg Parks and Recreation Advisory Board

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APPLICANT INFORMATION			
Name Mohammed Idlibi			Date 07/21/21
Address 3505 Mckees Ct.			Apartment/Unit #
City Harrisburg	State NC		Zip 28075
Phone 9807216630	Email Address midlibi@gmail.com		
Are you able to attend regularly scheduled meetings once a month?	YES ☒	NO ☐	
Are you a resident of Cabarrus County?	YES ☒	NO ☐	If so, dates? 2018
Are you a resident of Harrisburg?	YES ☒	NO ☐	If so, dates? 2018
Have you ever been convicted of a felony?	YES ☐	NO ☒	If yes, explain?

REFERENCES	
Please list three references.	
Name Rianna Nance	Relationship Co-worker
Company Carolina Medical Lab	Phone (757)771-0405
Address	
Name Giannas Koutsoupias	Relationship Friend
Company The Vintage	Phone 980) 320-5455
Address 115 E. Worthington Charlotte, NC 28203	

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REFERENCES (continued)	
Name	Relationship
Company	Phone ( )
Address 115 E. Worthington Charlotte, NC 28203	

EMPLOYMENT		
Company 1 True Summit Capital		Phone 9807216630
Address 225 E. Worthington Ave		City / State Charlotte
Job Title Principal		
Responsibilities Business Development		
Dates 2004	From	To Present
Company 2		Phone ( )
Address		City / State
Job Title		
Responsibilities		
Dates	From	To

EDUCATION	
School UNCC	From To
Degree Masters	Major Real Estate Development
Additional Information	

ADDITIONAL INFORMATION
Provide a brief statement outlining why you wish to serve on the Parks and Recreation Advisory Board.
I am a resident of Harrisburg and value the opportunity to shape our community for the better.

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ADDITIONAL INFORMATION (continued)

Based on what you know about the Town of Harrisburg Parks and Recreation Advisory Board, what skills and abilities can you provide that will make the Town of Harrisburg Parks and Recreation Advisory Board able serve the community better?

Land development expierence, business managment experience, avid outdoorsman (mountaineering and trail expierence).

Please list any current civic and/or community participation you may be involved with, in the space below. Include any public boards or commissions you may have served on.

Member of the University City Partners Development committee with Darlene Heater and Tobe Holms.

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

Signature DocuSigned by: Mohammed Idlibi 6E3F2044934840E... Date 7.21.21

TOWN OF HARRISBURG

Agenda Item Details

Title:
Department Updates:
1) Jim Spina - Parks and Recreation Director
2) Shawn Marble - Assistant Parks and Recreation Director

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:
None