



**TOWN OF HARRISBURG, NORTH CAROLINA
HARRISBURG TOWN HALL
TOWN COUNCIL MEETING**

**January 10, 2022
6:00 PM**

AGENDA

1. CALL TO ORDER

- A. The Town Hall Council Chambers will be open at our normal capacity. Masks are required to be worn by the public during the meeting. The public may also join the meeting via the Zoom platform at the following link:

<https://us02web.zoom.us/j/83006589836?pwd=VWc4d3dRQk4vaEZUS3h6Yi84L3AzUT09>

Meeting ID#: 830 0658 9836

Passcode: 432636

Or join by phone:

312.626.6799

929.205.6099

- B. AGENDA ADOPTION

- C. INVOCATION

1. Pastor Mike Thevenin from Harvest Church

- D. PLEDGE OF ALLEGIANCE

- E. SPECIAL PRESENTATIONS

1. Cabarrus County Convention and Visitor's Bureau - Annual Tourism Update
2. Cabarrus County Sheriff's Department - Chief James Bailey
3. Final 2021 Splash Pad Report

- F. PUBLIC COMMENT - Anyone wishing to address the Town Council may do so during the Public Comment section. Please state your name and address for the record, be courteous and do not repeat what has already been said. Please keep your comments about the subject and not personal in nature.

2. CONSENT AGENDA

- A. Consider the minutes of the December 13, 2021 Town Council meeting

- B. Consider the minutes of the December 13, 2021 Closed Session
- C. Consideration of FY2022 Budget Ordinance Amendments for Fire Property Demolition
- D. H2021-01 (R) – Set Public Hearing for February 14, 2022 to consider Conditional Rezoning and Zoning Map Amendment for Oakview Residential Subdivision off of Hickory Ridge Rd (behind Blume Phase II)

3. COMMUNICATIONS

- A. TOWN MANAGER/FINANCE MONTHLY REPORT
- B. MAYOR'S COMMENTS
- C. COUNCIL COMMENTS

4. PUBLIC HEARINGS

5. OLD BUSINESS

6. NEW BUSINESS

- A. Consideration of Harrisburg Arts, Culture and Heritage Committee Board Appointments
- B. Consideration of Parks and Recreation Advisory Board Appointments
- C. Consideration of Harrisburg Business Alliance, Inc. Funding for Audit Services
- D. Consider appointments to the Sustainability Advisory Board

7. ACTION ITEMS

8. CLOSED SESSION

9. ADJOURNMENT

Town of Harrisburg's Vision Statement

Harrisburg will be the best small town in North Carolina based on low density housing, excellent economic opportunities, a safe living environment, and efficient and effective municipal services. Amenities such as excellent recreational programs, adequate open space, attractive shopping opportunities, a diversity of restaurants, and a connected system of roadways, sidewalks, greenways, and bicycle lanes will continue to enhance the quality of life of the Town. These services and amenities will be provided while retaining reasonable tax rates and debt levels.



TOWN OF HARRISBURG

Agenda Item Details

Title:

Consider the minutes of the December 13, 2021 Town Council meeting

Presenting Personnel:

Suggested Motion or Action:

Motion to approve the minutes of the December 13, 2021 Town Council meeting.

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

1. December 13 Minutes

**TOWN OF HARRISBURG, NORTH CAROLINA
TOWN COUNCIL MEETING
MONDAY, DECEMBER 13, 2021
6:00 PM**

MINUTES

This meeting was held in person as well as virtually via the Zoom platform.

Mayor Steve Sciascia called the meeting to order.

PRESENT: Mayor Steve Sciascia; Mayor Pro-Tem Ron Smith, Councilmembers Diamond Staton-Williams, Ian Patrick, Rick Russo, Rodney Dellinger, John Booth, Troy Selberg, incoming Mayor Jennifer Teague, and Councilmembers Altyn Cotell and Maurice Price, Jr.

1A.

ZOOM NOTIFICATION

The Zoom meeting link and details were published and advertised before the meeting took place and were shown on the agenda.

1B.

AGENDA ADOPTION

MOTION:

Councilmember Booth made a motion to approve the agenda as presented. Second was made by Councilmember Selberg. **The motion passed 7-0.**

1C.

INVOCATION

Councilmember Russo conducted the invocation.

1D.

PLEDGE OF ALLEGIANCE

1E.

SPECIAL PRESENTATIONS

1F.

PUBLIC COMMENT

- Judie Holzmeyer, 310 Williams Road, Harrisburg – would like to see a fence added around the playground in Harrisburg Park.

2.

CONSENT AGENDA

- A. Consider the minutes of the November 8, 2021, Called Town Council Meeting
- B. Consider the minutes of the November 8, 2021, Closed Session
- C. Consider Town Council and Advisory Board Meetings Calendar for 2022 Calendar Year
- D. Consider FY2022 AMI Water Meter Purchase

MOTION:

Councilmember Selberg made a motion to approve the Consent Agenda. Second was made by Councilmember Booth. **The motion passed 7-0.**

3A.

COMMUNICATIONS

TOWN MANAGER/FINANCE REPORT

Manager Report:

- Christmas Tree Lighting
 - Attendance estimated at 2,500 – 3,000
 - First tree lighting in Harrisburg Park
- Disc Golf
 - New Amenity for Harrisburg Park & Harris Depot Park
 - Open and fully playable
 - Only signage waiting to come in and will be installed shortly thereafter
- Reminder – Neighborhood Meeting for 12/16 canceled for lack of content
- Special Meeting to be called for 1/3 at 6PM for new council to discuss procedures
- Town Holiday Schedule
 - Town offices closed for Christmas on 12/23, 12/24 and 12/27
 - Town offices closed for New Years on 12/31

Finance Report:

Finance Director Brian Lee presented the Finance report.

Law Enforcement Report:

Sgt. Gerald Williams presented the Law Enforcement report.

3B.

COMMUNICATIONS

MAYOR'S COMMENTS

- Thanked Town employees for the work they do for this community.

3C.

COMMUNICATIONS

COUNCIL'S COMMENTS

Councilmember Russo

- Thanked Parks and Recreation staff for their work in getting the disc golf course up and running. They did a great job. Thanks to Jim Spina, Adam Abernathy and the rest of the staff.
- Thanked Councilmember Selberg for his service to the Town over the last four years. He is involved in many areas in the community and has become a good friend.
- Thanked Councilmember Booth for his service to the Town over the last eight years. He has always been the voice of reason.
- Thanked Mayor Sciascia for his service to the Town over the last twenty years. First working as HYA president, then elected to Council and finally as Mayor. He has done so much for this community, and much of it most people don't even know about. He has always given Harrisburg his very best and helped to make it one of the top 50 places to live.

Councilmember Dellinger

- Congratulated the new Mayor and Councilmembers. Looking forward to working with them and will be reaching out to them individually to get to know them.

4A.

PUBLIC HEARING

None

5A.

OLD BUSINESS

Special Recognition for outgoing Mayor and Council Members. Outgoing Mayor Steve Sciascia as well as outgoing Councilmembers John Booth and Troy Selberg recognized for their service to the Town.

6A.

NEW BUSINESS

Oaths of Office for Newly Elected Mayor and Town Council Members. Oaths of office administered for newly elected Mayor, Jennifer Teague; newly elected Council members, Altyn Cotell and Maurice Price, Jr; and reelected Council member, Diamond Staton-Williams.

The new Mayor and Council members took their places at the dais.

6B.

NEW BUSINESS

Consideration of 2022 Appointments to the Transportation Advisory Committee (TAC) and the Technical Coordinating Committee (TCC) of the Cabarrus-Rowan Urban Area Metropolitan Planning Organization (CRMPO). Each year, the North Carolina Department of Transportation (NCDOT) requires the MPO to supply a list of current TAC and TCC representatives along with their alternates. At present, Councilman Ron Smith is the appointed member and Councilwoman Diamond Staton-Williams serves as the alternate to represent the Town of Harrisburg on the TAC. Currently, Sushil Nepal serves as the TCC representative, and Rob Donham is the alternate. The TAC and TCC appointees must be available to attend regular monthly meetings and also participate on regional transportation planning committees.

All currently appointed and alternate members have all acknowledged a willingness to continue in their roles.

MOTION:

Councilmember Dellinger made a motion to appoint Ron Smith as the Transportation Advisory Committee (TAC) representative of the Cabarrus-Rowan Urban Area Metropolitan Planning Organization (CRMPO) for the Town of Harrisburg, along with Diamond-Staton-Williams as the alternate for the 2022 calendar year. Motion to appoint Sushil Nepal as the Technical Coordinating Committee (TCC) representative of the Cabarrus-Rowan Urban Area Metropolitan Planning Organization (CRMPO) for the Town of Harrisburg, along with Rob Donham as the alternate for the 2022 calendar year. Second was made by Councilmember Price. **The motion passed 7-0.**

6C.

NEW BUSINESS

Consideration of Appointment to the WSACC Board of Directors for Calendar Year 2022. The Water and Sewer Authority of Cabarrus County (WSACC) requires the Town to appoint a member of the Town to WSACC's Board of Directors, along with a designated alternate on an annual basis. Currently, Mayor Steve Sciascia is the Town's appointed board member, with the former Town Manager as the alternate.

Most members of the WSACC board are Public Works / Engineering Directors or Town managers that have the appropriate background in water and sewer treatment and collection utilities to be effective members. Rob Donham, Interim Assistant Town Manager/Engineering and Public Works Director, and Mallory Hodgson, Civil Engineer have the necessary background and working knowledge to be considered suitable candidates. Furthermore, their working knowledge of the Town's arrangements with WSACC, in particular, the current capacity allocation models, would prove to be valuable assets on the Board.

MOTION:

Mayor Pro-Tem Smith made a motion to appoint Rob Donham to the WSACC Board of Directors for the calendar year 2022 and appoint Mallory Hodgson as the alternate. Second was made by Councilmember Dellinger. **The motion passed 7-0.**

7.

ACTION ITEMS

None

8.

CLOSED SESSION

MOTION:

Mayor Pro-Tem Smith made a motion to go into Closed Session to discuss personnel matters. Second was made by Councilmember Dellinger. **The motion passed 7-0.**

Upon returning from Closed Session, the following action was taken:

MOTION:

Mayor Pro-Tem Smith made a motion to come out of Closed Session and return to regular business. Second was made by Councilmember Patrick. **The motion passed 7-0.**

9.

ADJOURNMENT:

MOTION:

There being no further business, Mayor Pro-Tem Smith made a motion to adjourn the meeting. Second was made by Councilmember Dellinger. **The motion passed 7-0.**

ATTEST:

Jennifer Teague, Mayor

Janet Rackley, Town Clerk



TOWN OF HARRISBURG

Agenda Item Details

Title:

Consider the minutes of the December 13, 2021 Closed Session

Presenting Personnel:

Suggested Motion or Action:

Motion to approve the minutes of the December 13, 2021 closed session.

Description/Background:

Recommendation:

None

Fiscal Impact:

None

Attachments:

None



TOWN OF HARRISBURG

Agenda Item Details

Title:

Consideration of FY2022 Budget Ordinance Amendments for Fire Property Demolition

Presenting Personnel:

Brian Lee, Finance Director

Suggested Motion or Action:

Motion to approve the attached FY2022 Budget Ordinance amendments for Fire property demolition

Description/Background:

The Town purchased parcels of land on Harris Depot Rd., School Cr., and Robinson Ave. to be the location of the new Fire Station #1, Administration offices and potentially a larger public safety complex. As part of the overall plan to demolish the buildings and restore the site to a safe condition for future construction, the two homes will be burned down, providing valuable training for the Fire Department. After the completion of the training burns, a contractor will remove the debris and rough-grade the sites for safety. Prior to demolition or training exercises taking place, asbestos that was detected in the environmental study must be professionally remediated. The total cost to remediate the asbestos is approximately \$16,500 for both homes. Site cleanup and removal of debris is expected to cost no more than \$20,000. These two final steps will restore the property to a safe and build-ready site. These costs, with a cushion for unknown costs to remove debris, total approximately \$40,000. If approved, this will bring the total cost to purchase the properties, legal fees, testing, remediation, and demolition to approximately \$1.38M.

Recommendation:

Staff recommends approval of the attached FY2022 Budget Ordinance Amendments totaling \$40,000.

Fiscal Impact:

The fiscal impact to the Town is an additional expense of \$40,000, all of which is funded from the Capital Reserve Fund - General Fund. The CRF began FY2022 with a balance of \$5.2M and was expected to close the fiscal year with approximately \$3.4M after funding all other scheduled capital. If approved, the Capital Reserve Fund - General Fund would be expected to close the fiscal year with \$3.36M.

Attachments:

1. Amendment - GF - Fire Land 01102022
2. Amendment - CRF-GF - Fire Land 01102022



AN ORDINANCE AMENDING THE 2021-2022 BUDGET ORDINANCE OF THE TOWN OF HARRISBURG, NORTH CAROLINA

Be it ordained by the Town Council of the Town of Harrisburg, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022:

Section 1. Amend the General Fund to account for the demolition of the property to be used for a future Fire Station #1 and Administration building.

Section 2. To amend the General Fund, the appropriations are to be changed as follows:

Increase line item 100-2100-57103	\$ 40,000
Capital Outlay	
Project #: 2022-2100-009	

Section 3. To amend the General Fund, the revenues are to be changed as follows:

Increase line item 100-49905	\$ 40,000
Transfers In – Capital Reserve Fund – General Fund	

Section 4. Copies of this budget amendment shall be furnished to the Clerk of the Town Council, and to the Budget Officer and the Finance Officer for their direction.

Section 5. That this ordinance shall be effective upon its passage. Adopted this 10th day of January, 2022.

Jennifer Teague, Mayor

ATTEST:

Janet Rackley, Town Clerk



AN ORDINANCE AMENDING THE 2021-2022 BUDGET ORDINANCE OF THE TOWN OF HARRISBURG, NORTH CAROLINA

Be it ordained by the Town Council of the Town of Harrisburg, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022:

Section 1. Amend the Capital Reserve Fund – General Fund to account for the demolition of the property to be used for a future Fire Station #1 and Administration building.

Section 2. To amend the Capital Reserve Fund – General Fund, the appropriations are to be changed as follows:

Increase line item 200-8500-59100	\$ 40,000
Transfers Out – General Fund	

Section 3. To amend the Capital Reserve Fund – General Fund, the revenues are to be changed as follows:

Increase line item 200-48599	\$ 40,000
Appropriated Fund Balance	

Section 4. Copies of this budget amendment shall be furnished to the Clerk of the Town Council, and to the Budget Officer and the Finance Officer for their direction.

Section 5. That this ordinance shall be effective upon its passage. Adopted this 10th day of January, 2022.

Jennifer Teague, Mayor

ATTEST:

Janet Rackley, Town Clerk



TOWN OF HARRISBURG

Agenda Item Details

Title:

H2021-01 (R) – Set Public Hearing for February 14, 2022 to consider Conditional Rezoning and Zoning Map Amendment for Oakview Residential Subdivision off of Hickory Ridge Rd (behind Blume Phase II)

Presenting Personnel:

Sushil Nepal, Planning & Economic Development Director

Suggested Motion or Action:

Motion to set Public Hearing for February 14, 2022 Town Council meeting to Consider the Conditional Rezoning and Zoning Map Amendment for Oakview Residential Subdivision.

Description/Background:

Oakvu LLC, on behalf of the the property owners of parcel 55167593100000 has submitted a request to rezone approximately 65.01 acres of land located on the eastern side of Hickory Ridge Road south of Rocky River Road and connecting to Cornflower Drive (behind Blume Phase II). The applicant proposes to develop a single-family subdivision with 30 detached units with a minimum lot size of 20,000 sq. ft.. To achieve this, the applicant is requesting that the property be rezoned from Rural Estate (RE) to CZ-RL (Conditional Zoning Residential Low Density). The proposed gross density of the site is 0.46 dwelling units per acre.

The property is in the Town limits and does not require annexation. A Town Council public hearing will be held on February 14, 2022 to take action on the rezoning, Planning and Zoning Board recommended approval of the rezoning request at their November 16, 2021 meeting.

A staff report is attached for more information and a site plan is submitted for your consideration. If approved, staff will continue reviewing the site plan in accordance with our Unified Development Ordinance (UDO) during the subsequent Preliminary Plat and Construction Document (CDs) reviews. Staff is recommending setting up a Public Hearing for February 14, 2022 to consider the rezoning request with conditions included in the staff report.

Recommendation:

Planning and Zoning Department staff recommends setting up a Public Hearing for February 14, 2022 to consider the conditional rezoning and zoning map amendment for Oakview Residential Subdivision. Planning and Zoning Board recommended approval of the rezoning request at their November 16, 2021 meeting.

Fiscal Impact:

None.

Attachments:

1. Oakview Rezoning Application
2. Oakview Site Map
3. Oakview Staff Report PB
4. Oakview Rezoning Plan
5. Oakview Neighborhood Report
6. Oakview Home Elevation Examples



APPLICATION FOR CONDITIONAL REZONING

Applications for a Conditional District must be accompanied by an application for a Zoning Map Amendment.

