



**TOWN OF HARRISBURG, NORTH CAROLINA
HARRISBURG TOWN HALL
TOWN COUNCIL MEETING**

**January 18, 2022
5:30 PM**

AGENDA

1. CALL TO ORDER

- A. This Called Meeting will be held via the Zoom platform. The public may join the meeting at the following link:

<https://us02web.zoom.us/j/83604505707?pwd=UHF1YWtScC9vTk82VWZRcEZxXMrdz09>

Meeting ID#: 836 0450 5707
Passcode: 290677

Or join by phone:
301.715.8592
312.626.6799

2. CONSENT AGENDA

- A. Consideration of ARPA Grant Project Ordinance Amendment

3. ADJOURNMENT

Town of Harrisburg's Vision Statement

Harrisburg will be the best small town in North Carolina based on low density housing, excellent economic opportunities, a safe living environment, and efficient and effective municipal services. Amenities such as excellent recreational programs, adequate open space, attractive shopping opportunities, a diversity of restaurants, and a connected system of roadways, sidewalks, greenways, and bicycle lanes will continue to enhance the quality of life of the Town. These services and amenities will be provided while retaining reasonable tax rates and debt levels.



TOWN OF HARRISBURG

Agenda Item Details

Title:

Consideration of ARPA Grant Project Ordinance Amendment

Presenting Personnel:

Brian Lee, Finance Director

Suggested Motion or Action:

Motion to approve the attached ARPA Grant Project Ordinance in the total amount of \$645,000 to fund employee retention bonuses, sign-on bonuses, and related payroll fees.

Description/Background:

During the January 13, 2022 Council Budget Workshop, unanimous approval was provided to appropriate the following uses of ARPA funds:

- \$500,000 pool of funds to be utilized as employee retention bonuses, payable as soon as administratively possible. Direction was provided to Town Management to establish the program that will be used to allocate the funding to the employee base.
- An undesignated sum of funds, to be determined by Town Management, to fund up to \$5,000 sign-on bonuses to help attract new employees to open positions.

Town Management recommends the employee retention bonuses be allocated evenly across the full-time and regular part-time employee base at \$4,500 per employee. The Town currently has 109 active employees. In addition, a pool of \$150,000 has been allocated for sign-on bonuses. Any unused sign-on bonus funds may be re-appropriated by Town Council at any time during the 3-year grant period.

Recommendation:

Staff recommends approval of the attached ARPA grant project ordinance in the amount of \$645,000.

Fiscal Impact:

The fiscal impact to the Town is an expenditure of up to \$645,000 of its \$5.2M of available ARPA funding for retention bonuses, sign-on bonuses, and associated payroll processing fees. The remaining balance of ARPA funds to be appropriated is \$4,512,729.

Attachments:

1. Amendment - GPO-ARPA - Employee Appreciation 01192022



**AN ORDINANCE AMENDING THE GRANT PROJECT ORDINANCE – ARPA FOR THE
CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS
OF THE TOWN OF HARRISBURG, NORTH CAROLINA**

Be it ordained by the Town Council of the Town of Harrisburg, North Carolina, that the following amendment be made to the grant project ordinance – ARPA:

Section 1. Amend the Grant Project Ordinance - ARPA to account for employee-appreciation bonuses.

Section 2. To amend the project, the appropriations are to be changed as follows:

Increase line item 221-1100-51000 ARPA Bonus	\$ 490,500
Increase line item 221-1100-56310 Professional Services	\$ 4,500
Increase line item 221-1100-51000 ARPA Bonus – Sign-on	\$ 150,000
Decrease line item 221-1000-57100 CSLRF Project	\$ 645,000

Section 3. Copies of this project ordinance amendment shall be furnished to the Clerk of the Town Council, and to the Budget Officer and the Finance Officer for their direction.

Section 4. That this ordinance shall be effective upon its passage. Adopted this 19th day of January, 2022.

Jennifer Teague, Mayor

ATTEST:

Janet Rackley, Town Clerk