



**TOWN OF HARRISBURG, NORTH CAROLINA
HARRISBURG TOWN HALL
TOWN COUNCIL MEETING**

**January 3, 2022
6:00 PM**

AGENDA

1. CALL TO ORDER

- A. The Town Hall will be open at our normal capacity. Masks are required to be worn by the public during the meeting. The public may also join the meeting via the Zoom platform at the following link:

<https://us02web.zoom.us/j/87144811834?pwd=VTcySnQyQ1lYnVPZVFGL0w5c1ZwZz09>

Meeting ID#: 871 4481 1834
Passcode: 010205

Or join by phone:
301.715.8592
929.205.6099

2. NEW BUSINESS

- A. Consider appointment of Delegate and Alternate to the Centralina Regional Council Board
B. Town Council Procedure Goals Discussion

3. CLOSED SESSION

- A. Closed Session to discuss personnel matters.

4. ADJOURNMENT

Town of Harrisburg's Vision Statement

Harrisburg will be the best small town in North Carolina based on low density housing, excellent economic opportunities, a safe living environment, and efficient and effective municipal services. Amenities such as excellent recreational programs, adequate open space, attractive shopping opportunities, a diversity of restaurants, and a connected system of roadways, sidewalks, greenways, and bicycle lanes will continue to enhance the quality of life of the Town. These services and amenities will be provided while retaining reasonable tax rates and debt levels.



TOWN OF HARRISBURG

Agenda Item Details

Title:

Consider appointment of Delegate and Alternate to the Centralina Regional Council Board

Presenting Personnel:

Suggested Motion or Action:

Motion to appoint Councilmember _____ as the 2022 Centralina Regional Council Delegate, and Councilmember _____ as the alternate to this Board.

Description/Background:

The Town of Harrisburg appoints a delegate and alternate to the Centralina Regional Council Board each year. Delegates and alternates should be those who have:

- an interest in regional collaboration
- an interest in federal and state advocacy
- an interest in Centralina's focus areas, including seniors and health, workforce development, transportation and mobility, community and economic development, and natural resources and resilience
- an interest in networking and engaging with other elected officials across the region
- the time and capacity to attend Centralina Board meetings and report back to their councils/boards

Regular attendance at the Board meetings is critical to ensuring they have the quorum needed to conduct Centralina business. Additionally, because they use the meetings to discuss issues impacting local communities, they want to ensure that the voices of all member governments are represented in these conversations.

Both the delegate and the alternate from 2021 are no longer on the Council. Information concerning the role of delegates as well as the 2022 meeting schedule is included for review.

Recommendation:

Fiscal Impact:

Attachments:

1. Centralina Delegate Role
2. 2022 Centralina Board Meeting Schedule

Centralina Board of Delegates

Board of Delegates Key Facts & Responsibilities

- **Who?** Each member government appoints an elected official to serve on the Board of Delegates and another elected official to serve as an Alternate to attend meetings in the Delegate's absence.
- **Why?** The Board of Delegates is the governing and decision-making body for Centralina. The Board approves the organization's policies, budget, and goals.
- **When?** The Board of Delegates meets four times per year in February, May, August, and October.
- **Leadership:** The Board of Delegates elects officers from the Board's membership to serve as Chair, Vice Chair, Secretary, and Treasurer. The Board of Delegates also appoints members to serve on the Executive Board. These appointments are made at the February meeting.
- **Subcommittees:** The current subcommittees of the Board are the Finance Committee and the Strategic Plan Subcommittee.

Delegate Roles and Expectations

When selecting a Delegate and Alternate, member governments are encouraged to consider the following roles and expectations. Please also identify potential scheduling conflicts that may prevent elected officials from regularly attending Board of Delegates meetings.

- **Decision Maker:** Approve an annual budget, member dues assessment, Bylaws amendments, federal action agenda and state engagement plan;
- **Advisor:** Identify opportunities for the region to work together more effectively, efficiently, and affordably;
- **Connector:** Serve as the communication link to the member government on Centralina issues and services;
- **Champion:** Communicate the value of Centralina and regional cooperation; and
- **Representative:** Serve on Standing or Ad Hoc committees, or if appointed, on the Executive Board to provide additional guidance and direction for Centralina activities.

2022 Centralina Board of Delegates Meeting Schedule

What to Expect? Meetings are held to accomplish the organization's key business, including decision-making and discussing issues of regional importance. The Board of Delegates is often asked to provide input on critical business items, making it essential that each member government is represented at these meetings. Without a quorum, the Board cannot take official actions.

Meetings will be held at 5:00 p.m. on the following dates. Due to COVID-19, the February 9th meeting will be held via Zoom. The Board will resume in-person meetings beginning with the May 11th meeting with a virtual attendance option available for Delegates who need to attend remotely.

- Wednesday, February 9, 2022
- Wednesday, May 11, 2022
- Wednesday, August 10, 2022
- Wednesday, October 12, 2022



Expense Reimbursement

Centralina reimburses Delegates, or in their absence, an Alternate, for travel expenses for attending regular and special meetings of the Board of Delegates, the Executive Board, or their committees. The amount of the reimbursement is based on the roundtrip mileage from the Delegate's government center to the meeting location. The reimbursement is calculated using the standard mileage rate published by the Internal Revenue Service. Alternatively, Delegates can donate their mileage reimbursement to the Centralina Foundation, which is an affiliated 501(c)(3) non-profit organization which supports activities and initiatives of regional collaboration.

2022 BOARD MEETING SCHEDULE

Executive Board Meeting Dates

These meetings will be held at 5:00 p.m. via Zoom until June. The Executive Board will resume in-person meetings beginning with the June 8, 2022 meeting. A virtual attendance option will be available for Executive Board members who need to attend remotely.

Wednesday, January 12, 2022
Wednesday, March 9, 2022
Wednesday, April 13, 2022
Wednesday, June 8, 2022
Wednesday, September 14, 2022
Wednesday, November 9, 2022

Board of Delegates Meeting Dates

These meetings will be held at 5:00 p.m. via Zoom until May. The Board of Delegates will resume in-person meetings beginning with the May 11, 2022 meeting. A virtual attendance option will be available for Delegates and Alternates who need to attend remotely.

Date

Wednesday, February 9, 2022

Tentative Agenda Topics

Annual Meeting & Delegate
Orientation

Wednesday, May 11, 2022

Region of Excellence Awards

Wednesday, August 10, 2022

FY23 Workplan Presentation

Wednesday, October 12, 2022

Annual Report Presentation



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TOWN OF HARRISBURG

Agenda Item Details

Title:

Town Council Procedure Goals Discussion

Presenting Personnel:

Suggested Motion or Action:

None Necessary

Description/Background:

Mayor Teague will discuss her goals and expectations for Town Council meetings and procedures.

Recommendation:

Fiscal Impact:

Attachments:

None