- 1. Please submit fifteen (15) copies of a complete development plan in conformance with Appendix B, Section B-4 of the UDO (all conditional rezoning applications shall include a site specific development plan which, if approved, shall be binding on the property in question). If approved, a zoning site plan review and approval will be required to receive a zoning compliance permit. For specific requirements, please see the form entitled "Site Plan Requirements".
- 2. Please list the specific permitted land use(s) that you are proposing. Land use(s) shall be chosen from Article 4.6 in the Harrisburg UDO titled "Use Regulations" and shall correspond to the Zoning District requested.

RL-CZ:SINGLE-FAMILY,DETACHED.

- 3. Please list any specific conditions that you would be willing to impose as part of this application (example: no outside storage permitted on-site, increased buffer width, etc.).

1) 20' Greenway easement dedication along the existing sewer easement.



Owner Information

It is understood by all parties hereto that while this application will be carefully considered and reviewed, the burden of providing its need and providing all required evidence rests with the below named petitioner. In addition, it is understood and acknowledged that if the property is rezoned as requested, the property involved in this request will be perpetually bound by the use(s) authorized and subject to such conditions as imposed, unless subsequently changed or amended through the rezoning process. It is further understood and acknowledged that it is the responsibility of the petitioner to file the development plan in the Cabarrus County Register of Deeds Office as a deed restriction upon the subject property.

If, after two years from the date of approval substantial construction has not begun, the property in question may revert to its prior zoning designation after a public hearing is held in compliance with the required procedure for a zoning map amendment.

I do hereby certify that all information which I have provided for this application is, to the best of my/our knowledge, correct.

Property Owner	OAKVU, LLC.
Address	SUBJECT PROPERTY: 2718 GRADY HARRIS SR. RD. MAILING ADDRESS: 399 SUTRO FOREST DR. CONCORD, NC. 28027
Phone	704-699-5218
Fax	
Signature	<u>V. ARR</u> DATE: <u>01-12-2021</u>

NOTE: If multiple parcels are involved in a request, property owners must sign an application identifying the individual parcel(s) represented. Each parcel included in the request must be accounted for in the application process for the application to be considered complete.

OFFICIAL USE ONLY:

Petition Number: _____
Date Filed: _____
Received By: _____



APPLICATION FOR ZONING MAP AMENDMENT

The following steps are required in order for your application to be considered complete.

Incomplete applications will be returned to the applicant and will not be processed.

1. Schedule a pre-application meeting with staff.
2. Submit a completed application for an amendment to the official zoning map. All applications must include:
 - a. A list of all adjacent property owners (include owner name, address, and Parcel Identification Number)
 - b. A recent survey or legal description of the property or area to be rezoned
 - c. A copy of the letter, minutes, and the sign-up sheet from the Neighborhood Meeting
 - d. Copies of the Traffic Impact Analysis (TIA), proposed site plan, landscape plan, and proposed building elevations (applicability determined at pre-application meeting with staff)
3. Submit cash, checks, or money orders made payable to the Town of Harrisburg for all fees listed in the pre-application checklist.

Overview of the Rezoning Process:

1. Hold a pre-application meeting with staff to discuss your rezoning request and the map amendment process.
2. Hold a **neighborhood meeting** with the adjacent property owners. All adjacent property owners must be contacted and given an opportunity to meet with the applicant at a meeting established at a reasonable time. No member of the Town decision-making entity may participate in this meeting.
3. Submit a Zoning Map Amendment application to the Town of Harrisburg Planning Department. All applications must be submitted by the third Tuesday of the Month to go before the Planning and Zoning Board on the following month. NOTE: If the request is a Conditional Zoning request, complete and submit, with this application, a Conditional Rezoning Application.
4. Planning staff will review your application and subsequent information, prepare a staff report for the Board and take your request to the Planning and Zoning Board for a recommendation to the Town Council. Planning Board meetings are held on the third Tuesday of every month at 7:00 PM.
5. Once the Planning and Zoning Board has made a recommendation, staff will notify the adjacent property owners of the public hearing, post a sign on the property, and place announcements of the hearing in the local newspaper.
6. Town Council meetings are held on the second Monday of every month at 7:00 PM. At this meeting the Council will hold a public hearing and may vote on your request. Meetings are held at the Harrisburg Town Hall located at 4100 Main Street, Suite 101.

Questions: Contact the Town of Harrisburg Planning Department with any questions regarding rezonings in the Town of Harrisburg. Staff can be reached at 704-455-0709.



Subject Property Information

1. Street Address 2718 GRADY HARRIS SR. RD.
2. PIN(s) (10 digit#) 55167 -- 59310 -- 0000 ; -- --
3. Deed Reference Book 14150 Page 0333
4. Township #

Description of Subject Property

5. Size (square feet or acreage) 65.0 AC.
6. Street Frontage (feet) 60' R/W (CORNFLOWER DR.)
7. Current Land Use VACANT - WOODED
8. Surrounding Land Use and Zoning Classification
- | | | |
|--------|-------------------------|---------------------------------------|
| North: | Zoning <u>CX-RL, RE</u> | Land Use <u>C.O.S., SINGLE-FAMILY</u> |
| South: | Zoning <u>CR</u> | Land Use <u>SINGLE-FAMILY</u> |
| East: | Zoning <u>CR</u> | Land Use <u>VACANT - WOODED</u> |
| West: | Zoning <u>RL-CZ</u> | Land Use <u>SINGLE-FAMILY, C.O.S.</u> |
9. Request to Change Zoning From RE to RL - RESIDENTIAL LOW DENSITY
10. Is this a request for a Conditional Rezoning? (YES) - NO

(If YES, you must also submit an application for a Conditional Rezoning)

11. Purpose for Request:

The Petitioner is seeking to rezone the current "RE" zoning classification to "RL-CZ" (Residential
Low Density) zoning classification.



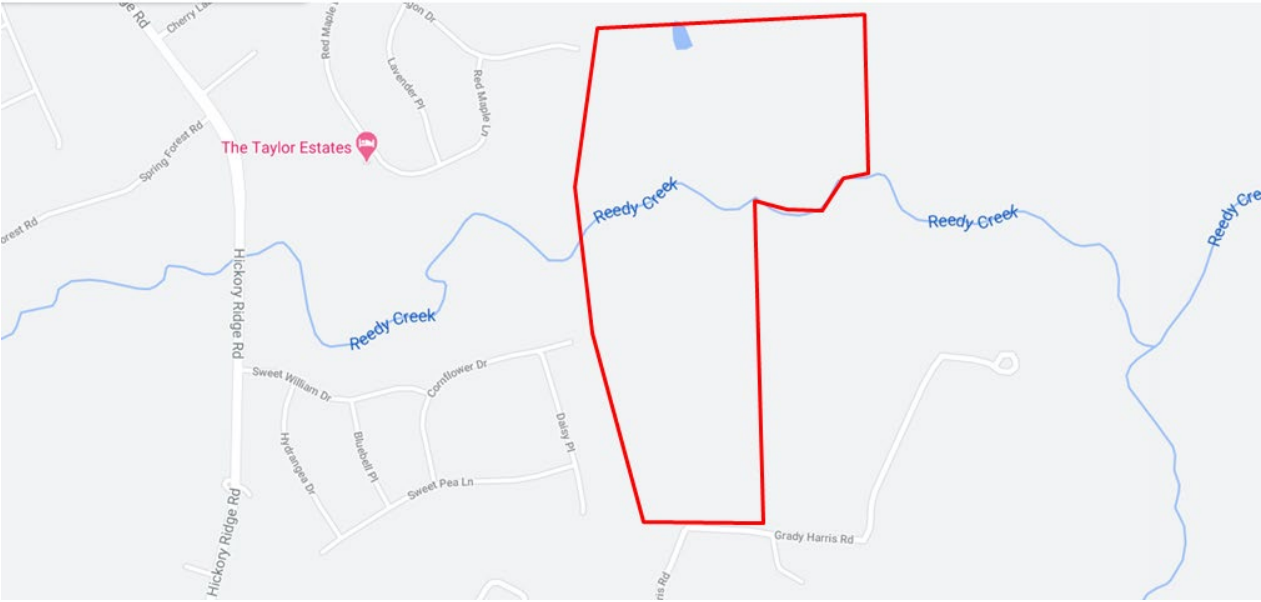
Owner/Agent/Applicant Information

It is understood by all parties hereto that while this application will be carefully considered and reviewed, the burden of providing its need and providing all required evidence rests with the below named petitioner.

I do hereby certify that all information which I have provided for this application is, to the best of my/our knowledge, correct.

12. Property Owner	<u>OAKVU, LLC.</u>
Address	<u>399 SUTRO FOREST DR., CONCORD, NC 28027</u>
Phone	<u>704-699-5218, HARI VUPPALA</u>
Fax	<u></u>
Email:	<u>hv399s@gmail.com</u>
Signature	<u></u>
13. Agent (if any)	<u></u>
Address	<u></u>
Phone	<u></u>
Fax	<u></u>
Email	<u></u>
Signature	<u></u>
14. Applicant (if any)	<u>Same as Owner.</u>
Address	<u></u>
Phone	<u></u>
Fax	<u></u>
Email	<u></u>
Signature	<u></u>

NOTE: If multiple parcels are involved in a request, property owners must sign an application identifying the individual parcel(s) represented. Each parcel included in the request must be accounted for in the application process for the application to be considered complete.





Town of Harrisburg
Planning and Economic Development Department
Rezoning Staff Report

DATE: November 9, 2021

SUBJECT:

Request H-2021-01-(R): To rezone approximately 65.01 acres from RE (Rural Estate) to CZ-RL (Conditional Zoning Low Density Residential)

Location: The subject property is located on the eastern side of Hickory Ridge Road south of Rocky River Road and connecting to Cornflower Drive (PIN 5516-75-9310).

Applicant: OakVu LLC

Staff Report Prepared by: Craig Thomas, Senior Planner

Neighborhood Meeting: Held January 21, 2021

BACKGROUND:

Area: ±65.01 acres Total

Existing Land Use: Vacant/Single-Family Residential

Zoning within 500 feet: North - Rural Estate (RE) and Residential Low Density (RL), Town
South - Countryside Residential (CR), Cabarrus County
East - Countryside Residential (CR), County
West - Residential Low Density (RL), Town

Land Uses within 500 feet: North - Single-family Residential, Town
South - Single-family Residential, County
East - Single-family Residential, County
West - Single-family Residential, Town

APPLICATION SUMMARY:

- The applicant proposes to develop a single-family subdivision with 30 detached units. To achieve this, the applicant is requesting that the property be rezoned from RE (Rural Estate) to CZ-RL (Conditional Zoning Low Density Residential).
- The proposed density of the site is 0.46 dwelling units per acre. The RL district has a maximum density of 1 dwelling units per acre for Conventional Subdivision and up to 2 acres for Conservation Subdivision but upon approval of this rezoning, the density will be capped at 0.46 units/acre and the site plan will be attached with the land.
- Per the Town subdivision regulations, the applicant is providing dedicated public open space. The applicant proposes the development of 0.86 acres of active open space as part of the development. The Public Open Space requirement is met with the dedication of 1.67 acres towards greenway easement on Reedy Creek, project will build deliver the greenway along with pedestrian bridge connecting the Oakview Community.
- As a conditional zoning request, the applicant has submitted a site plan along with the request for rezoning, which is attached for your consideration.
- The property is currently within the town limits of the Town of Harrisburg.

APPROVAL CRITERIA:

1. The size of the tract in question;

The subject property is approximately 65.01 acres in size.

2. Whether the proposal conforms with and is in furtherance of the implementation of the goals and policies of the Comprehensive Plan, other adopted plans, and the goals, objectives and policies of the Ordinance;

Per the Unified Development Ordinance, the intent of the proposed district depicted on the submitted site plan is as follows:

***RL:** The RL district is established to provide areas for low density single family uses, with a maximum of two dwelling units per acre, which may provide buffers between the agricultural and RC classifications and the higher density areas of the Town. It includes flexible density and minimum lot size requirements in order to allow for market and design flexibility while preserving the neighborhood character and permitting applicants to cluster development in order to preserve environmentally sensitive and agricultural land areas.*

Per the Harrisburg Area Land Use Plan, the subject property is located in area designated on the future land use map as **Low Density Residential**. The description of Low Density Residential is as follows:

“This area is characterized by low- to moderate-density residential development (1 to 2 dwelling units per acre). Single-family detached homes are complemented by natural areas as well as formal and informal open space amenities. Conservation design, which includes more open space in exchange for smaller minimum lot sizes, may be recommended in locations with sensitive natural resources.”

Based on the description of the Low Density Residential land use classification, the proposed density and dedicated open space would meet the intent that has been set for this area in the Land Use Plan.

With regard to the overall goals of the Land Use Plan, **recommendation LU-5** states that the Town should “Expand Housing Options” to appeal to a broad range of audience and create value for property owners with smaller lots in exchange for preservation of open space.

Recommendation LU-7 of the Plan recommends consistency between the Town’s zoning regulations and the adopted Future Land Use Map. A table included as part of this goal establishes the “appropriate” zoning districts to use when making zoning decisions based on the Future Land Use Map. The map, as previously stated, designates this area as Low Density Residential and the RL district is appropriate for this land use classification.

3. The benefits or detriments for the owner, neighbors and surrounding community;

The benefits to the owner of the property would be that single-family residential development at the proposed density of 0.46 dwelling units per acre could be achieved under the proposed zoning. Benefits to the neighbors and the surrounding community include the preservation of open space areas, securing greenway easements and a new greenway with pedestrian bridge built, and a compatible connection to an existing neighborhood.

The addition of thirty (30) single-family attached homes has no detrimental impact to the surrounding community. The homes will connect with the existing Blume South subdivision and provide future connections to the vacant parcels to the east and south.

4. Whether the proposed request is in compliance with the adequate public facilities criteria;

a. Utilities:

Utilities are available in this area and are sufficient to meet the needs of this property. Water and sewer access are located along Cornflower Drive. Any utility line extensions or upgrades necessary to serve this development will be the responsibility of the developer.

b. Transportation:

A TIA was not required based on the lower amount of traffic generated by this subdivision with only thirty (30) homes. Access will be reviewed and permitted by the Town and NCDOT during the Construction Documents (CDs) review.

c. Safety and Sanitation Services:

Adequate police, fire, and sanitation services are available for the proposed use, and will be provided upon annexation.

d. Schools:

Per Cabarrus County, the APF Ordinance for schools is currently not being enforced after a ruling by the NC Supreme Court. However, Cabarrus County Schools does still review the capacity of the K-12 schools that this development will feed into and provides future capacity numbers based on the units proposed. For this site, Cabarrus County has provided the following information:

Current Capacity:

Elementary (Hickory Ridge ES) -	<u>109%</u>
Middle (Hickory Ridge MS) -	<u>93%</u>
High (Hickory Ridge HS) -	<u>112%</u>

Future Capacity Based on Unbuilt Lots and Including this Request:

Elementary (Hickory Ridge ES) -	<u>110%</u>
Middle (Hickory Ridge HS) -	<u>93%</u>
High (Hickory Ridge HS) -	<u>113%</u>

As per Cabarrus County Schools, the Single-family homes in this development will generate upon full buildout an additional 12 elementary students, 6 middle school students, and 8 high school students.

5. The relationship of the uses envisioned under the new zoning and the uses currently present in adjacent tracts. The Commission shall consider the following:

- a. Whether the proposed zoning is compatible with the surrounding area or whether there will be adverse impacts on the capacity or safety of the portion of street network influenced by the rezoning, parking problems, or environmental impacts that the new use will generate such as excessive storm water runoff, water, air or noise pollution, excessive nighttime lighting or other nuisances;**

The proposed single-family development and density of the proposed development (0.46 dwelling units per acre) is compatible with surrounding land uses.

- b. Any change of character in the area due to installation of public facilities, other zoning changes, new growth changes, deterioration, and development;**

Like all other development activity in this area, the development of this land would convert former vacant land into residential neighborhoods, while preserving appropriate area for open space as required by the UDO.

- c. The zoning districts and existing land uses of the surrounding properties;**

The areas around this property are generally zoned for low to medium density residential use. Existing land use patterns in the area typically consist of low to medium density residential neighborhoods and vacant forested land and land previously used for agricultural purposes.

- d. Whether the subject property is suitable for the uses to which it has been restricted under the existing zoning classification;**

The property is suitable for the uses which it has been restricted to under the existing zoning classification.

- e. Whether the rezoning is compatible with the adjacent neighborhood, especially concerning neighborhood stability and character;**

As previously mentioned, the specific use of the property, single family detached homes, is consistent with surrounding neighborhoods and aligns with Harrisburg Area Land Use Plan (HALUP), particularly the single family residential.

- f. The length of time the subject property has remained vacant as zoned (if applicable);**

This property has been vacant.

- g. Whether there is an adequate supply of land available in the subject area and the surrounding community to accommodate the zoning and community needs;**

Land supply is not a direct issue in this area.

- 6. Whether the existing zoning was in error at the time of adoption.**

The existing zoning was not in error at the time of adoption.

Furthermore, as a Conditional Zoning request, the Board must consider the following criteria:

- 7. The proposed Conditional Zoning (CZ) District use's appropriateness for its proposed location and consistency with the purposes, goals, objectives, and policies of the current Land Use Plan.**

The rezoning application to RL district to the property, with the proposed density limitation, is consistent with the density and lot size standards established for the base RL Zoning District in the Unified Development Ordinance and Low Density Residential land use classification in the Land Use Plan.

