



**TOWN OF HARRISBURG, NORTH CAROLINA
HARRISBURG TOWN HALL
PARKS & RECREATION ADVISORY BOARD MEETING**

**July 18, 2022
6:00 PM**

AGENDA

1. CALL TO ORDER

A. AGENDA ADOPTION

1. Meeting will be held via Zoom at:

When: Jul 18, 2022 06:00 PM Eastern Time (US and Canada)
Topic: Parks and Recreation Advisory Board Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86294127984?pwd=L2pld3VTUmFXQkd0OE5yai9tRWdidz09>

Passcode: 925043

Or One tap mobile :

US: +13017158592,,86294127984# or +13126266799,,86294127984#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 646 931 3860 or +1 929 205 6099 or +1 253 215 8782 or +1 346 248 7799 or +1 669 444 9171 or +1 669 900 6833

Webinar ID: 862 9412 7984

International numbers available: <https://us02web.zoom.us/j/86294127984?pwd=L2pld3VTUmFXQkd0OE5yai9tRWdidz09>

B. SPECIAL PRESENTATIONS

1. Harrisburg Arts, Culture and Heritage Committee Update

- C. PUBLIC COMMENT - Anyone wishing to address the Board may do so during the Public Comment section. Please state your name and address for the record, be courteous and do not repeat what has already been said. Please keep your comments about the subject and not personal in nature.

2. CONSENT AGENDA

- A. Approval of June 20, 2022 Minutes

3. OLD BUSINESS

4. NEW BUSINESS

- A. July 4th Celebration Recap

B. Departmental Updates

- 1) Jim Spina - Parks and Recreation Director
- 2) Shawn Marble - Assistant Parks and Recreation Director

5. **ADVISORY BOARD UPDATES**

6. **COUNCIL UPDATES**

7. **ADJOURNMENT**

Town of Harrisburg's Vision Statement

Harrisburg will be the best small town in North Carolina based on low density housing, excellent economic opportunities, a safe living environment, and efficient and effective municipal services. Amenities such as excellent recreational programs, adequate open space, attractive shopping opportunities, a diversity of restaurants, and a connected system of roadways, sidewalks, greenways, and bicycle lanes will continue to enhance the quality of life of the Town. These services and amenities will be provided while retaining reasonable tax rates and debt levels.



TOWN OF HARRISBURG

Agenda Item Details

Title:

Approval of June 20, 2022 Minutes

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

1. Minutes June 20, 2022

MINUTES

Harrisburg Parks & Recreation Advisory Board Meeting

06/20/2022 at 6:08p.m. Meeting called to order in-person by Tim Morris

In Attendance

Brett Crosby Tim Morris Mike Thevenin Hannah Butler

Absent: Fred Brillante, Mohammed Idlibi, Delroy Ross

Board Administrators Present: Jim Spina and Shawn Marble

Council Member(s) Present: Altlyn Cotell

Planning and Zoning Member(s) Present: N/A

Harrisburg Arts, Culture and Heritage (HACH) Member(s) Present: N/A

Agenda Adoption/Approval of Minutes

Motion was made to adopt agenda by Mike Thevenin and seconded by Hannah Butler. Motion passed unanimously.

Motion was made to adopt minutes from April 25th by Brett Crosby and seconded by Mike Thevenin. Motion passed unanimously.

Special Presentations/Public Comment

- A. HACH – No presentation. Shawn Marble gave the following updates:
 - a. Food Drive completed.
 - b. Scholarship has been awarded.
 - c. 2022 Multicultural Festival to be held on September 17, 2022
- B. Public Comment
 - a. There were no public residents in attendance

Old Business

None.

New Business

- A. Volunteer Requirements as a Board Member Discussed
 - a. Discussed tracking Board Member hours in the future
 - b. Few spots still left for 4th of July but other opportunities like Rockin' The Burg are coming as well.
- B. Parks and Recreational Department Updates
 - a. Administration and Projects

- i. Budget was approved. Not many changes to the operational budget. No approval for additional staff this year. Pond and Green Room projects were approved. In addition, creating a new 10 year plan was also approved in the budget and that process will start late summer.
- ii. 3 new employees hired to replace existing positions: Matt Miller as the New Parks and Facilities Supervisor, Kathleen Green at the Front Desk, Raymond Bart as a Facilities Maintenance Specialist
- iii. Post Office is complete at Harris Depot Park. Goal is to be able to open the log cabin and they have approached the County to open it up for groups. Discussed ways to increase traffic to this site and believe signage on Hwy 49 would help especially for the Farmers Market or other events held there.
- iv. Finalized Head Coaching incentives – will offer 50% discount for a Youth registration per head Coach.
- v. Making a change to the Youth sports fees – if you are not a resident tax paying citizen of the Town of Harrisburg you will pay the County rate. This will be effective in the Winter Season 2022.
- b. Programs & Events presented by Shawn Marble
 - i. Spring sports were a success!
 - ii. Fall sports registration going on now.
 - iii. Splash Pad is open and going well.
 - iv. Shelter rentals are booming – looking to automate this in the future.
 - v. July 4th – discussed volunteer opportunities remaining, plan for parking, increased attractions, and parking game plan.

Advisory Board Updates

A. Updates

- a. YMCA update from Brett Crosby: they are finalizing plans and continuing fundraising efforts. Increased building costs is proving to be a challenge.
- b. No updates from the Sustainability Board.

Council Updates

A. Councilwoman Cotell was present as she has been appointed the liaison.

- a. Harrisburg Library Update:
 - i. Council is pushing the County to find land closer to the center of Town for the library move. The Harrisburg Library lead the County in activity and they feel it should be centrally located and not in a rural part of our Community.
 - ii. Game plan would be for the library to be moved from Harrisburg Park and to move Parks and Recreation into their existing space in the Harrisburg Park.
- b. Budget passed
 - i. Few capital improvement projects were removed, expansion of police department was approved which means the Town will hire a Captain who will report to Sheriff, and the contract with Cabarrus County has been renewed. This defers the decision to have our own police department for another 10 years which will mean there will be less of a tax

increase. Traffic enforcement officers will start this summer (beginning training, order cars, etc).

- c. Sushil Nepal has accepted a new job and will be leaving the Town of Harrisburg.

Adjournment

Motion was made to adjourn meeting by Brett and seconded by Mike. Motion passed unanimously.

Meeting was adjourned at 7:20 p.m.

Next Meeting: Town Chambers, via Zoom or in person at Harrisburg Park on Monday, July 18th

Chair

Secretary



TOWN OF HARRISBURG

Agenda Item Details

Title:

July 4th Celebration Recap

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

None



TOWN OF HARRISBURG

Agenda Item Details

Title:

Departmental Updates

- 1) Jim Spina - Parks and Recreation Director
- 2) Shawn Marble - Assistant Parks and Recreation Director

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

None