



**TOWN OF HARRISBURG, NORTH CAROLINA
HARRISBURG TOWN HALL
PARKS & RECREATION ADVISORY BOARD MEETING**

**June 20, 2022
6:00 PM**

AGENDA

1. CALL TO ORDER

- A. AGENDA ADOPTION
- B. SPECIAL PRESENTATIONS
 - 1. Harrisburg Arts, Culture and Heritage Committee Update
- C. PUBLIC COMMENT - Anyone wishing to address the Board may do so during the Public Comment section. Please state your name and address for the record, be courteous and do not repeat what has already been said. Please keep your comments about the subject and not personal in nature.

2. CONSENT AGENDA

- A. Approval of April 25, 2022 Minutes

3. OLD BUSINESS

4. NEW BUSINESS

- A. Volunteering - July 4th Celebration and other events
- B. Departmental Updates
 - 1) Jim Spina - Parks and Recreation Director
 - 2) Shawn Marble - Assistant Parks and Recreation Director

5. ADVISORY BOARD UPDATES

6. COUNCIL UPDATES

7. ADJOURNMENT

Town of Harrisburg's Vision Statement

Harrisburg will be the best small town in North Carolina based on low density housing, excellent economic opportunities, a safe living environment, and efficient and effective municipal services. Amenities such as excellent recreational programs, adequate open space, attractive shopping opportunities, a diversity of restaurants, and a connected system of roadways, sidewalks, greenways, and bicycle lanes will continue to enhance the quality of life of the Town. These services and amenities will be provided while retaining reasonable tax rates and debt levels.



TOWN OF HARRISBURG

Agenda Item Details

Title:

Approval of April 25, 2022 Minutes

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

1. Minutes April 25, 2022

MINUTES

Harrisburg Parks & Recreation Advisory Board Meeting

04/25/2022 at 6:03p.m.Meeting called to order via Zoom by Delroy Ross

In Attendance

Fred Brillante Brett Crosby Mike Thevenin
Hannah Butler Delroy Ross

Absent: Tim Morris and Mohammed Idlibi

Board Administrators Present: Jim Spina and Shawn Marble

Council Member(s) Present: Altlyn Cotell

Planning and Zoning Member(s) Present: Sushil Nepal

Harrisburg Arts, Culture and Heritage (HACH) Member(s) Present: Karen Andrade

Agenda Adoption/Approval of Minutes

Motion was made to adopt agenda by Hannah Butler and seconded by Fred Brillante. Motion passed unanimously.

Motion was made to adopt minutes from March 21st by Hannah Butler and seconded by Fred Brillante. Motion passed unanimously.

Special Presentations/Public Comment

A. HACH Presentation

- a. Food Drive started 3/20 and runs through 4/30, collection sites all over Town
- b. Scholarship opportunity for Cabarrus County High School Seniors attending higher education in the Fall and majoring in any type of Art. Applications accepted on Town website until Friday, April 29th. \$1,000 available.
- c. 2022 Multicultural Festival to be held on September 17, 2022

B. Public Comment

- a. There were no public residents in attendance

Old Business

None.

New Business

A. Sushil Nepal, Town Zoning Committee Update:

- a. Subdivision presented at the corner of Harrisburg Rd and Peach Orchard Rd.
- b. Motion granted to approve fee in lieu of by Hannah Butler and seconded by Fred Brillante. Motion passed unanimously.

B. Volunteer Requirements as a Board Member

- a. Referenced in Article VI section 8 (page 6 of Bylaws) Board Members are required to serve at minimum 10 hours annually.
 - i. Ideal participation is one board member at each event.
 - ii. Discussed providing name tags or shirts to the board to improve visibility at events.

C. Parks and Recreational Department Updates

a. Administration and Projects

- i. Budget presented to Council – waiting to hear final approval from Council.
- ii. Mohammed, Jim and Adam met again to review Greenway progress
 1. Item of interest is to get the current and proposed Greenways to be listed and mapped for the community – engaging with the Zoning department to get the existing map revised and useable. This will be published on the website.
- iii. 10 -year plan for the Parks and Rec department was included in the budget proposal to Council and is waiting approval. Desire is to make it available on the website as well.
- iv. Presented to Council the idea of creating a document to use as a guideline for alcohol use at the Harrisburg Park Amphitheatre area. Working with Town Attorney to create guidelines for alcohol being served and offered for sale during events at the Park. Final version will be presented to the Advisory Board at next months meeting.

b. Programs & Events presented by Shawn Marble

- i. Spring sports began Saturday, March 26. Roughly 2000 kids between softball, baseball and soccer. Going well so far.
- ii. Immediate volunteer needs: 5K on April 30th, Rockin The Burg and July 4th. Volunteering for July 4th events will get you a free youth sports registration.
- iii. Shelter rentals on the rise.
- iv. New department Admin, Kathleen has been hired.
- v. Currently hiring part timers for Splash Pad and Concessions at the Harrisburg Park. Looking to open the Splashpad early June but still working to determine an exact date.
- vi. Discussed feedback on the Easter Egg Hunt – looking to revamp this for next year.

Advisory Board Updates

A. Updates

- a. Brett Crosby provided update on 5K for April 30th. Roughly 300 runners registered.

Council Updates

A. Councilwoman Cotell was present as she has been appointed the liaison.

- a. Council has one more budget meeting scheduled for Wednesday 4/27 before the Manager will present to the public. Budget process was smooth.

Adjournment

Motion was made to adjourn meeting by Fred and seconded by Hannah. Motion passed unanimously.

Meeting was adjourned at 6:48 p.m.

Next Meeting: Town Chambers, via Zoom or in person at Harrisburg Park on Monday, May 16th.

Chair

Secretary



TOWN OF HARRISBURG

Agenda Item Details

Title:

Volunteering - July 4th Celebration and other events

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

None



TOWN OF HARRISBURG

Agenda Item Details

Title:

Departmental Updates

- 1) Jim Spina - Parks and Recreation Director
- 2) Shawn Marble - Assistant Parks and Recreation Director

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

None