The development proposal accompanying the rezoning request would restrict permitted uses to single family attached residences, which are appropriate in this area.

8. The use(s) requested are among those listed as an eligible permitted or conditional use in the general use district as included in the rezoning request.

The applicant is seeking for the following uses to be allowed in this Conditional Zoning District:

- Single-Family Detached Residential; this use is allowed in the RL District.

9. The design of the proposed Conditional Zoning (CZ) District use's minimization of adverse effects, including visual impact of the proposed use on adjacent lands; and avoidance of significant adverse impacts on surrounding lands regarding trash, traffic, service delivery, parking and loading, odors, noise, glare and vibration and not create a nuisance.

The applicant intends to work with Harrisburg town staff in establishing appropriate improvements for the development. Improvements include greenway construction along with pedestrian bridge over Reedy Creek and connecting to internal sidewalks to promote pedestrian access.

Landscaping buffers shown are adequate to meet the needs of the adjacent properties, and active open space is designated as part of the subdivision.

10. The use limitations and conditions as proposed and/or imposed for the requested district can reasonably be implemented and enforced for the subject property.

The conditions proposed and imposed for this district can be reasonably implemented on this site.

11. When implemented the proposed and/or imposed use limitations and conditions will mitigate specific land development issues that would likely result if the subject property were zoned to accommodate all the uses and the minimum standards of the corresponding general zoning district. If any standards are proposed that are different from the underlying zoning district, the applicant must clearly demonstrate that the overall resultant project is greater than that which is typically allowed by the general district.

All proposed conditions recommended by staff are to bring the site into conformance with applicable local and state regulations.

12. The applicant has agreed to accept the use limitations and conditions as proposed and/or imposed for the requested district.

The applicant will need to agree to all conditions listed in this staff report. Any additional conditions placed on this property will need the acceptance of the applicant before a decision can be made on this application.

13. For an approval, the Board must adopt a consistency statement that the amendment being considered is either consistent or inconsistent with the adopted land use plan and that the Board considers the action to be reasonable and in the public interest.

The Planning and Zoning Board will need to adopt a consistency statement when a recommendation or decision is made on this item.

APPROVAL WITH CONDITIONS:

The proposal is a conditional re-zoning request. Conditions may be imposed on the zoning action; staff recommends that the following conditions be placed on this project. Applicant agrees to the following:

1. Applicant agrees to obtain any and all applicable local, state, and federal permits required for development before any development activity can take place.
2. Applicant agrees to restrict cladding materials for all residential buildings to masonry products; vinyl siding will not be used.
3. Applicant agrees that there will be no exposed concrete foundations and that siding must extend to the ground level on all sides of the homes.
4. Applicant agrees to the mitigation or replacement of heritage trees if damaged during construction, in accordance with the Town of Harrisburg Unified Development Ordinance.
5. Applicant agrees that all ponds shall be wet detention ponds with fountains. Ponds shall be designed such that there is a minimum depth of 10' over at least 25% of the permanent pool area.
6. Applicant agrees fence surrounding detention pond shall be vinyl 4-rail farm fence, preferably white.
7. Applicant agrees to construct greenway along Reedy Creek and provide pedestrian connection via pedestrian bridge to the proposed neighborhood.
8. Applicant agrees to bond the subdivision streets in the existing Blume Subdivision and perform any required maintenance due to construction access and heavy vehicle and equipment traffic on the Blume Subdivision streets.
9. Applicant agrees mailbox clusters shall meet ADA Standards at a minimum.
10. All streets should be to the Town of Harrisburg Engineering Design standards, alternate pavement schedule is not allowable. Roadways cross sections will be reviewed and approved at the construction document phase.

RECOMMENDATION:

With the proposed site plan and conditions proposed, the rezoning request is consistent with the Harrisburg Area Land Use Plan. Planning and Zoning Department staff supports approval of the rezoning request with conditions.

2718 GRADY HARRIS SR. DR.
HARRISBURG, NORTH CAROLINA

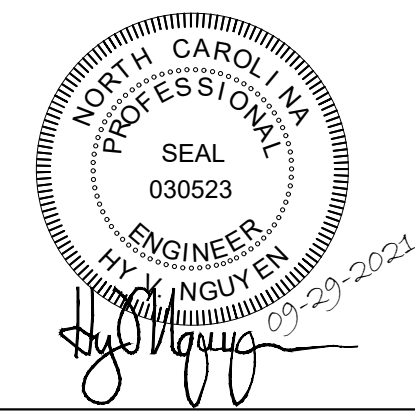
PROJECT NUMBER	20006
DATE	09/07/2021

ISSUED FOR
REZONING PLAN

REVISIONS			
NO.	DATE	DESCRIPTION	BY
1	05/05/2021	1ST CITY COMMENTS	JM/H
2	07/19/2021	2ND CITY COMMENTS	JM/H
3	09/07/2021	3RD CITY COMMENTS	JM/H
4	09/29/2021	4TH CITY COMMENTS	JM/H

PROJ. MANAGER: HN
DRAWN BY: JM/JF
CHECKED BY: HN

SEA

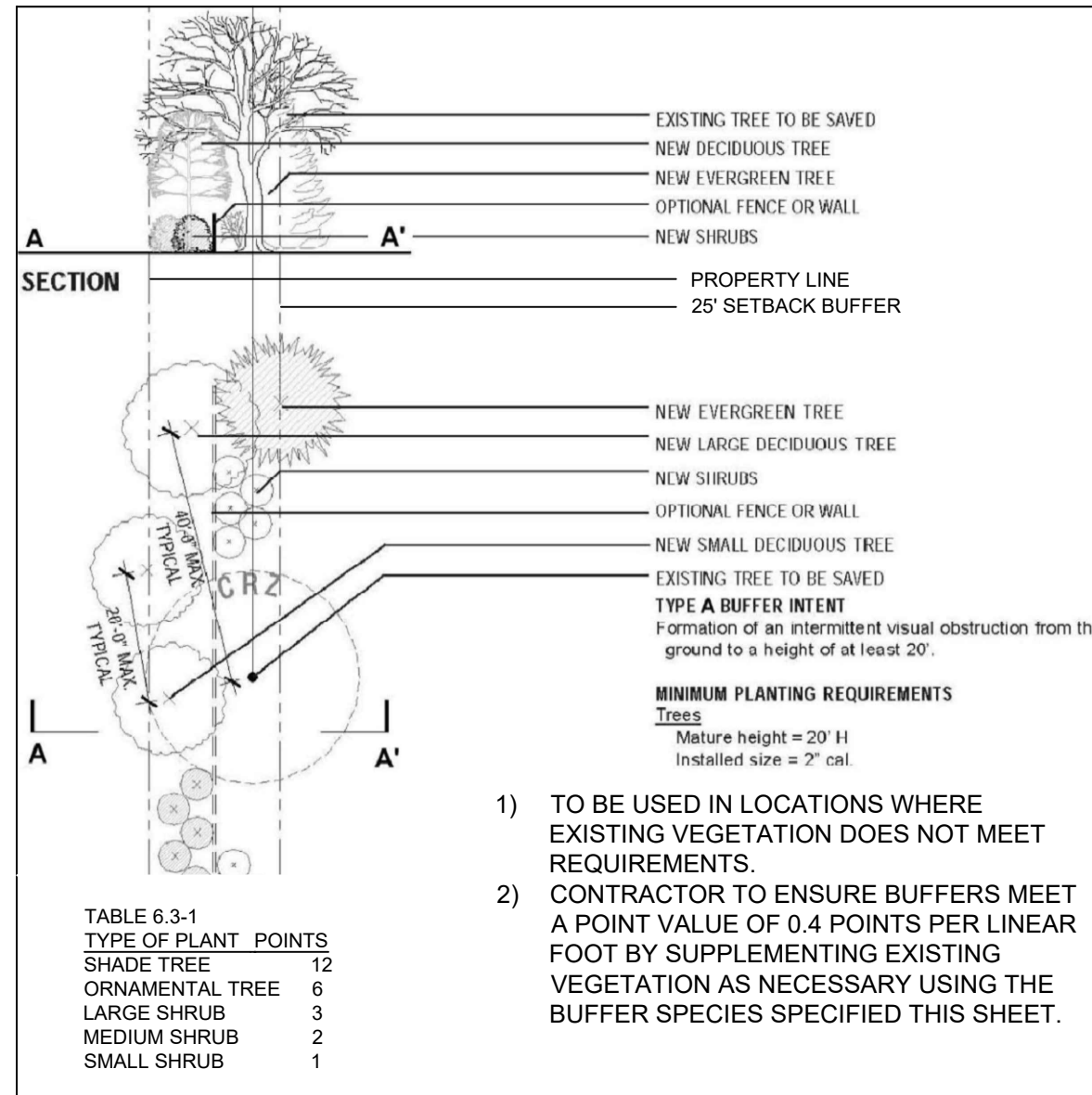


SCALE
AS INDICATED

DRAWING

REZONING PLANTING PLAN

RZ-3



30" TOTAL COTTONWOOD DIAMETER

30" OAK + 38" OAK = 68" TOTAL OAK DIAMETER

COTTON WOOD USING TULIP POPLAR
(12) x 2.5" MINIMUM DIA. = 30.0" TOTAL

OAK USING WHITE OAK
(19) x 2.5" MINIMUM DIA. = 47.5"
& USING SAWTOOTH OAK
(09) x 2.5" MINIMUM DIA. = 22.5"
TOTAL: 47.5" + 22.5" = 70" TOTAL

COS, SUBDIVISION REQUIRED	05.22 AC (8%)
COS, SUBDIVISION PROVIDED	40.17 AC (61%)
ACCESSIBLE COS AREA 1	38.26 AC
IN-ACCESSIBLE COS AREA 2	1.91 AC

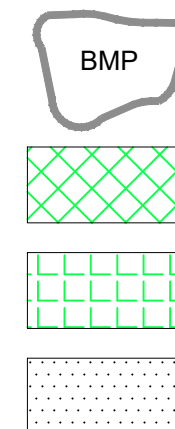
ACTIVE COS, PER LOT REQUIRED	0.86 AC
(30) LOTS x $\frac{1}{35}$ AC/LOT	
ACTIVE COS, PER LOT PROVIDED,	1.67 AC.
GREENWAY AS ACTIVE TRAIL	1.37 AC
BENCH AREAS ALONG TRAILS, ACTIVE	
LAWN AREA WITH SIDEWALK, BENCHES,	
& LANDSCAPE	0.30 AC

TREESAVE AREA #1	±3.42 AC.
TREESAVE AREA #2	±4.15 AC.
TREESAVE AREA #3	±3.46 AC.
TREESAVE AREA #4	<u>±15.42 AC.</u>
	±26.45 AC.

<u>DECIDUOUS TREES</u>	<u>QTY</u>	<u>BOTANICAL NAME</u>	<u>COMMON NAME</u>	<u>CONT.</u>	<u>CAL</u>	<u>HEIGHT</u>	<u>REMARKS</u>
QP	28	QUERCUS PHELLOS	WILLOW OAK	B&B	2'-2.5"	10-12'	
CC	28	CERCIS CANADENSIS	EASTERN RED BUD	B&B	1.5"-2"	6-8'	
UP	22	ULMUS PARVIFOLIA	LACE BARK ELM	B&B	2"-2.5"	10-12'	
CP	22	CRATAEGUS PHAENOPYRUM	WASHINGTON HAWTHORNE	B&B	1.5"-2"	6-8'	

<u>DECIDUOUS TREES</u>	<u>QTY</u>	<u>BOTANICAL NAME</u>	<u>COMMON NAME</u>	<u>CONT.</u>	<u>CAL.</u>	<u>HEIGHT</u>	<u>REMARKS</u>
LT	12	LIRIODENDRON TULIPIFER	TULIP POPLAR	B&B	2.5"	8'-10"	
QA	19	QUERCUS ALBA	WHITE OAK	B&B	2.5"	8'-10"	
QAT	09	QUERCUS ACUTISSIMA	SAWTOOTH OAK	B&B	2.5"	8'-10"	

 EXISTING PROPERTY LINE
 PROPOSED LOT LINE
 PROPOSED RIGHT OF WAY
 PROPOSED LOT NUMBER

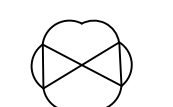


PROPOSED BMP POND OUTLINE

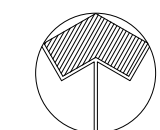
PROPOSED TREESAVE

PROPOSED ACTIVE COS AS TRIAL

PROPOSED BUFFER



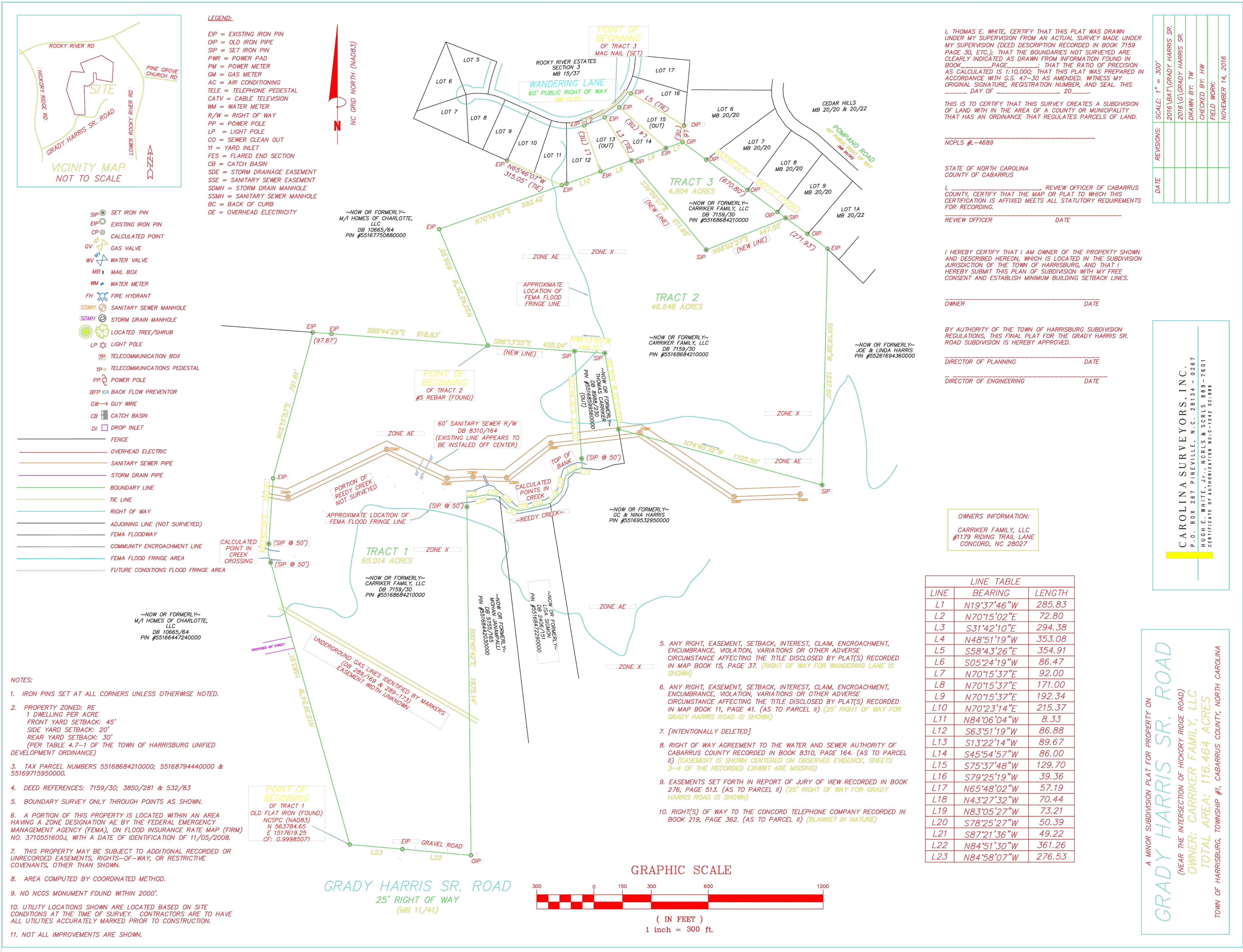
EX. TREES TO BE REMOVED.



