



**TOWN OF HARRISBURG, NORTH CAROLINA
HARRISBURG TOWN HALL
PARKS & RECREATION ADVISORY BOARD MEETING**

**January 18, 2022
6:00 PM**

AGENDA

1. CALL TO ORDER

- A. AGENDA ADOPTION
- B. SPECIAL PRESENTATIONS
 - 1. Introduction of Applicants for Board Vacancies
 - 2. Micah Cash - Harrisburg Arts, Culture and Heritage Committee
- C. PUBLIC COMMENT - Anyone wishing to address the Board may do so during the Public Comment section. Please state your name and address for the record, be courteous and do not repeat what has already been said. Please keep your comments about the subject and not personal in nature.

2. CONSENT AGENDA

- A. Approval of Minutes from December 20, 2021

3. OLD BUSINESS

- A. Applicants to fill vacancies on Parks and Recreation Advisory Board

4. NEW BUSINESS

- A. Fee in Lieu of - Tramore Residential Subdivision
- B. Parks and Recreation Department Updates:
 - 1) Jim Spina - Parks and Recreation Director
 - 2) Shawn Marble - Assistant Parks and Recreation Director

5. ADVISORY BOARD UPDATES

6. COUNCIL UPDATES

7. ADJOURNMENT

Harrisburg will be the best small town in North Carolina based on low density housing, excellent economic opportunities, a safe living environment, and efficient and effective municipal services. Amenities such as excellent recreational programs, adequate open space, attractive shopping opportunities, a diversity of restaurants, and a connected system of roadways, sidewalks, greenways, and bicycle lanes will continue to enhance the quality of life of the Town. These services and amenities will be provided while retaining reasonable tax rates and debt levels.



TOWN OF HARRISBURG

Agenda Item Details

Title:

Approval of Minutes from December 20, 2021

Presenting Personnel:

Suggested Motion or Action:

Motion to Approve Minutes from December 20, 2021.

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

1. Dec meeting minutes

**Harrisburg Parks & Recreation Advisory Board Meeting Minutes
December 20, 2021**

Zoom Meeting was called to order by Linda Thurman (chair) at 6:03 pm

Board Members in Attendance: Brett Crosby, Jason Marshall, Delroy Ross (secretary), Linda Thurman (chair), and Carl Westine (vice-chair)

Board Administration in Attendance: Shawn Marble (Assistant Director) and Jim Spina (Director)

Council Member in Attendance: Councilman Rodney Dellinger

Board Members Absent: Tim Morris and Mohammed Idlibi

Linda Thurman welcomed two guests from the Sustainability Committee and interested applicant for this board.

A. Agenda Adoption:

- a) Carl Westine made a motion to adopt the meeting agenda, Jason Marshall seconded the motion. The motion passed.

B. Special Presentations:

- a) Board Vacancies: Mike Thevenin introduced himself to the board and discussed briefly his interest in servicing as a board member.
- b) Micah Cash (HACH Committee), Micah was not present but provided a report ahead of time. The report requested that two current HACH committee members be reappointed for the two openings. Jason Marshall made a motion to recommend the two current HACH committee members be reappointed. Carl Westine seconded the motion. The motion passed. The recommendation will now go to Town Council for consideration.
- c) Scott Noel (Sustainability Committee) briefly spoke about a variety of programming and outreach opportunities they hope to accomplish this year. The main event being around Earth Day at Harrisburg Park. Scott will continue to work with Parks & Recreation staff to discuss event logistics. In addition, he gave an update on the Green Leaf Program.

There was no public comment.

C. Consent Agenda:

- a) Jason Marshall made a motion to accept the November 15, 2021 minutes. Brett Crosby seconded the motion. The motion passed.

