



**TOWN OF HARRISBURG, NORTH CAROLINA
HARRISBURG TOWN HALL
PARKS & RECREATION ADVISORY BOARD MEETING**

**October 17, 2022
6:00 PM**

AGENDA

1. CALL TO ORDER

- A. AGENDA ADOPTION
- B. SPECIAL PRESENTATIONS
 - 1. Harrisburg Arts, Culture and Heritage Committee
- C. PUBLIC COMMENT - Anyone wishing to address the Board may do so during the Public Comment section. Please state your name and address for the record, be courteous and do not repeat what has already been said. Please keep your comments about the subject and not personal in nature.

2. CONSENT AGENDA

- A. Approval of Minutes from September 19, 2022

3. OLD BUSINESS

- A. Master Plan Review

4. NEW BUSINESS

- A. Department Updates:
 - 1) Jim Spina - Parks and Recreation Director
 - 2) Shawn Marble - Assistant Parks and Recreation Director

5. ADVISORY BOARD UPDATES

6. COUNCIL UPDATES

7. ADJOURNMENT

Town of Harrisburg's Vision Statement

Harrisburg will be the best small town in North Carolina based on low density housing, excellent economic opportunities, a safe living environment, and efficient and effective municipal services. Amenities such as excellent recreational programs, adequate open space, attractive shopping opportunities, a diversity of restaurants, and a connected system of roadways, sidewalks, greenways, and bicycle lanes will continue to enhance the quality of life of the Town. These services and amenities will be provided while retaining reasonable tax rates and debt levels.



TOWN OF HARRISBURG

Agenda Item Details

Title:

Approval of Minutes from September 19, 2022

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

1. Minutes September 19, 2022

MINUTES

Harrisburg Parks & Recreation Advisory Board Meeting

09/19/2022 at 6:00p.m. Meeting called to order in person by Delroy Ross

In Attendance

Delroy Ross Tim Morris Hannah Butler Mohammed Idlibi Fred Brillante
Brett Crosby Mike Thevenin

Absent: N/A

Board Administrators Present: Jim Spina

Council Member(s) Present: Altlyn Cotell

Planning and Zoning Member(s) Present: Zach Gordon, Interim Director

Harrisburg Arts, Culture and Heritage (HACH) Member(s) Present: Karen Andrade

Agenda Adoption/Approval of Minutes

Motion was made to adopt agenda by Tim Morris and seconded by Mike Thevenin. Motion passed unanimously.

Motion was made to adopt minutes from August 15th by Mohammed Idlibi and seconded by Brett Crosby. Motion passed unanimously.

Special Presentations/Public Comment

A. HACH

- a. 2022 Multi-Cultural Festival was a success!
 - i. Attendance was approximately 2,000 for the event.
 - ii. New timeframe of 4 hours, 10am-2pm, was a positive change to the event.
- b. Art Walk will be October 8th at the Harris Depot Park.
- c. Open Mic/Poetry Jam Planned for November 3rd from 6-7pm
 - i. Target is to have 12 participants of middle/high schoolers
 - ii. Signups for participants will be via Google Doc.

B. Public Comment

- a. There were no public residents in attendance

Old Business

None.

New Business

- A. Planning and Zoning Updates presented by Zach Gordon
 - a. Reviewed proposal by developer for Helmsridge Subdivision
 - b. UDO (unified development ordinance) allows FIL (fee in lieu) payment for acreage short of public open space available for public use, deficit is 1.22 Acres x \$40,000 FMV of land. Applicant proposing \$48,800. Anything above \$48,800 would be proffer.
 - c. Motion was made to make a recommendation on acceptance of fee in lieu payment for the balance of required public open space for the Helmsridge subdivision in the amount of \$48,800 by Mohammed Idlibi and seconded by Tim Morris. Motion passed unanimously.
- B. Parks and Recreational Department Updates
 - a. Administration and Projects
 - i. 10 year Master Plan Update
 - 1. First draft of scope of work was distributed for review.
 - 2. Will be reviewed by Town Council and Town Managers and the goal is to have this out to bid by the end of October.
 - 3. Having an updated master plan will help in 3 main areas: 1. Identify our blind spots: where are we weak? What are we missing? 2. Department organizational structure: What should our org chart look like? Where do we add staff? 3. Future Facilities: What do we need as our population grows?
 - b. Programs & Events presented by Jim Spina
 - i. Over 2,000 participants across all sports.
 - 1. Looking to use the lights more at Harrisburg Park to alleviate congestion.
 - ii. Town of Harrisburg 50th Anniversary planning
 - 1. Committee formed and had their first meeting
 - 2. Consideration is being given to host bands with the Rockin The Burg series with music from 5 decades and a bigger celebration at the last one in October next year to commemorate the 50th Anniversary.
 - 3. Will seek soft approval from Council for budget to start planning.
 - iii. Pond at Harrisburg Park
 - 1. In CIP for this year.
 - 2. Looking to raise the water level, landscape around it, create a walk path, add benches or possible workout equipment, and tie the walk path into the YMCA plans.
 - iv. Rockin The Burg
 - 1. August concert was cancelled due to weather.
 - 2. Last event is planned for October 10th with Band of Oz

Advisory Board Updates

- A. None.

Council Updates

- A. Councilwoman Cotell was present as she has been appointed the liaison.

- a. Council was pleased with the Multi-Cultural Festival and its attendance.
- b. Batting cages grant was approved for \$10,000 for Stallings Park.
- c. Lease extension was granted for YMCA for another 2 years.
- d. Sherriff's office grand opening was a success.

Adjournment

Motion was made to adjourn meeting by Tim Morris and seconded by Brett Crosby. Motion passed unanimously.

Meeting was adjourned at 7:33 p.m.

Next Meeting: Town Chambers, via Zoom or in person at Harrisburg Park on Monday, October 17th.

Chair

Secretary



TOWN OF HARRISBURG

Agenda Item Details

Title:

Master Plan Review

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

None



TOWN OF HARRISBURG

Agenda Item Details

Title:

Department Updates:

- 1) Jim Spina - Parks and Recreation Director
- 2) Shawn Marble - Assistant Parks and Recreation Director

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

None