SCALE: 1" = 100'



0 50' 100' 200'



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urban design . landscape architecture

919 berryhill rd. ste 101 . charlotte, nc 28208
704.332.1204 . www.dprassociates.net
NC Firm License # C-0560

CLIENT / OWNER
OAKVIEW, LLC
389 SUTRO FOREST DR. NW
CONCORD, NC 28027
704-699-5218 HARI VUPPALA

SURVEYOR
MCADAMS
3450 TORINGDON WAY, SUITE 110
CHARLOTTE, NC 28277
704-527-9800

KEY MAP

PROJECT

OAKVIEW ESTATES

2718 GRADY HARRIS SR. DR.
HARRISBURG, NORTH CAROLINA

PROJECT NUMBER
20006

DATE
09/07/2021

ISSUED FOR

REZONING PLAN

REVISIONS

NO.	DATE	DESCRIPTION	BY
1	05/05/2021	1ST CITY COMMENTS	JMHN
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4	09/29/2021	4TH CITY COMMENTS	JMHN

PROJ. MANAGER: HN
DRAWN BY: JMUF
CHECKED BY: HN

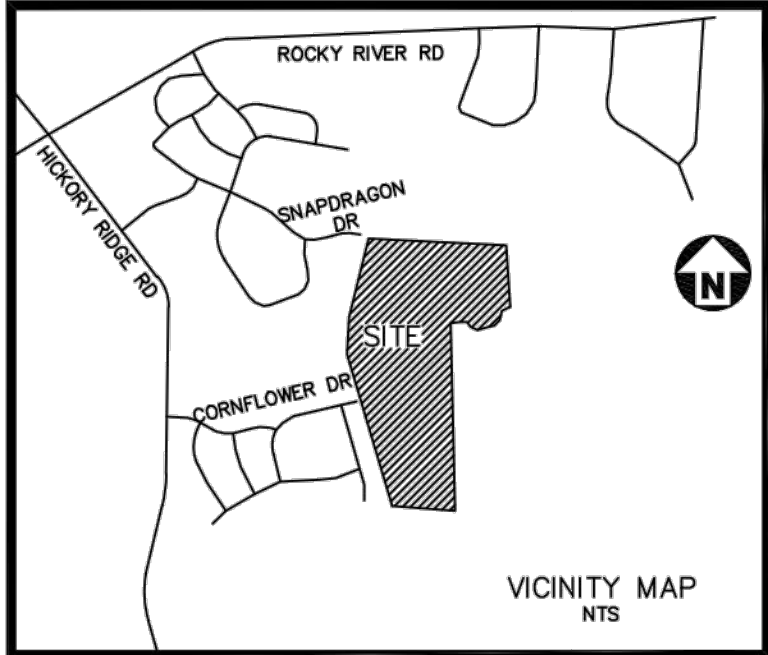
SEAL

SCALE
AS INDICATED

DRAWING
REZONING SURVEY

RZ-5

Plotfile: C:\DPR Dropbox\Projects\Active\2020\20006 OakView Neighborhood SF-AVA Global-Harrisburg\CAD\Sheets\Site\REZONING PLAN\20006 Rezoning Plan 2021-03-22.dwg / 9/30/2021 3:48 PM



GENERAL NOTES

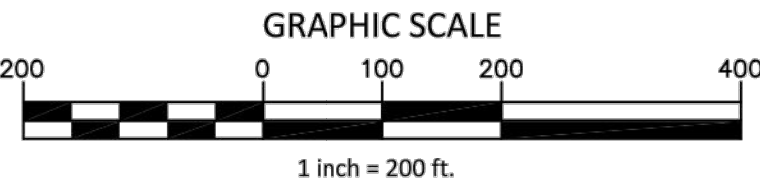
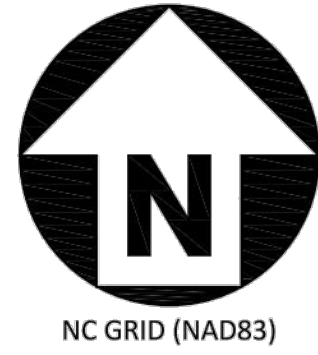
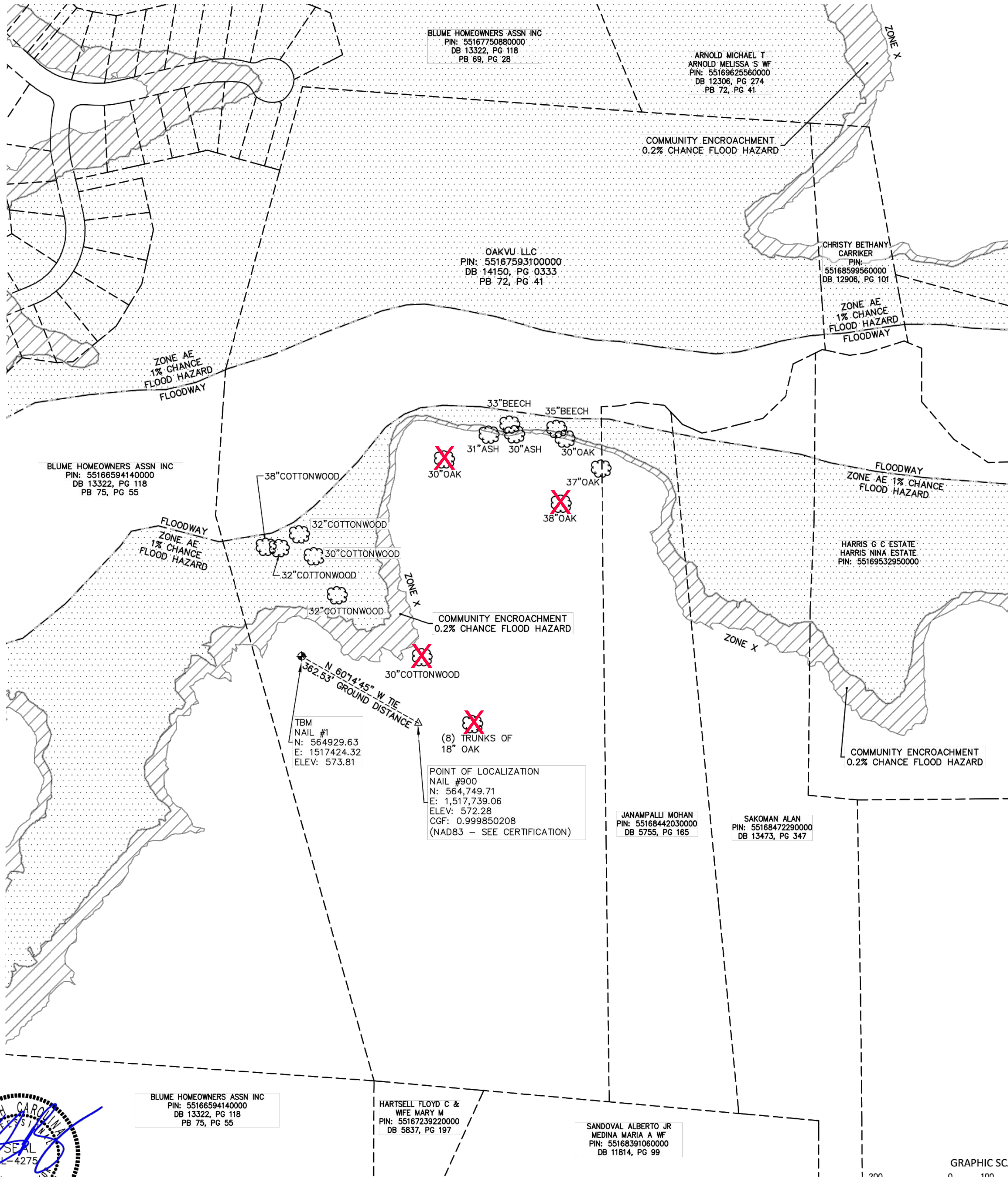
- 1.) THIS IS A SURVEY OF AN EXISTING PARCEL(S) OF LAND. THIS IS A TREE SURVEY. NO BOUNDARY SURVEY HAS BEEN PERFORMED. ALL DATA EXCEPT FOR TREE LOCATIONS, POINT OF LOCALIZATION AND TBM ARE PROVIDED ARE SHOWN PER GIS.
- 2.) BASIS OF HORIZONTAL DATUM IS NAD83(2011) AND VERTICAL DATUM IS NAVD88.
- 3.) ZONING: "RE" PER CABARRUS COUNTY GIS
- 4.) FLOOD NOTE: THIS PROPERTY IS LOCATED IN A SPECIAL FLOOD HAZARD ZONE. IT IS LOCATED IN ZONE "AE FLOODWAY" AS DEFINED BY FEMA F.I.R.M. MAP NUMBER 3710551600K DATED NOVEMBER 16, 2018.
- 5.) REFERENCES: DEED BOOK 14150, PAGE 333; PLAT BOOK 72, PAGE 41 OF THE CABARRUS COUNTY REGISTRY PIN 55167593100000
- 6.) NO GRID MONUMENTS WERE FOUND WITHIN 2000' OF SITE.

LEGEND

- TEMPORARY BENCHMARK
- POINT OF LOCALIZATION
- TREE
- TIE LINE
- FEMA FLOODWAY
- PROPERTY LINE NOT SURVEYED

I, KEVIN S. BAUCOM, PLS, CERTIFY THAT THIS MAP WAS DRAWN UNDER MY SUPERVISION AND THE FOLLOWING INFORMATION WAS USED TO PERFORM THE SURVEY:

- (1)CLASS OF SURVEY: CLASS A
- (2)POSITIONAL ACCURACY: < 0.100'
- (3)TYPE OF GPS FIELD PROCEDURE: VRS
- (4)DATE OF SURVEY: 07-17-2020
- (5)DATUM/EPOCH: NAD 83(2011)
- (6)PUBLISHED/FIXED-CONTROL USED: NC49
- (7)GEOID MODEL: GEOID12A
- (8)COMBINED GRID FACTOR(S): 0.999850219
- (9)UNITS: METERS CONVERTED TO US SURVEY FEET



3430 Toringdon Way
Suite 110
Charlotte, NC 28277
phone 704. 527. 0800
fax 919. 361. 2269
license number: C-0293
www.mcadamsco.com

OWNER

HARI VUPPALA
OAKVU LLC
399 SUTRO FOREST DRIVE NW
CONCORD, NC 28027

GRADY HARRIS TREE SURVEY PROJECT ADDRESS CITY, CABARRUS COUNTY, NORTH CAROLINA

REVISIONS

NO.	DATE
-----	------

PLAN INFORMATION

PROJECT NO.	SURS-20001
FILENAME	SURS20001-T1.dwg
CHECKED BY	KSB
DRAWN BY	CCG
SCALE	1"=200'
DATE	7. 27. 2020

SHEET

TREE SURVEY

1-1



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704-699-5218 HARI VUPPALA

SURVEYOR

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KEY MAP

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OAKVIEW ESTATES

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4	09/29/2021	4TH CITY COMMENTS	JMHN

PROJ. MANAGER: HN
DRAWN BY: JM/JF
CHECKED BY: HN

SEAL

SCALE

AS INDICATED

DRAWING

TREE SURVEY

RZ-6

NEIGHBORHOOD MEETING REPORT

Petitioner: OAKVU, LLC

Rezoning Petition No. H2021-01-R

This Neighborhood Meeting Report is being filed with the Town of Harrisburg Planning and Zoning Staff pursuant to the provisions of the Town's Unified Development Ordinance (the "UDO").

PERSONS AND ORGANIZATIONS CONTACTED WITH DATE AND EXPLANATION OF HOW CONTACTED:

Town Staff mailed written notice of the date, time and location of the Neighborhood Meeting in accordance with the UDO.

DATE, TIME AND FORMAT OF MEETING:

The Virtual Neighborhood Meeting was hosted by Mr. Sushil Nepal, the Town's Planning Director, on Thursday, January 21, 2021 at 6:00 p.m. via the Zoom platform.

MEETING PARTICIPATION:

The Virtual Community Meeting had twenty-seven (27) attendees, including eighteen (18) members of the community in attendance, as listed in Exhibit A. The Petitioner was represented at the Neighborhood Meeting by Hari Vuppala, as well as by Petitioner's agents, Hy Nguyen and James McGivern with DPR Associates, and Collin Brown and Sarah Beason with Alexander Ricks PLLC.

SUMMARY OF PRESENTATION/DISCUSSION:

Mr. Nepal welcomed the attendees and provided an overview of the agenda and process for the Neighborhood Meeting and the Town's rezoning process in general.

Mr. Collin Brown introduced the Petitioner's team, using a PowerPoint presentation, attached hereto as Exhibit B. Mr. Brown showed aerials of the approximately 65.014-acre property located at 2718 Grady Harris Sr. Road (the "**Property**").

Mr. Brown gave a general overview of the existing zoning and the Harrisburg Area Land Use Plan (the "**Land Use Plan**") recommendation for the Property and surrounding area. Mr. Brown explained that the Petitioner is requesting a conditional rezoning to RL(CZ) (rural low-density district) to accommodate a single-family development with 30 lots. The rezoning plan commits to significant open space. He stated that this project is in line with the adjacent Blume development zoning, which he assisted with during its entitlement process.

He then opened the virtual meeting up for discussion and questions by community attendees. Questions were presented in both the chat box feature and live with an attendee unmuted.

In response to a question about the anticipated size of the homes, Petitioner's team noted that the proposed project sets out 30 large estate lots, on average 29,000 sq. ft., which is well below the permitted density on the Property and significantly larger lots than nearby developments.

Several neighbors of the Blume development asked about trails and the potential to connect the different portions of the Blume community. Petitioner's team responded that the Property is uniquely situated to provide such connection and would be willing to discuss ways to provide the same if the Blume community so desires. Mr. Nepal also stated that the Town would be requesting a condition requiring dedication of greenway on the Property in accordance with the Land Use Plan, which could also provide such connection.

One attendee asked whether a traffic impact analysis (“TIA”) would be prepared for the project. Mr. Nepal stated that the project does not meet the necessary threshold to require a TIA, which is generally about 70 single-family homes.

In response to questions related to Grady Harris Sr. Road, the Petitioner’s team and Mr. Nepal responded that emergency access would be provided only to emergency service vehicles via a secured access gate to the community.

One attendee inquired whether the public roads and water and sewer infrastructure for the proposed project would run to the eastern property line to accommodate future development. Mr. Nepal indicated that these services would run along the proposed stub road to the east of the property, to which any future development to the east could connect.

An attendee asked about whether a buffer would be required for the proposed project. Mr. Nepal informed attendees that the UDO does not require a buffer between residential projects, but the Town would likely request a buffer as a condition to the rezoning. Petitioner’s team noted that the proposed site plan already shows a voluntary twenty-five (25) foot buffer along the perimeter of the project. Given the large estate lots, the open space, and the goal of preserving significant trees within the project, Petitioner anticipates natural buffer zones with existing trees as well as planting additional trees as necessary.

The formal meeting concluded at approximately 6:35 p.m. with no additional questions or discussion topics from community members.

Respectfully submitted this 28th day of January 2021.

cc: Sushil Nepal, Town of Harrisburg, Planning Director
Craig Thomas, Town of Harrisburg, Senior Planner

Exhibit A

Attendees

1. John Howie
2. Alan Kerley
3. Douglas Donia
4. Gary Osterhout
5. Kathy Lancaster
6. Lloyd Quay
7. Mohan Janampalli
8. Rodney Dellinger
9. Roxie
10. Dianne
11. Christian Hall
12. Shaun Gaspanni
13. Thelma Chapman
14. Lamonte Pennington
15. Vickie Wallis
16. W. Oliver
17. JL
18. 980-565-7798
19. Eddie Moore
20. Srini Amara
21. Sushil Nepal
22. Craig Thomas
23. Hy Nguyen
24. James McGivern
25. Hari Vuppala
26. Collin Brown
27. Sarah Beason

Exhibit B

Petitioner's Presentation

REZONING PETITION H2021-01-R

OAKVIEW ESTATES

OAKVU, LLC

OFFICIAL NEIGHBORHOOD MEETING

JANUARY 21, 2021

Alexander
Ricks
PLLC

MEETING AGENDA

- **Introductions**
- **Property Location**
- **Current Zoning & Land Use Plan Recommendation**
- **Proposed Rezoning**
- **Conceptual Renderings**
- **Potential Rezoning Timeline**
- **Questions/Discussion**