D. Old Business and New Business (report provided by Jim Spina and Shawn Marble)

- a) Applicants to fill vacancies on Parks and Recreation Board. Brett Crosby made a motion to recommend current board member, Mohammed Idlibi and new applicant, Mike Thevenin, to serve on this board. Jason Marshall seconded the motion. The motion passed. The recommendation will now go to Town Council for consideration.
 - a. One opening remains so the deadline will be extended until January 13, 2022.
- b) Project Update:
 - a. Disc Golf at Harrisburg Park is open. Come spring, marketing and sponsorship will begin.
 - b. The Pump Track at Harrisburg Park is currently under construction in some areas. Jason Marshall along with Parks and Recreation staff have been working on creating a skills area.
 - c. Church Hill Farms Greenway is in its final stages. Back Creek Greenway is also progressing along. More updates in the future.
- c) Events Update:
 - a. Dec 3, Tree Lighting and Holiday Festivities were enjoyed by a large crowd. Harrisburg Park was a great venue for such an event.
 - b. Holiday Home Lighting Competition also crowned two winners. Over a dozen and half homes participated.
 - c. Youth Winter Sports has begun. Practices began in December and games will start in January.
 - d. Spring Sports will start the sign up process in early February.
 - e. Classes/Programming: a variety of classes such as art, weightlifting and Kinder Music have been very popular and continue to be offered.
 - f. Splash Pad (2021 report) will be provided at a future meeting. Planning for 2022 opening and operating will be coming in the near future. Staff will review feedback.

E. Advisory Board Updates:

- a) Jason Marshall discussed further details about the Pump Track.
- b) Brett Crosby discussed updates on the YMCA's fundraising effort regarding building a new facility at Harrisburg Park. Goal would be to have design done and construction to perhaps being in late 2022.

F. Council Updates:

- a) Councilman Dellinger provide updates on future Town Council meeting January) as well as the future Budget meeting.

G. Next meeting: due to the MLK holiday, the next Park and Recreation Advisory Board meeting will be held on Tuesday, January 18, 2022 in person (if allowed due to Covid) at 6:00 pm.

Linda Thurman made a motion to adjourn the meeting and Carl Westine seconded the motion. The motion passed and the meeting was ended at 7:40pm.

Linda Thurman, Chair and acting secretary for this meeting



TOWN OF HARRISBURG

Agenda Item Details

Title:

Applicants to fill vacancies on Parks and Recreation Advisory Board

Presenting Personnel:

Suggested Motion or Action:

Motion should be made to either recommend or not recommend each applicant to fill one of the vacancies on the board to the Harrisburg Town Council.

Description/Background:

There are four members on the Parks and Recreation Advisory Board whose terms expire in January 2022: Linda Thurman, Jason Marshall, Mohammed Idlibi and Carl Westine.

Mohammad Idlibi was re-appointed and Michael Thevenin was appointed at the January 10, 2022 Town Council meeting. Two vacancies remain on the board.

Applications have been received from:

Hannah Butler

and

Fred Brillante

Applications are attached for review.

Recommendation:

Fiscal Impact:

Attachments:

1. Hannah Butler application
2. Fred Brillante



TOWN OF HARRISBURG PARKS AND RECREATION

Application for Town of Harrisburg Parks and Recreation Advisory Board

Town of Harrisburg Parks and Recreation Advisory Board

The Town of Harrisburg Parks and Recreation Advisory Board provides a voice for the community. The Board consists of individuals who live in the local community and have interest in supporting programs and facilities for recreation and social activities for all age groups. Through monthly meetings, information obtained from the Parks and Recreation Advisory Board is provided to Harrisburg Town Council to help make informed decisions that support the community. The Advisory Board typically meets the 4th Monday of each month at 6pm at Harrisburg Town Hall.

If you are interested please complete the form below and return to Town Clerk, Town of Harrisburg, PO Box 100, Harrisburg, NC 28075, or submit via email to jrackley@harrisburgnc.org.

Town of Harrisburg Parks and Recreation Mission

It is the mission of the Harrisburg Parks and Recreation Department to provide a localized system of parks and recreation resources and services to enhance the quality of life of Harrisburg residents. The Department strives to develop and maintain safe and attractive parks and recreation areas; to partner and cooperate with other Town departments, area agencies, sponsors and organizations to address the leisure needs of residents in the most cost-effective manner, and to support the physical, mental, moral and economic health of our community through provision and promotion of special events as well as traditional recreational programs and opportunities.

APPLICANT INFORMATION			
Name		Date	
Address		Apartment/Unit #	
City	State	Zip	
Phone	Email Address		
Are you able to attend regularly scheduled meetings once a month?	YES ☐	NO ☐	
Are you a resident of Cabarrus County?	YES ☐	NO ☐	If so, dates?
Are you a resident of Harrisburg?	YES ☐	NO ☐	If so, dates?
Have you ever been convicted of a felony?	YES ☐	NO ☐	If yes, explain?