TEAM INTRODUCTIONS

**Property Owner/
Developer:**

OakVu, LLC
Hari Vuppala



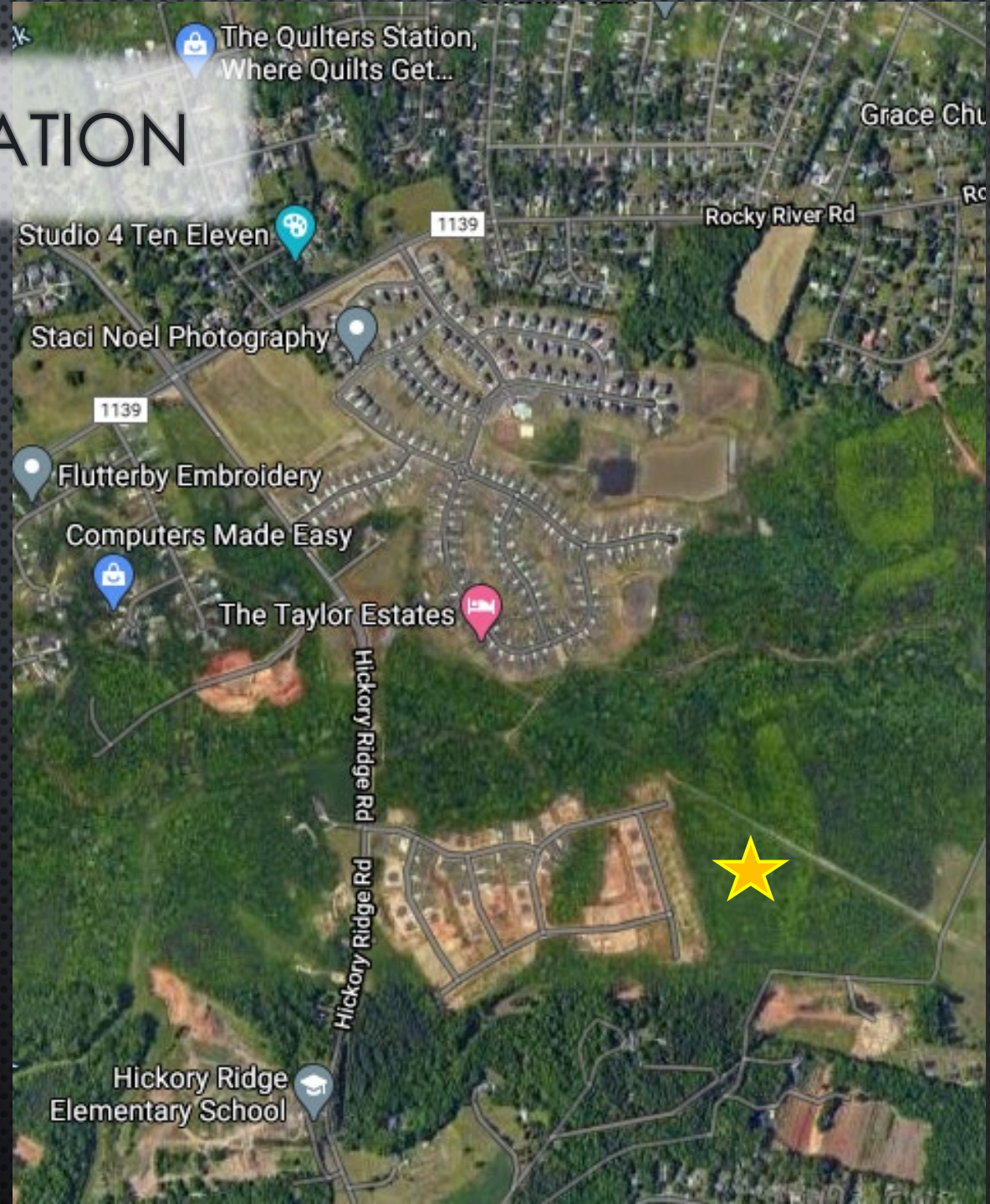
Collin Brown &
Sarah Beason



Hy Nguyen &
James McGivern

PROPERTY LOCATION

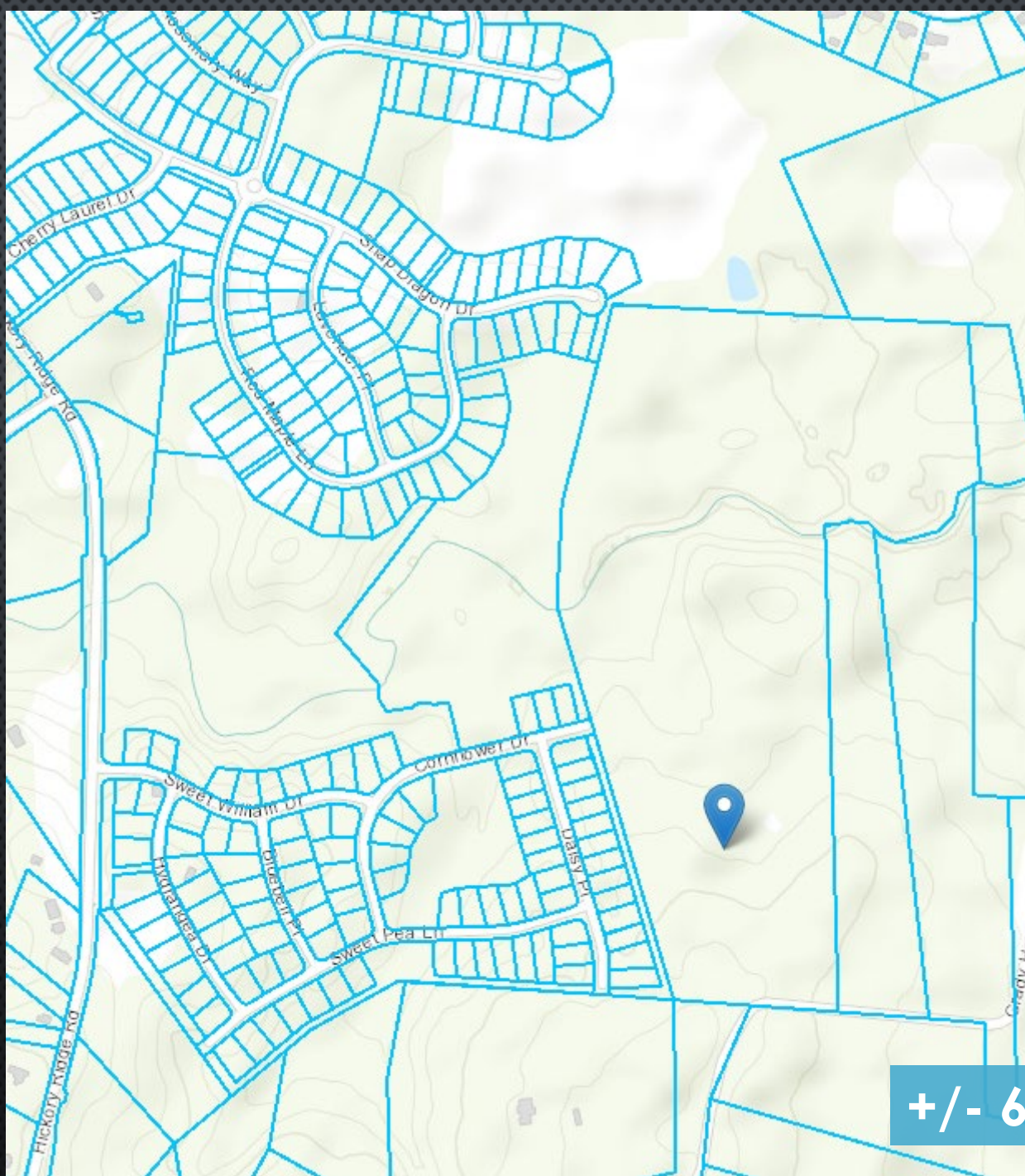
PROPERTY LOCATION



PROPERTY LOCATION



+/- 65.014 acres



+/- 65.014 acres

EXISTING ZONING

CURRENT ZONING



RE



RL



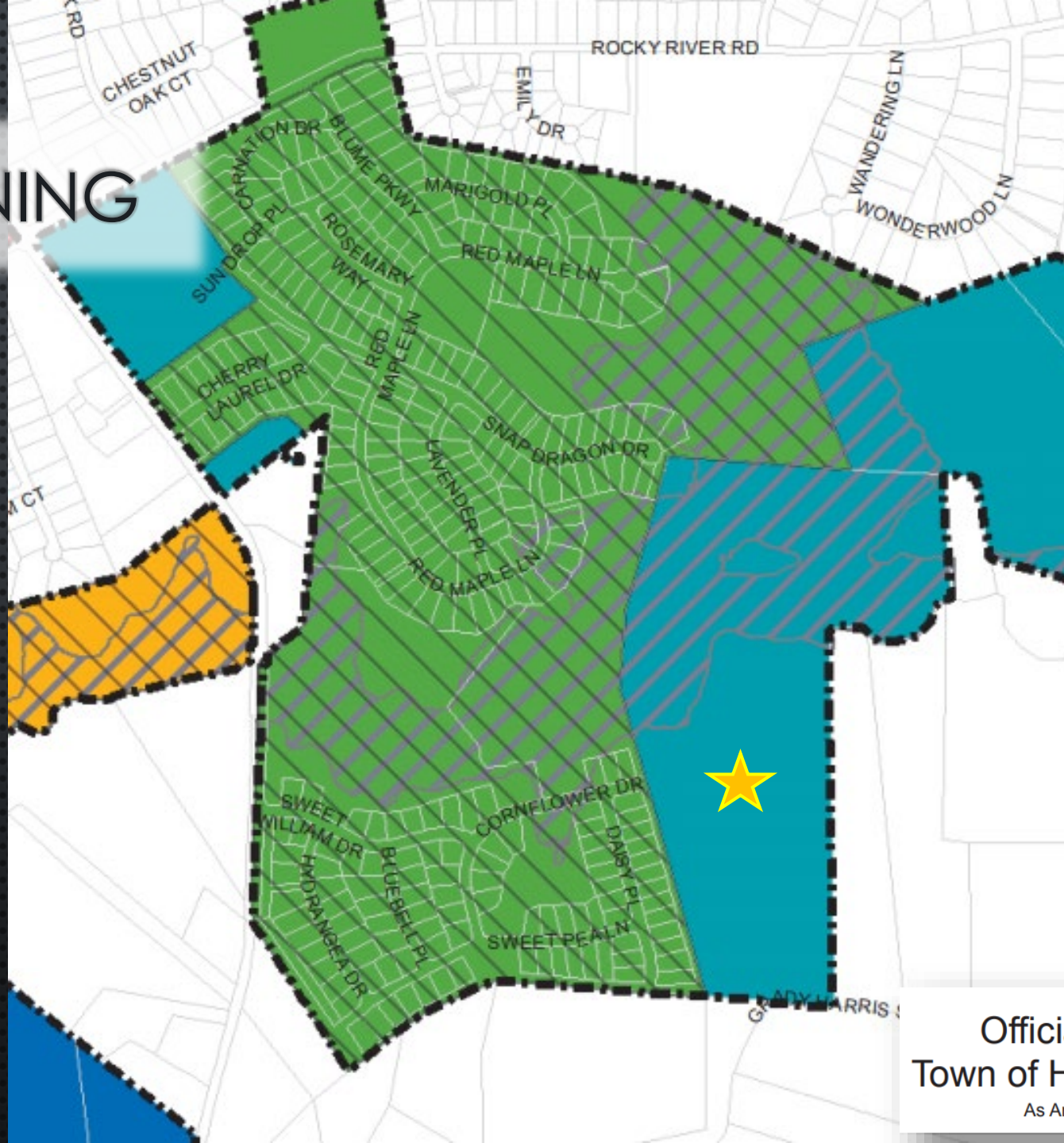
RC



FDPO



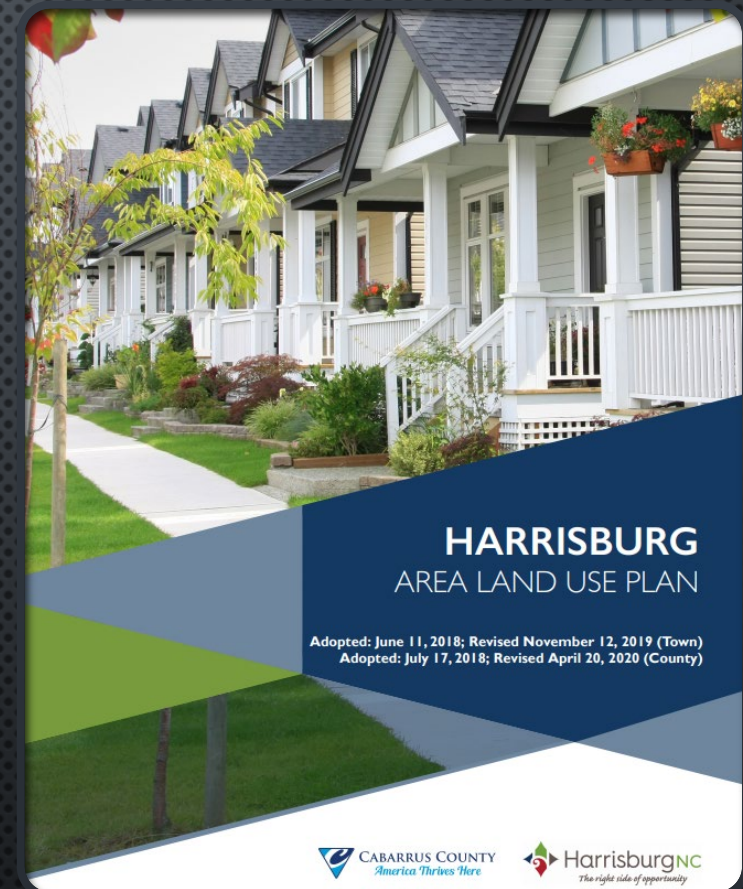
Conditional Districts

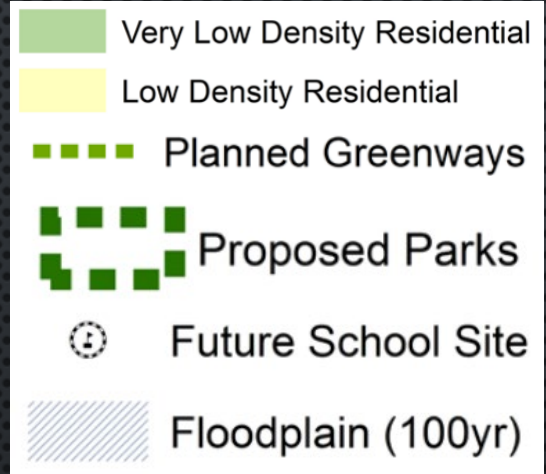


Official Zoning Map of the
Town of Harrisburg, North Carolina

As Amended Through: October 8, 2018

AREA LAND USE PLAN RECOMMENDATION





Low Density Residential
No more than 2 dwelling
Units per acre



D This node will have a smaller non-residential component comprised primarily of neighborhood-serving uses (convenience retail, small restaurants, and service uses). Adjoining townhome and small-lot single family home developments will be designed with pedestrian connections to the center.

REZONING PROPOSAL



CONCEPTUAL RENDERINGS

(*EXAMPLE ONLY)













THANK YOU!

Plotted: C:\DPR Dropbox\Projects\Active\2020\20006 OakView Neighborhood SF-AVA Global-Harrisburg\CAD\SHEETS\SITE\REZONING PLAN\20006 Rezoning Plan_2021-03-22.dwg / 9/30/2021 3:47 PM



HOUSE EXAMPLES FOR OAKVIEW ESTATES

NOTE:
THE ABOVE IMAGES ARE CONCEPTUAL IMAGES FOR THE PROPOSED HOMES
AND ARE INTENDED TO REFLECT AN ARCHITECTURAL STYLE AND THE
QUALITY OF HOMES TO BE CONSTRUCTED ON THE SITE. THE ACTUAL
HOMES CONSTRUCTED ON THE SITE MAY VARY FROM THESE CONCEPTUAL
IMAGES PROVIDED THAT THE DESIGN INTENT IS PRESERVED.



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KEY MAP

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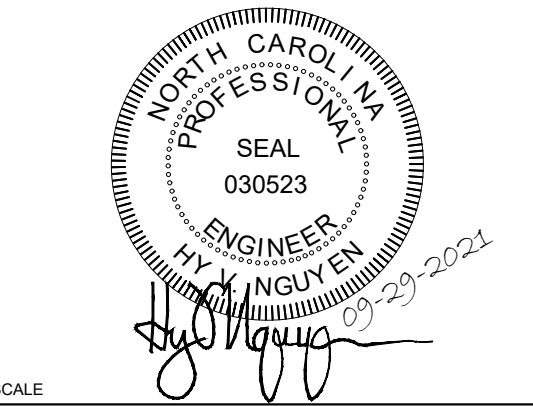
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REZONING PLAN

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PROJ. MANAGER: HN
DRAWN BY: JM/JF
CHECKED BY: HN

SEAL



SCALE
AS INDICATED

DRAWING
REZONING ELEVATIONS

RZ-4



TOWN OF HARRISBURG

Agenda Item Details

Title:

Consideration of Harrisburg Arts, Culture and Heritage Committee Board Appointments

Presenting Personnel:

Jim Spina, Parks and Recreation Director

Suggested Motion or Action:

Motion to approve the appointments of Karen Andrade and Kimmy Roberts to the Harrisburg Arts, Culture and Heritage Committee.

Description/Background:

The Arts, Culture and Heritage Committee has two (2) appointments for the upcoming one-year term which begins January 1, 2022. The Town received two applications for the two vacancies. Vacancies were advertised for 60 days via the town's website and social media. The board members' terms which are expiring are Karen Andrade and Kimmy Roberts.

The Arts, Culture and Heritage Committee reviewed the two applications at their December 6th meeting. The committee made a recommendation to the Town Council that the following applicants be re-appointed to the Arts, Culture and Heritage Committee: Karen Andrade and Kimmy Roberts.

A summary of the applicants is provided below and their applications have been submitted for consideration:

Karen Andrade: Karen is a teacher at Carl Furr Elementary where she is in charge of lesson planning, mentoring and curriculum implementation. Karen is interested in serving her community and making our community a place in which we value and promote tolerance and kindness. Karen has served on the HACH Committee for two years.

Kimmy Roberts: Kimmy is a Workup Liaison for the National Marrow Donor Program. She supports WU staff in coordination of bone marrow / PBSC collection. Kimmy has served on the HACH Committee for two years and would like to continue to do so.

Both applicants reside within the town limits.

Recommendation:

Staff recommends approval of the Arts, Culture and Heritage committee appointments.

Fiscal Impact:

None

Attachments:

1. Karen Andrade
2. Kimmy Roberts



TOWN OF HARRISBURG ARTS, CULTURE & HERITAGE COMMITTEE

Application for Town of Harrisburg Arts, Culture & Heritage Committee

Town of Harrisburg Parks Arts, Culture & Heritage Committee

The Town of Harrisburg Arts, Culture & Heritage Committee, a sub-committee of the Parks and Recreation Advisory Board, provides a voice, specific for the Arts, Culture and Heritage of the Harrisburg community. The Committee consists of individuals who live in the local region and community and have interest in supporting and preserving programs, events, history & heritage, culture and the arts of Harrisburg. Through monthly meetings, information obtained from the Arts, Culture and Heritage Committee is provided to Harrisburg Parks & Recreation Advisory Board and Town Council to help make informed decisions that support the arts, culture and heritage of the community. The Committee typically meets the 1st Monday of each month at 6pm at Harrisburg Town Hall. To review a complete detail of the Arts, Culture & Heritage Committee Bylaws and its commission, please visit <https://www.harrisburgnc.org/town-government/parks-recreation-advisory-board>.

If you are interested, please complete the form below and return to Town Clerk, Town of Harrisburg, PO Box 100, Harrisburg, NC 28075, or submit via email to jrackley@harrisburgnc.org.

Town of Harrisburg Parks and Recreation Mission

"Dedicated to Making a Great Community"

We are committed to providing safe and inviting parks and facilities, meeting current and future community needs through meaningful and diverse recreational programs, cultural activities and services.

Our staff is responsive, positive and ethical in their dedication to delivering:

- Personal Benefits that develop personal growth, strengthen individual self-esteem, enhance quality of life and offer something for everyone
- Social Benefits that strengthen and bond families and unite and connect people within our evolving diverse community while promoting health lifestyles.
- Economic Benefits and Opportunities that welcome new business, relocation of business and expansion of business which leads to a more productive work force and increased tourism opportunities.
- Environmental Benefits that protect and preserve our historical and cultural heritages, protects and preserves lands and open space maintaining the natural beauties of Harrisburg.

APPLICANT INFORMATION					
Name	Karen Andrade		Date	10-30-2021	
Address	2591 Snap Dragon Drive		Apartment/Unit #		
City	Harrisburg	State	NC	Zip	28075
Phone	254-290-7079		Email Address	kaforeman@yahoo.com	
Are you able to attend regularly scheduled meetings once a month?	YES	☒	NO	☐	
Are you a resident of Cabarrus County?	YES	☒	NO	☐	If so, dates?
Are you a resident of Harrisburg?	YES	☒	NO	☐	If so, dates?
Have you ever been convicted of a felony?	YES	☐	NO	☒	If yes, explain?

REFERENCES	
<i>Please list three references.</i>	
Name Jeet Hiremath	Relationship Friend
Company	Phone 980-229-0381
Address Harrisburg, NC 28075	
Name Jen Muscolino	Relationship Friend
Company	Phone 585-704-0522
Address Charlotte, NC	
Name Laura McManus Fox	Relationship Friend
Company	Phone 919-259-5036
Address Concord, NC	

EMPLOYMENT	
Company 1 Carl A.Furr Elementary (CCS)	Phone 704-788-4300
Address 2725 CLOVER RD NW	City / State CONCORD, NC
Job Title TEACHER	
Responsibilities Lesson planning, mentoring, curriculum implementation	
Dates	From 08-2018 To current
Company 2 Ashford University	Phone 866-711-1700
Address 8620 Spectrum Avenue	City / State San Diego, CA
Job Title Adjunct Faculty- Online	
Responsibilities instruction, lesson planning, participated in professional development	
Dates	From 08-2015 To 04-2020

EDUCATION	
School University of Phoenix	From 2009 To 2013
Degree Doctorate	Major Educational Leadership
Additional Information	

ADDITIONAL COMMENTS

Provide a brief statement outlining why you wish to serve on the Arts, Culture & Heritage Committee.

My interest in continuing serving in this committee comes from the growing opportunities to make our community a place in which we value and promote tolerance and kindness. As an implant in this town I would like to continue to create initiatives align with the mission and vision of the committee in order to support and foment the cultural and heritage from past to the current time. I am looking forward to the endless possibilities that this committee can create to make the Town of Harrisburg a arts and culture leader in Cabarrus County.

Based on what you know about the Town of Harrisburg Parks & Recreation Arts, Culture & Heritage Committee, what skills and abilities can you provide that will make the Town of Harrisburg Parks & Recreation Arts, Culture & Heritage Committee able serve the community better?

I am educator and a psychology major, which as equipped me with communication and interpersonal skills, important for networking in our community and help to promote the mission and vision of the committee.

Please list any current civic and/or community participation you may be involved with, in the space below. Include any public boards or commissions on which you may have served.

I am a current executive member of the Harrisburg Multicultural Festival, working directly with volunteers and members of the community.

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

Signature

Karen Andrade

Date 10-30-2021



TOWN OF HARRISBURG ARTS, CULTURE & HERITAGE COMMITTEE

Application for Town of Harrisburg Arts, Culture & Heritage Committee

Town of Harrisburg Parks Arts, Culture & Heritage Committee

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If you are interested, please complete the form below and return to Town Clerk, Town of Harrisburg, PO Box 100, Harrisburg, NC 28075, or submit via email to jrackley@harrisburgnc.org.

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- Social Benefits that strengthen and bond families and unite and connect people within our evolving diverse community while promoting health lifestyles.
- Economic Benefits and Opportunities that welcome new business, relocation of business and expansion of business which leads to a more productive work force and increased tourism opportunities.
- Environmental Benefits that protect and preserve our historical and cultural heritages, protects and preserves lands and open space maintaining the natural beauties of Harrisburg.

APPLICANT INFORMATION					
Name	Kimmy Roberts		Date	10/14/2021	
Address	8619 Middleton Cir		Apartment/Unit #		
City	Harrisburg	State	NC	Zip	28075
Phone	704-490-0898		Email Address	Kimmy.roberts@gmail.com	
Are you able to attend regularly scheduled meetings once a month?	YES	☒	NO	☐	
Are you a resident of Cabarrus County?	YES	☒	NO	☐	If so, dates? 2003 - present
Are you a resident of Harrisburg?	YES	☐	NO	☒	If so, dates?
Have you ever been convicted of a felony?	YES	☐	NO	☒	If yes, explain?

REFERENCES

Please list three references.

Name	Mallory Caudle	Relationship	friend
Company	Morgan Realtors	Phone	(704) 746-1261
Address	7828 Windsor Forest Pl, Harrisburg		
Name	Jeanine Deutsch	Relationship	friend
Company	FSI	Phone	(704) 724-0039
Address	5505 Carving Tree Dr, Harrisburg		
Name	Vanessa Sigmon	Relationship	friend
Company		Phone	(570) 854-1321
Address	4389 Foxfield Ct, Harrisburg		

EMPLOYMENT

Company 1	National Marrow Donor Program	Phone	(763) 406-4648
Address	500 N 5 th St	City / State	Minneapolis, MN
Job Title	Workup Liaison		
Responsibilities	supporting wv staff in coordination of bone marrow / PBSC collection		
Dates	From 10/18/21 To present		
Company 2	Stay at home mom	Phone	(704) 490-0898
Address	home address	City / State	
Job Title	Stay at home mom		
Responsibilities	everything		
Dates	From 01/10/2011 To present		

EDUCATION

School	Appalachian State	From	07/97	To	08/00
Degree	BA	Major	Psychology		
Additional Information					

ADDITIONAL COMMENTS

Provide a brief statement outlining why you wish to serve on the Arts, Culture & Heritage Committee.

I've enjoyed serving on this board for the past two years and would like to continue to do so.

Based on what you know about the Town of Harrisburg Parks & Recreation Arts, Culture & Heritage Committee, what skills and abilities can you provide that will make the Town of Harrisburg Parks & Recreation Arts, Culture & Heritage Committee able serve the community better?

I have experience coordinating events, working with volunteers, and working in teams.

Please list any current civic and/or community participation you may be involved with, in the space below. Include any public boards or commissions on which you may have served.

HACH - currently serving as Secretary - current
Stepping Stones Preschool Board - current
Meals On Wheels volunteer - current
Harrisburg Crisis Assistance Ministry (2016-2018 - Treasurer for 1 yr)

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

Signature

Kimberly Roberts

Date ~~10/13/21~~ KR 10/14/2021
10/14/2021



TOWN OF HARRISBURG

Agenda Item Details

Title:

Consideration of Parks and Recreation Advisory Board Appointments

Presenting Personnel:

Jim Spina, Parks and Recreation Director

Suggested Motion or Action:

If approved:

Motion to approve the appointments of Mohammed Idlibi and Mike Thevenin to the Parks and Recreation Advisory Board

Description/Background:

The Parks and Recreation Advisory Board has four (4) appointments for the upcoming one-year term, which begins on January 1, 2022. The Town received two applications for the four vacancies. Per the By-Laws of the board, the vacancies were advertised for 60 days via the Town's website and social media. The board members whose terms are expiring are: Linda Thurman, Mohammed Idlibi, Carl Westine and Jason Marshall.

Linda Thurman has served eight years on the Parks and Recreation Advisory board. Therefore, per the by-laws, she must step down from the board for one year before being eligible to apply again.

Per the By-Laws, an interview panel consisting of three members was created at the October Advisory Board meeting: Tim Morris, Delroy Ross (secretary) and Brett Crosby. The sub-committee created a list of criteria and interviewed each candidate. The candidates attended the December 20th advisory board meeting to meet the rest of the board for any additional questions.

The Advisory Board made a motion to recommend the following applicants be appointed: Mohammed Idlibi and Mike Thevenin. The motion was made by Brett Crosby and seconded by Jason Marshall. The motion passed 4-0.

A summary of the applicants is provided below and their applications have been submitted for consideration:

Mohammed Idlibi: Mohammed is a Principal at True Summit Capital. Mohammed has served one year on the Parks and Recreation Advisory Board. Mohammed values the opportunity to shape our community for the better.

Mike Thevenin: Mike has not served on the Advisory Board before. Mike is currently the Senior Pastor at Harrisburg Foursquare Church. Mike, along with his church, have played an active role in Harrisburg parks and recreation - participating in events as well as hosting programs at his church.

Both applicants reside within the town limits.

Two vacancies remain on the board. Those vacancies will continue to be advertised and applications will be accepted until January 13, 2022. The sub-committee will review any additional applications submitted and make a recommendation to fill the vacancy at their January 17th Advisory Board Meeting. A recommendation will come to the February Town Council meeting.

Recommendation:

Staff recommends approval of the appointments of Mohammed Idlibi and Mike Thevenin to the Parks and Recreation Advisory Board

Fiscal Impact:

None.

Attachments:

1. Mike Thevenin
2. Mohammed Idlibi



TOWN OF HARRISBURG PARKS AND RECREATION

Application for Town of Harrisburg Parks and Recreation Advisory Board

Town of Harrisburg Parks and Recreation Advisory Board

The Town of Harrisburg Parks and Recreation Advisory Board provides a voice for the community. The Board consists of individuals who live in the local community and have interest in supporting programs and facilities for recreation and social activities for all age groups. Through monthly meetings, information obtained from the Parks and Recreation Advisory Board is provided to Harrisburg Town Council to help make informed decisions that support the community. The Advisory Board typically meets the 4th Monday of each month at 6pm at Harrisburg Town Hall.

If you are interested please complete the form below and return to Town Clerk, Town of Harrisburg, PO Box 100, Harrisburg, NC 28075, or submit via email to jrackley@harrisburgnc.org.

Town of Harrisburg Parks and Recreation Mission

It is the mission of the Harrisburg Parks and Recreation Department to provide a localized system of parks and recreation resources and services to enhance the quality of life of Harrisburg residents. The Department strives to develop and maintain safe and attractive parks and recreation areas; to partner and cooperate with other Town departments, area agencies, sponsors and organizations to address the leisure needs of residents in the most cost-effective manner, and to support the physical, mental, moral and economic health of our community through provision and promotion of special events as well as traditional recreational programs and opportunities.

APPLICANT INFORMATION			
Name Mike Thevenin		Date 12/15/2021	
Address 6809 Market Way		Apartment/Unit #	
City Harrisburg	State NC	Zip 28075	
Phone 980-521-4173		Email Address mikethev@yahoo.com	
Are you able to attend regularly scheduled meetings once a month?		YES ☒ NO ☐	
Are you a resident of Cabarrus County?		YES ☒ NO ☐ If so, dates? 1993-present	
Are you a resident of Harrisburg?		YES ☒ NO ☐ If so, dates? 1993-present	
Have you ever been convicted of a felony?		YES ☐ NO ☒ If yes, explain?	

REFERENCES	
<i>Please list three references.</i>	
Name Rick Morrison	Relationship Friend
Company Saber Engineering	Phone 704-506-6426
Address 6950 Hickory Ridge Rd. Harrisburg NC 28075	
Name Alan Pace	Relationship Friend
Company Heartland Contracting	Phone 704-507-0031
Address 5723 Whitehawk Hill Rd. Mint Hill NC 28227	

REFERENCES (continued)	
Name Everette Passaly	Relationship Friend
Company Retired Firefighter	Phone 980-288-1471
Address 5723 Whitehawk Hill Rd. Mint Hill NC 28227	

EMPLOYMENT	
Company 1 Harrisburg Foursquare Church	Phone 704-454-5533
Address 7155 Hickory Ridge Rd.	City / State Harrisburg NC 28075
Job Title Senior Pastor	
Responsibilities Administrative and ministering to the congregation	
Dates	From 8/2013 To Present
Company 2 Concord Northwest Foursquare Church	Phone 704-788-9211
Address 4284 Orphanage Rd.	City / State Concord NC 28027
Job Title Associate Pastor	
Responsibilities Administrator, Children's Pastor, Mission Coordinator	
Dates	From 11/2004 To 8/2013

EDUCATION	
School Central Piedmont Community College	From 1989 To 1991
Degree Associate	Major General Education
Additional Information	

ADDITIONAL INFORMATION
Provide a brief statement outlining why you wish to serve on the Parks and Recreation Advisory Board.
As a long time resident of Harrisburg, I have seen the tremendous growth in the Parks and Rec department. Both of my daughters grew up playing soccer and cheering for the youth programs in HYA. I became pastor at Harvest Harrisburg Church in 2013. At that point, one of my visions for our church was to partner with the town any way we could. I was introduced to Shawn Marble and the church was able to host a couple of classes (Zumba and Karate classes) that were offered through the town. Over the last several years, the church has participated in various Parks and Rec activities and with the continued growth of the park systems in the town, I believe I would be a good fit for the Advisory Board. I have seen the growth up close and recognize the need for continued support of the Parks and Rec Department.

ADDITIONAL INFORMATION (continued)

Based on what you know about the Town of Harrisburg Parks and Recreation Advisory Board, what skills and abilities can you provide that will make the Town of Harrisburg Parks and Recreation Advisory Board able serve the community better?

I believe in RELATIONSHIPS. As a pastor and a good member of society, it is important to build relationships. People don't trust you if they don't know you. Every interaction I have had with the Parks and Rec staff (Shawn, Erin, the maintenance staff, and formerly Daniel Stines), I have developed great relationships with them and I think they would all confirm that. I love Harrisburg and I believe that the citizens here deserve to have the finest Parks and Rec system around. This staff, I believe, has the desire to make that happen and I would love to be a part of the Advisory Board that can help them reach that goal.

Please list any current civic and/or community participation you may be involved with, in the space below. Include any public boards or commissions you may have served on.

As a church, we are active in helping serve the homeless and less fortunate in Concord, partnering with the Hellfighters Motorcycle Ministry. I am not on any other public boards or hold no other commissions.

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

Signature

Date



TOWN OF HARRISBURG PARKS AND RECREATION

Application for Town of Harrisburg Parks and Recreation Advisory Board

Town of Harrisburg Parks and Recreation Advisory Board

The Town of Harrisburg Parks and Recreation Advisory Board provides a voice for the community. The Board consists of individuals who live in the local community and have interest in supporting programs and facilities for recreation and social activities for all age groups. Through monthly meetings, information obtained from the Parks and Recreation Advisory Board is provided to Harrisburg Town Council to help make informed decisions that support the community. The Advisory Board typically meets the 4th Monday of each month at 6pm at Harrisburg Town Hall.

If you are interested please complete the form below and return to Town Clerk, Town of Harrisburg, PO Box 100, Harrisburg, NC 28075, or submit via email to jrackley@harrisburgnc.org.

Town of Harrisburg Parks and Recreation Mission

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APPLICANT INFORMATION			
Name Mohammed Idlibi		Date 07/21/21	
Address 3505 Mckees Ct.		Apartment/Unit #	
City Harrisburg	State NC	Zip 28075	
Phone 9807216630		Email Address midlibi@gmail.com	
Are you able to attend regularly scheduled meetings once a month?		YES ☒ NO ☐	
Are you a resident of Cabarrus County?		YES ☒ NO ☐ If so, dates? 2018	
Are you a resident of Harrisburg?		YES ☒ NO ☐ If so, dates? 2018	
Have you ever been convicted of a felony?		YES ☐ NO ☒ If yes, explain?	