REFERENCES	
<i>Please list three references.</i>	
Name	Relationship
Company	Phone ()
Address	
Name	Relationship
Company	Phone ()
Address	

REFERENCES (continued)

Name	Relationship
Company	Phone ()
Address	

EMPLOYMENT

Company 1		Phone ()	
Address		City / State	
Job Title			
Responsibilities			
Dates	From	To	
Company 2		Phone ()	
Address		City / State	
Job Title			
Responsibilities			
Dates	From	To	

EDUCATION

School	From	To
Degree	Major	
Additional Information		

ADDITIONAL INFORMATION

Provide a brief statement outlining why you wish to serve on the Parks and Recreation Advisory Board.

ADDITIONAL INFORMATION (continued)

Based on what you know about the Town of Harrisburg Parks and Recreation Advisory Board, what skills and abilities can you provide that will make the Town of Harrisburg Parks and Recreation Advisory Board able serve the community better?

Please list any current civic and/or community participation you may be involved with, in the space below. Include any public boards or commissions you may have served on.

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

Signature

Date



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Company	Phone ()
Address	

REFERENCES (continued)

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Job Title			
Responsibilities			
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Company 2		Phone ()	
Address		City / State	
Job Title			
Responsibilities			
Dates	From	To	

EDUCATION

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Degree	Major	
Additional Information		

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Signature

Date



TOWN OF HARRISBURG

Agenda Item Details

Title:

Fee in Lieu of - Tramore Residential Subdivision

Presenting Personnel:

Sushil Nepal, Planning & Economic Development Director

Suggested Motion or Action:

Motion to Approve Tramore Residential Subdivision Fee-in-Lieu of for the amount of \$28,458.00.

Description/Background:

H2021-04-S: Tramore Residential Subdivision Public Open Space Fee-in-Lieu Acceptance

McAdams Company, on behalf of Taylor Morrison has submitted a Preliminary Plat application for 42 single family homes in Tramore Residential Subdivision, located on the western side of Hickory Ridge Road near Grady Harris Road. The site PIN numbers are 5516-41-0869, 5516-51-2789 and 5516-42-6187, consisting of a total area of 52.17 acres. The subject property was rezoned in July 2021 (Case #H2021-03-R)) to CZ-RM1 to allow for 42 single family homes.

The proposed development will include 42 lots which would require 1.2 acres of public open space based on 1/35 acre per lot. The current assessed value of land (per acre) as taken from sales price is \$23,715.00, based on this the total fee to be paid = \$23,715.00/acre x 1.20 acres = \$28,458.00. See attached letter.

Planning Board has reviewed and recommended approval of the proposed plat.

Plan link: <https://drive.google.com/file/d/1gSMYetog7kNGfUNXfQeUkI56v-ZvHzp6/view>

Recommendation:

Fiscal Impact:

Attachments:

1. 300- Open Space Fee Letter



11/16/2021

Town of Harrisburg
Planning Department
4100 Main St, Suite 101
Harrisburg, NC

RE: Tramore Subdivision
Open Space Dedication Fee Letter

Dear Mr. Nepal

On behalf of the developer (Taylor Morrison, LLC), we would like to present payment in lieu of dedication of public open space for the proposed single family subdivision called Tramore.

The proposed development will include 42 lots which would require 1.2 acres of public open space based on 1/35 acre per lot. The current assessed value of land (per acre) as taken from sales price is \$23,715.00.

On behalf of Taylor Morrison, we request to provide mitigation payment at the time of platting:

Total fee to be paid = \$23,715.00/acre x 1.20 acres = \$28,458.00

If you should have any questions or require any additional information, please feel free to contact us.

Sincerely,

MCADAMS

A handwritten signature in blue ink, appearing to read 'Michael Duval', written over the printed name.

Michael Duval, PE
Project Manager



TOWN OF HARRISBURG

Agenda Item Details

Title:

Parks and Recreation Department Updates:

- 1) Jim Spina - Parks and Recreation Director
- 2) Shawn Marble - Assistant Parks and Recreation Director

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

None