REFERENCES	
<i>Please list three references.</i>	
Name Rianna Nance	Relationship Co-worker
Company Carolina Medical Lab	Phone 757771-0405
Address	
Name Giannas Koutsoupas	Relationship Friend
Company The Vintage	Phone 980 320-5455
Address 115 E. Worthington Charlotte, NC 28203	

REFERENCES (continued)

Name	Relationship
Company	Phone ()
Address 115 E. Worthington Charlotte, NC 28203	

EMPLOYMENT

Company 1 True Summit Capital	Phone 9807216630
Address 225 E. Worthington Ave	City / State Charlotte
Job Title Principal	
Responsibilities Business Development	
Dates 2004	From To Present
Company 2	Phone ()
Address	City / State
Job Title	
Responsibilities	
Dates	From To

EDUCATION

School UNCC	From To
Degree Masters	Major Real Estate Development
Additional Information	

ADDITIONAL INFORMATION

Provide a brief statement outlining why you wish to serve on the Parks and Recreation Advisory Board.

I am a resident of Harrisburg and value the opportunity to shape our community for the better.

ADDITIONAL INFORMATION (continued)

Based on what you know about the Town of Harrisburg Parks and Recreation Advisory Board, what skills and abilities can you provide that will make the Town of Harrisburg Parks and Recreation Advisory Board able serve the community better?

Land development experience, business management experience, avid outdoorsman (mountaineering and trail experience).

Please list any current civic and/or community participation you may be involved with, in the space below. Include any public boards or commissions you may have served on.

Member of the University City Partners Development committee with Darlene Heater and Tobe Holms.

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

Signature

Mohammed Idlibi

Date 7.21.21

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TOWN OF HARRISBURG

Agenda Item Details

Title:

Consideration of Harrisburg Business Alliance, Inc. Funding for Audit Services

Presenting Personnel:

Brian Lee, Finance Director

Suggested Motion or Action:

Motion to approve funding HBA, Inc. audit services for FY2021

Description/Background:

Harrisburg Business Alliance, Inc. is a 501(c)6 non-profit organization and a component unit of the Town's. A component unit is an entity which has substantial support from the Town in the form of funding and/or board and management participation. This results in the financial reporting for HBA, Inc. being reported separately in the Town's annual audited financial statements. See Exhibits A and B in the Town's FY2021 Financial Statements.

HBA, Inc. was incorporated in 2020, making FY2021 the first year it was included in the Town's audit and charged an independent fee of \$4,000. The Town currently contributes an annual amount of \$6,000 to help support the operations and initiatives of the organization. This mandated audit fee (only required because of their relationship with the Town) would disproportionately consume the funds the organization had allocated for the year. HBA, together with Town staff support, respectfully request the Town to increase its annual contribution to \$10,000 to cover this audit fee annually. There is sufficient existing budget available in the Finance Department's professional services account for this year's audit fee, meaning this funding request needs no budget ordinance amendment or consumption of contingency funds. Going forward, it is recommended to increase the annual funding that is provided to HBA beginning in FY2023.

Recommendation:

Staff recommends approval of the funding request for HBA, Inc. audit services fee.

Fiscal Impact:

The fiscal impact for the Town is \$4,000. Sufficient available budget exists within the Finance Department's professional services account, where audit fees are recorded, meaning no budget ordinance amendment or use of contingency funds is required.

Attachments:

None



TOWN OF HARRISBURG

Agenda Item Details

Title:

Consider appointments to the Sustainability Advisory Board

Presenting Personnel:

Scott Noel, Board Member

Suggested Motion or Action:

Motion to appoint Michelle Abbott, Keziah Hubler, Faith Silva, and Glorisha Jones to the Sustainability Advisory Board for two-year terms ending 12/31/2023, and Tim Thornton to the open one-year term ending 12/31/2022.

Description/Background:

The Sustainability Advisory Board currently has one vacant seat (term ending 12/31/2022) and four members whose terms ended December 31, 2021. None of the current members have asked to be reappointed. The openings were advertised and six applications were received. At the December 8, 2021 Sustainability Advisory Board meeting, the Board voted unanimously to recommend the appointment of Michelle Abbott, Keziah Hubler, Faith Silva, Glorisha Jones and Tim Thornton to the Board. An overview of all the applicants has been included for Council review as well as their applications.

Recommendation:

Staff recommends approval of the listed appointments.

Fiscal Impact:

None.

Attachments:

1. Applicant Overview and Recommendation
2. Application - Abbott
3. 2021 Bio - Abbott
4. Application - Byker
5. Application - Hubler
6. Application - Jones
7. Application - Thornton
8. Application - Silva



HSAB Member Applicants: November/December 2021

- **6 applicants** total to fill **5 open seats**
 - o Four 2-yr terms (1/10/22 – 12/31/23)
 - o One 1-yr term (1/10/22 – 12/31/22)

These applicants would all be great additions to the HSAB and bring complimentary experience and skills. **Applicants are listed below in ranked recommended order** as ranked by the interview sub-committee (Noel, Crew, Huster):

- 1) Michelle Abbott
- 2) Keziah (Kez) Hubler
- 3) Faith Silva
- 4) Glorisha Jones
- 5) Tim Thornton
- 6) Shalini Byker

HSAB 12/8/21 meeting vote: All 6 existing HSAB members in attendance (representing a quorum) **voted unanimously** to recommend that Town Council, in their January 10, 2022 monthly meeting, approve the appointment of the first 5 applicants above (Abbott, Hubler, Silva, Jones, Thornton).

Applicant overview:

Michelle Abbott

- Director of Sustainability at Duke Energy (retiring this December 2021 after 15 years in that role)
 - o Worked across departments to help set sustainability goals – shared several examples of achievements and overcoming obstacles
 - o Utilized a “3-C” approach: Collaborative – Connect – Cheerleader
 - o Led related employee engagement and training efforts
 - o Led projects that reduced costs and had positive environmental impacts
- Some former volunteer board roles: Girl Scouts Hornets’ Nest; church board
- Asked insightful questions about the HSAB current structure, strategy, and plan; benchmarking and borrowing ideas/examples from other comparable towns (“lift and shift” approach)
- Husband coached HYA basketball (many years ago)
- Harrisburg resident since 1994

Kez Hubler

- From the UK originally – offers a different, positive perspective
- Pharmacist at Atrium Health – led/leads the volunteer Sustainability Committee at her location
 - o Approaches employees tactfully; worked within budget constraints; K-cup example – reduced waste and costs; shares recycling education; provided reusable utensils; works with Atrium enterprise sustainability partners
- Personally focused on sustainability at home (e.g., composting; plastic reduction; subscribes to a local CSA; looking into solar)

- Sister-in-law spoke at COP26 – relevance is connection to a relevant expert
- Attended November HSAB meeting
- Excited for the opportunity to help make positive change locally
- Harrisburg resident since Jan 2020

Faith Silva

- Former teacher; 2 kids (currently home schooling)
- Very sustainability-minded in her daily life – has and continues to research and implement practices, products, and services into place at home
- Active in several Charlotte-area sustainability-focused groups – resulting in a relevant network to leverage; has increased membership engagement for one of these groups
- Knowledgeable in social media
- Expressed interest in HSAB many months ago – has attended 2 HSAB meetings and our EV event
- Harrisburg resident since 2013

Glorisha Jones

- Former CCS teacher; currently Dean of Students at a CMS school
- 3 boys (HRHS alumnus; HRMS student; HRES student)
- Understands the need for educating people and how to create a deliberate, pedagogical approach to achieve that
- Focused on garnering/creating community involvement opportunities for the HSAB
 - o Example of student involvement at Sunflour Bakery
- Would be a great resource and conduit to work with the Harrisburg (and other CCS) schools – shared examples of school gardens and PTOs
- She is currently a member of the HRES PTO
- Harrisburg resident since 2013

Tim Thornton

- 2 daughters (a CCHS alumnus and a CCHS current student)
- Former Eagle Scout
- Wife is involved with Cabarrus County Arts Council
- Small business owner of a Wild Birds Unlimited store near Concord Mills Mall
- Familiar with the Concord Wildlife Alliance; Save the Songbirds; Certify Your Backyard
- Brings knowledge about birds; has an established education program director as part of his business
- Currently in the 2021-22 Cabarrus County Leadership program
- Former volunteer board roles: a CPCC board and a church board
- Harrisburg resident since 2015 (Cabarrus County resident since 1998)

Shalini Byker

- 2 kids (1 at HRHS; 1 at HES)
- Wells Fargo employee (data engineer); involved with diversity, equity, and inclusion efforts also
- Familiar (at a high level) with the UN Sustainable Development Goals
- Scuba diver; world traveler – has seen and been impressed with other countries' approaches to sustainability
- Member of her church board of trustees
- Harrisburg resident since 2018 (Cabarrus County resident since 2014)



TOWN OF HARRISBURG SUSTAINABILITY ADVISORY BOARD

Application for Town of Harrisburg Sustainability Advisory Board

Town of Harrisburg Sustainability Advisory Board

The Sustainability Advisory Board is a volunteer board consisting of up to nine members who live in and/or around the Town of Harrisburg. The mission of the board is to coordinate, initiate and promote sustainability within the Town of Harrisburg and its surrounding areas. The board's specific areas of focus are to:

- Advance and encourage environmentally sustainable practices and ideas within the Town, including, but not limited to Town operations and facilities, new development, Town ordinances governing construction and development, local businesses, local homeowner's associations and neighborhoods and individual citizens.
- Collaborate with Town planners to create a long-term sustainability plan for the Town.
- Work cooperatively with the Town of Harrisburg and all Harrisburg advisory boards to promote sustainability practices.
- Provide suggestions and recommendations to Town Council regarding laws, ordinances and rules which promote sustainability.
- Improve natural environment through the incorporation of sustainable best practices for the Town's land use and management, storm water infrastructure and tree canopy.
- Strengthen the Town's economy through initiatives that foster sustainable business practices, reinvestment in vacant storefronts and green purchasing policies.
- Encourage healthy living through the expansion of parks, walking trails, bicycle lanes and wellness programs and preservation and development of open space.
- Provide community education and engagement.

The Sustainability Advisory Board typically meets on the 2nd Wednesday of each month at 6:30 p.m.

If you are interested, please complete the form below and return to Town Clerk, Town of Harrisburg, PO Box 100, Harrisburg, NC 28075, or submit via email to jrackley@harrisburgnc.org.

APPLICANT INFORMATION			
Name Michelle Abbott		Date 11/10/2021	
Address 4836 Beth Lane		Apartment/Unit #	
City Harrisburg	State NC	Zip 28075	
Phone 704-502-5609		Email Address jmabbott@charter.net	
Are you able to attend regularly scheduled meetings once a month?	YES ☒ NO ☐		
Are you able to attend special work sessions outside of the regular monthly meetings?	YES ☒ NO ☐		
Are you able to work on special programs/projects outside of the regular monthly meetings and special work sessions?	YES ☒ NO ☐		
Are you a resident of Cabarrus County?	YES ☒ NO ☐	If so, dates? Have lived in Bradford Park since May 1994	
Are you a resident of Harrisburg?	YES ☐ NO ☒	If so, dates? Harrisburg has not annexed Bradford Park	
Have you ever been convicted of a felony?	YES ☐ NO ☒	If yes, explain?	

REFERENCES*Please list three references.*

Name Katherine Neebe, Chief Sustainability Officer	Relationship boss
Company Duke Energy	Phone (434) 825-6446
Address 526 South Church St, Charlotte, NC, 28202	
Name Pete Sherrard, Manager, Sustainability	Relationship employee
Company Duke Energy	Phone (704) 315-7941
Address 526 South Church St, Charlotte, NC, 28202	
Name Michele Webb	Relationship neighbor
Company Owner, Gift Innovations	Phone (704) 904-6843
Address 4555 NC Highway 49, Harrisburg, NC, 28075	

EMPLOYMENT

Company 1 Duke Energy	Phone (704) 502-5609
Address 536 South Church St	City / State Charlotte, NC
Job Title Director, Sustainability	
Responsibilities Current role is leading the company's sustainability program (see attached bio)	
Dates	From 1986 To 2021
Company 2 IBM / AT&T	Phone ()
Address Research Triangle / Richmond	City / State NC / VA
Job Title Coop student at IBM / Product engineer at AT&T	
Responsibilities Various industrial engineering projects	
Dates	From 1983 To 1986

EDUCATION

School North Carolina State University	From 1980 To 1985
Degree Bachelor of Science (magna cum laude)	Major Industrial Engineering
Additional Information	

ADDITIONAL COMMENTS

Provide a brief statement outlining why you wish to serve on the Town of Harrisburg Sustainability Advisory Board.

I have served as Director of Sustainability at Duke Energy for the past 15 years. I helped build the company's program, which has received numerous third-party awards. It has been a very rewarding field to work in and I am very thankful for all that I have learned over these years. After 35 years with the company, I will be retiring at the end of 2021. I have been very blessed and look forward to having more time to give back to my community. Given my experience and passion for sustainability, I believe the Sustainability Advisory Board would be a great fit.

Based on what you know about the Town of Harrisburg Sustainability Advisory Board, what skills and abilities can you provide that will make the Town of Harrisburg Sustainability Advisory Board able serve the community better?

I talked with Vincent Houston about the current work of the Sustainability Advisory Board and was very impressed. As mentioned above, I think my experience in sustainability would be an asset, along with my knowledge of the energy industry. In addition, I have directed Duke Energy's employee engagement program that is designed to inspire employees to take sustainable actions at work and home. Lastly, one of the most pressing issues facing our world today - climate change - is a big focus of my current job.

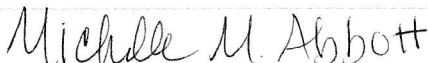
Please list any current civic and/or community participation you may be involved with, in the space below. Include any public boards or commissions on which you may have served.

I served on the board of directors for the Girl Scouts Hornets' Nest Council for 9 years. I led the strategic planning committee and served as board secretary and on the finance committee. In April 2021, I rolled off the board due to term limits but still serve on the finance committee.

In years past, I served in several leadership roles at my church, University City United Methodist Church, including church council chair. Now that I am getting ready to retire, they have reached out to me to start serving again in 2022.

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.


Signature

Date 11/10/2021

Leadership Profile



Michelle M. Abbott
Director, Sustainability

Michelle Abbott serves as director of sustainability for Duke Energy. She leads Duke Energy's sustainability efforts, which include integrating sustainability internally to help drive long-term success, engaging externally with stakeholders to achieve better outcomes and being an industry leader in reporting and disclosure.

Abbott helped build Duke Energy's sustainability department and is proud that the company has been named to the Dow

Jones Sustainability Index for North America for 15 consecutive years. She also leads the development of the company's annual Sustainability Report, which has received awards in recent years. In addition to partnering with company leadership to set corporate sustainability goals, Abbott enjoys overseeing the company's sustainability employee engagement program.

In 2016, Abbott helped author the book *Sustainable Electricity: Case Studies from Electric Power Companies in North America*, which was spearheaded by the Electric Power Research Institute (EPRI). She also received a Technology Transfer Award in 2017 from EPRI for helping lead an industry sustainability benchmarking project.

Abbott is a seasoned professional with 35 years of diverse experience at Duke Energy. She joined the company as an associate engineer just after graduating from college. After a series of promotions within customer delivery, Abbott was named to senior positions in strategic planning; environment, health and safety; external relations and marketing; and the Duke Energy Foundation. Abbott considers it an honor to work in an industry that provides a vital service to its customers and communities.

A native of Raleigh, N.C., Abbott graduated magna cum laude from North Carolina State University with a Bachelor of Science degree in industrial engineering. She is a registered professional engineer in North Carolina.

Abbott is active in her community and has served in several leadership roles at University City United Methodist Church in Charlotte, N.C. To help young girls have the confidence to pursue STEM careers, Abbott served as an officer on the Board of Directors of the Girl Scouts Hornets' Nest Council. She and her husband, Jeff, have two grown sons and one daughter-in-law. They enjoy family time, hiking, scuba diving and travel.

Duke Energy, one of the largest energy holding companies in the United States, supplies and delivers electric services to approximately 7.9 million customers in the Southeast and Midwest. The company also distributes natural gas services to approximately 1.6 million customers in the Carolinas, Ohio, Kentucky and Tennessee. Its commercial business operates a growing renewable energy portfolio across the United States. Headquartered in Charlotte, N.C., Duke Energy is a Fortune 150 company traded on the New York Stock Exchange under the symbol DUK.

Duke Energy
Corporate Headquarters
550 South Tryon Street
Charlotte, NC 28202

duke-energy.com



TOWN OF HARRISBURG SUSTAINABILITY ADVISORY BOARD

Application for Town of Harrisburg Sustainability Advisory Board

Town of Harrisburg Sustainability Advisory Board

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APPLICANT INFORMATION				
Name Shalini Byker		Date 11/7/2021		
Address 7602 Windsor Forest Place		Apartment/Unit #		
City Harrisburg	State NC	Zip 28075		
Phone 7045893580	Email Address shaliniva@hotmail.com			
Are you able to attend regularly scheduled meetings once a month?	YES ☒	NO ☐		
Are you able to attend special work sessions outside of the regular monthly meetings?	YES ☒	NO ☐		
Are you able to work on special programs/projects outside of the regular monthly meetings and special work sessions?	YES ☒	NO ☐		
Are you a resident of Cabarrus County?	YES ☒	NO ☐	If so, dates?	Since December, 2014
Are you a resident of Harrisburg?	YES ☒	NO ☐	If so, dates?	Since August, 2018
Have you ever been convicted of a felony?	YES ☐	NO ☒	If yes, explain?	

REFERENCES	
<i>Please list three references.</i>	
Name Pam Castaneira	Relationship Co-worker
Company Wells Fargo Bank	Phone 704-699-1295
Address 401 S Tryon St, Charlotte, NC 28202	
Name Abhay Baqul	Relationship Friend and ex-colleague
Company SAP	Phone 571-244-2880
Address Fairfax, VA 22033	
Name Barbara Gage	Relationship Friend
Company Retired educator	Phone 918-855-4562
Address 8500 Streamview Drive, Huntersville, NC 28078	

EMPLOYMENT	
Company 1 Wells Fargo Bank	Phone 704-715- 9306
Address 401 S Tryon St	City / State Charlotte, NC 28202
Job Title Enterprise data governance and Metadata lead	
Responsibilities Metadata lead, data governance, lead engineer	
Dates	From 11/2015 To present
Company 2	Phone ()
Address	City / State
Job Title	
Responsibilities	
Dates	From To

EDUCATION	
School Eastern University, St. Davids, PA	From 1/199 To 5/199
Degree MBA	Major Finance
Additional Information	

ADDITIONAL COMMENTS

Provide a brief statement outlining why you wish to serve on the Town of Harrisburg Sustainability Advisory Board.

Since 2014, I have been a resident of Cabarrus County and a resident of Harrisburg since 2018. I feel connected to Harrisburg as both a citizen and a mom. My children have grown up here, they love going to Harrisburg's public schools, and playing all the seasonal sports in Harrisburg Parks and Recreation. I want to see Harrisburg thrive as a community. As a potential member of the Sustainability Advisory Board, I desire to serve in order to contribute to the Sustainability Advisory Board's mission to coordinate, initiate and promote sustainability within the Town of Harrisburg and its surrounding areas. I am committed to the three pillars of sustainability, which are the economic, the environmental, and the social. For Harrisburg to continue to thrive as a community, each of these pillars of sustainability need to be strong. As a business professional and woman, I believe I will offer an important perspective on ways to promote the many focus areas of the Sustainability Advisory Board. This includes promoting and creating a long-term sustainability plan for Harrisburg and improving the natural environment through sustainable practices. I also wish to serve in order to help foster a strong community ethic towards sustainability.

Based on what you know about the Town of Harrisburg Sustainability Advisory Board, what skills and abilities can you provide that will make the Town of Harrisburg Sustainability Advisory Board able serve the community better?

I believe I have many skills and abilities to assist the Harrisburg Sustainability Advisory Board. First, I am a leader. In my extensive career as an engineer and a data governance lead I have been charged with leading many diverse teams of people. As part of my leadership skills, I set the meeting agendas and help to organize the team toward our shared objectives. Second, I have experience in being part of boards. For example, I am a trustee on the Executive Board of my church: Mosaic Church. Additionally, I also serve as a member of the Diversity and Inclusion Steering Committee at Wells Fargo. Third, I have strong communication skills. I understand the importance of effective communication. I have the skill of being a good listener and weighing all the insights from team members as part of the decision making process.

Please list any current civic and/or community participation you may be involved with, in the space below. Include any public boards or commissions on which you may have served.

Executive Board Trustee: Mosaic Church, Charlotte, NC, 1/2020 - 11/2021
Steering Committee Member: Wells Fargo CCS, Diversity and Inclusion, 5/2020 - Current
TedXCraverRoad Countdown on Sustainability, Organizing Team, UNC Charlotte, 7/2021 - 11/2021 (This is a virtual event at UNC Charlotte on the Sustainable Development Goals)

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

Signature



Date 11/07.2021



TOWN OF HARRISBURG SUSTAINABILITY ADVISORY BOARD

Application for Town of Harrisburg Sustainability Advisory Board

Town of Harrisburg Sustainability Advisory Board

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APPLICANT INFORMATION				
Name Keziah Hubler			Date 10/29/21	
Address 408 Dogwood Ln			Apartment/Unit #	
City Harrisburg	State NC		Zip 28075	
Phone 828-449-4805		Email Address keziahhubler@gmail.com		
Are you able to attend regularly scheduled meetings once a month?	YES ☒	NO ☐		
Are you able to attend special work sessions outside of the regular monthly meetings?	YES ☒	NO ☐		
Are you able to work on special programs/projects outside of the regular monthly meetings and special work sessions?	YES ☒	NO ☐		
Are you a resident of Cabarrus County?	YES ☒	NO ☐	If so, dates?	January 2020 - Present
Are you a resident of Harrisburg?	YES ☒	NO ☐	If so, dates?	January 2020 - Present
Have you ever been convicted of a felony?	YES ☐	NO ☒	If yes, explain?	

REFERENCES	
<i>Please list three references.</i>	
Name Dorian Brown	Relationship Manager
Company Atrium Health	Phone 704)998-7591
Address 1000 Blythe Blvd, Charlotte, NC 28203	
Name Bo Riley	Relationship Pastor
Company University Hills Baptist Church	Phone 704) 549-8215
Address 1500 Suther Rd, Charlotte, NC 28213	
Name Michelle Hickman	Relationship Colleague
Company Atrium Health	Phone 724)554-3392
Address 1000 Blythe Blvd, Charlotte, NC 28203	

EMPLOYMENT	
Company 1 Atrium Health	Phone 704)355-2000
Address 1000 Blythe Blvd	City / State Charlotte, NC
Job Title Clinical Staff Pharmacist	
Responsibilities Ensure the safe, effective, appropriate prescribing and administration of medications in the inpatient adult and pediatric units.	
Dates	From 01/2015 To PRESENT
Company 2	Phone ()
Address	City / State
Job Title	
Responsibilities	
Dates	From To

EDUCATION	
School University of Hertfordshire	From 9/2007 To 5/2011
Degree Masters of Pharmacy (MPharm)	Major Pharmacy
Additional Information Licensed Pharmacist in NC (RPh, BCSCP)	

ADDITIONAL COMMENTS

Provide a brief statement outlining why you wish to serve on the Town of Harrisburg Sustainability Advisory Board.

I believe sustainability is such an important area to focus on, and I am passionate about trying to promote, advocate, and encourage the use of sustainable practices in all aspects of life. I would like to do my part to improve the world for my children and future generations. I'm excited that green practices and sustainability are becoming a focus and that change is starting to happen. I think it's wonderful that the Town of Harrisburg has a Sustainability Advisory Board, and when I saw that applications were being accepted, I felt it was important to put my name forward to help keep up the amazing progress that the board has already made.

Based on what you know about the Town of Harrisburg Sustainability Advisory Board, what skills and abilities can you provide that will make the Town of Harrisburg Sustainability Advisory Board able serve the community better?

I founded, and currently chair, the Environmental Sustainability committee for the pharmacy department (>200 employees) at Carolinas Medical Center. In this role, I have managed to bring greater awareness to my colleagues and leadership about the critical need for increasingly sustainable practices and waste reduction. Our committee has brought several waste reduction initiatives to fruition (K-cup recycling, single-use plastic reduction, reusable utensils for the department, battery and pen recycling etc.). We work closely with the Atrium Health Environmental Sustainability department for the entire healthcare system. I am from England (moved to the United States in 2013) and could share some insight into some foreign sustainable practices that could possibly be replicated in Harrisburg.

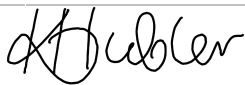
Please list any current civic and/or community participation you may be involved with, in the space below. Include any public boards or commissions on which you may have served.

Founder and Chair of the 'Carolinas Medical Center Pharmacy Environmental Sustainability Committee'.
Executive Assistant for the Board of Trustees of Hickory Cove Bible Camp in Taylorsville, NC.

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

Signature



Date 10/29/21



TOWN OF HARRISBURG SUSTAINABILITY ADVISORY BOARD

Application for Town of Harrisburg Sustainability Advisory Board

Town of Harrisburg Sustainability Advisory Board

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APPLICANT INFORMATION			
Name Glorisha Jones		Date 11/19/2021	
Address 4821 Pepper Dr		Apartment/Unit #	
City Harrisburg	State NC	Zip 28075	
Phone 631-413-4680	Email Address glorishajb@yahoo.com		
Are you able to attend regularly scheduled meetings once a month?	YES ☐	NO ☐	
Are you able to attend special work sessions outside of the regular monthly meetings?	YES ☐	NO ☐	
Are you able to work on special programs/projects outside of the regular monthly meetings and special work sessions?	YES ☒	NO ☐	
Are you a resident of Cabarrus County?	YES ☒	NO ☐	If so, dates?
Are you a resident of Harrisburg?	YES ☒	NO ☐	If so, dates?
Have you ever been convicted of a felony?	YES ☐	NO ☒	If yes, explain?

REFERENCES	
<i>Please list three references.</i>	
Name Diamond Williams	Relationship Friend
Company Harrisburg Council Rep	Phone (704) 449-7928
Address Harrisburg	
Name Petra Bemah	Relationship Friend
Company Energy	Phone (602) 214-6264
Address Harrisburg	
Name Michelle White	Relationship Friend
Company Human Resources	Phone (704) 287-2454
Address Harrisburg	

EMPLOYMENT	
Company 1 Charlotte Meck Schools	Phone (980) 343-3000
Address PO BOX 30035	City / State Charlotte, NC
Job Title Academic Facilitator	
Responsibilities Leading, Coaching, Academic Achievement, Scheduling	
Dates	From 08/2019 To present
Company 2 Cabarrus County Schools	Phone ()
Address Old Air Port Road	City / State Concord, NC
Job Title Teacher	
Responsibilities Provide curriculum and instruction	
Dates	From 08/2013 To 06/2018

EDUCATION	
School Wingate University	From 09/2016 To 06/2018
Degree Educational Leadership	Major Administration/Principalship
Additional Information	

ADDITIONAL COMMENTS

Provide a brief statement outlining why you wish to serve on the Town of Harrisburg Sustainability Advisory Board.

My passion is to help the community by way of preserving our beautiful town of Harrisburg by meeting and collaborating with all necessary stakeholders. I am interested discussions around facilities and development of our town. The preservation of our small businesses is also key to our community. We also need to appeal to the community regarding health and wellness and have a hand in education.

Based on what you know about the Town of Harrisburg Sustainability Advisory Board, what skills and abilities can you provide that will make the Town of Harrisburg Sustainability Advisory Board able serve the community better?

My skill set includes strong communication as well as problem solving skills. My interests include defining what makes our community great and how to maintain it.

Please list any current civic and/or community participation you may be involved with, in the space below. Include any public boards or commissions on which you may have served.

In my line of work with education, I have reached out to several community partners to pilot student incentive programs to build and foster student achievement. I have also aided in assisting with voter registration.

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

Signature

Date 11/19/2021



TOWN OF HARRISBURG SUSTAINABILITY ADVISORY BOARD

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APPLICANT INFORMATION			
Name Timothy Thornton		Date October 26, 2021	
Address 3941 Grovesner Street		Apartment/Unit #	
City Harrisburg	State North Carolina	Zip 28075	
Phone 704-773-8063	Email Address thorntonnc@gmail.com		
Are you able to attend regularly scheduled meetings once a month?	YES ☒	NO ☐	
Are you able to attend special work sessions outside of the regular monthly meetings?	YES ☒	NO ☐	
Are you able to work on special programs/projects outside of the regular monthly meetings and special work sessions?	YES ☒	NO ☐	
Are you a resident of Cabarrus County?	YES ☒	NO ☐	If so, dates? Since 1998
Are you a resident of Harrisburg?	YES ☒	NO ☐	If so, dates? Yes, since 2015.
Have you ever been convicted of a felony?	YES ☐	NO ☒	If yes, explain?

REFERENCES	
<i>Please list three references.</i>	
Name Barbi Jones	Relationship Customer/Leadership Advisor
Company Cabarrus Chamber of Commerce	Phone (704) 490-4978
Address 57 Union Street South, Concord NC 28025	
Name Sarabeth Edwards	Relationship Employee - Assistant Manager
Company Wild Birds Unlimited Concord	Phone (803) 370-6863
Address 410 W. Harvie Ave, Gastonia NC 28052	
Name Patti Causemaker	Relationship Business Coach
Company Wild Birds Unlimited Inc.	Phone (888) 802-2473 Ext 138
Address 11711 N. College Ave Carmel IN 46032	

EMPLOYMENT	
Company 1 Tuckaway Pines, Inc dBA Wild Birds Unlim	Phone (704) 979-3443
Address 8609 Concord Mills Blvd	City / State Concord, North Carolina
Job Title President / Owner	
Responsibilities Run a nature shop that specializes in backyard bird feeding.	
Dates	From 5/2019 To Present
Company 2 Adept Machine Tools	Phone (704) 498-0595
Address 138 Cayuga Drive	City / State Mooresville, North Carolina
Job Title Sales	
Responsibilities Selling Swiss and CNC Conventional Lathes to Local Machine Shops	
Dates	From 2018 To 4/2019

EDUCATION	
School Williamson Free School of Mechanical Trades	From 1992 To 1995
Degree Associates Degree	Major Machine Tool Technology
Additional Information	

ADDITIONAL COMMENTS

Provide a brief statement outlining why you wish to serve on the Town of Harrisburg Sustainability Advisory Board.

I wish to serve on the Town of Harrisburg Sustainability Advisory Board because I feel I can help launch and maintain sustainability initiatives, which allows the people of Harrisburg to benefit from a cleaner and more wildlife friendly environment.

Based on what you know about the Town of Harrisburg Sustainability Advisory Board, what skills and abilities can you provide that will make the Town of Harrisburg Sustainability Advisory Board able to serve the community better?

I feel my training and my love for nature (Eagle Scout and Wild Birds Unlimited) along with my engineering background would bring a unique set of skills in both environmental care coupled with a practical engineering background. Also being a business owner, I understand what is required to launch new initiatives while keeping the bottom line in check.

Please list any current civic and/or community participation you may be involved with, in the space below. Include any public boards or commissions on which you may have served.

Cabarrus Leadership Class 2021/2022
CPCC Machine Tool Advisory Board
Epworth United Methodist Church Board

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

Signature



Date November 1, 2021



TOWN OF HARRISBURG SUSTAINABILITY ADVISORY BOARD

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If you are interested, please complete the form below and return to Town Clerk, Town of Harrisburg, PO Box 100, Harrisburg, NC 28075, or submit via email to jackley@harrisburgnc.org.

APPLICANT INFORMATION			
Name Faith Silva		Date 10/21/2021	
Address 4888 Laughing Lane		Apartment/Unit #	
City Harrisburg	State NC	Zip 28075	
Phone 704-451-1506	Email Address faith.silva.crl@gmail.com		
Are you able to attend regularly scheduled meetings once a month?	YES ☒	NO ☐	
Are you able to attend special work sessions outside of the regular monthly meetings?	YES ☒	NO ☐	
Are you able to work on special programs/projects outside of the regular monthly meetings and special work sessions?	YES ☒	NO ☐	
Are you a resident of Cabarrus County?	YES ☒	NO ☐	If so, dates? summer of 2013-present
Are you a resident of Harrisburg?	YES ☒	NO ☐	If so, dates? summer of 2013-present
Have you ever been convicted of a felony?	YES ☐	NO ☒	If yes, explain?

REFERENCES

Please list three references.

Name	Brenda Gasior	Relationship	volunteer teammate
Company	Climate Reality Project	Phone	(704) 806-9816
Address			
Name	Kim Kennedy	Relationship	Former coworker
Company	Formerly Corvian Community School	Phone	(704) 962-8898
Address			
Name	Tina Katsanos	Relationship	volunteer teammate
Company	Climate Reality Project	Phone	(704) 604-8041
Address			

EMPLOYMENT

Company 1	Corvian Community School	Phone	(704) 717-7550
Address	9501 David Taylor Dr	City / State	Charlotte, NC
Job Title	Elementary Spanish Teacher and Teacher Assistant Coordinator		
Responsibilities	Lesson Planning and implementation of lessons tailored to 5 grade levels, organization, managing and training 22 teacher assistants, and much more		
Dates	From 2013	To	2020
Company 2	Kohls Univ location	Phone	(704) 549-9847
Address	9315 N Tryon St	City / State	Charlotte, NC
Job Title	Sales Associate		
Responsibilities			
Dates	From 2003	To	2014

EDUCATION

School	Sun Valley High School	From	1994	To	1998
Degree	High School Diploma	Major	N/A		
Additional Information					

ADDITIONAL COMMENTS

Provide a brief statement outlining why you wish to serve on the Town of Harrisburg Sustainability Advisory Board.

I am very passionate about the environment and sustainability and have been working on grassroots movements for the past 14+ years. I am also a Climate Reality Leader with Climate Reality Project's Charlotte Chapter and more specifically, the outreach and social media coordinator with this chapter.

Based on what you know about the Town of Harrisburg Sustainability Advisory Board, what skills and abilities can you provide that will make the Town of Harrisburg Sustainability Advisory Board able serve the community better?

I was a teacher for 7 years which has required me to be organized, patient, understanding, and able to have open dialogue.

Please list any current civic and/or community participation you may be involved with, in the space below. Include any public boards or commissions on which you may have served.

I am currently the outreach and social media coordinator for Climate Reality, Charlotte Chapter.

I am involved with Charlotte Mecklenburg Climate Leaders.

I am also training to be a NC Climate Ambassador.

I am helping with the planning for the educational portion of the First Ward Earth Day 2022 event.

I was a former social committee member for 3-4 years in my neighborhood.

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

Signature



Date 10/21/2021