



**TOWN OF HARRISBURG, NORTH CAROLINA
HARRISBURG TOWN HALL
SUSTAINABILITY BOARD MEETING**

**October 12, 2022
6:30 PM**

Minutes

1. CALL TO ORDER

A. This meeting will be held in person in Town Hall Council Chambers and virtually via the Zoom platform

People in attendance: Faith, Ken, Michelle, Tim, Kez; Rodney, Lee

People in attendance via zoom: Vince

B. AGENDA ADOPTION at 6:38pm

C. SPECIAL PRESENTATIONS - none at this time

D. PUBLIC COMMENT - Anyone wishing to address the Board may do so during the Public Comment section. Please state your name and address for the record, be courteous and do not repeat what has already been said. Please keep your comments about the subject and not personal in nature. - None at this time

2. CONSENT AGENDA

A. Approve minutes from HSAB 9/14/22 meeting - Approved at 6:41pm

3. COUNCIL UPDATES

A. Updates from Town Council and Town staff in attendance

Lee updates:

- Looking into a new water fountain with a filling station for Town Hall building
 - Let him know if we have any suggestions, otherwise, he will base it off of the ones at Harrisburg Park
- New parts for EV charger parts and it is up and running, community was informed through social media
- Spoke briefly about sustainable break room options, adopt a street/stream and recycle toppers

Rodney updates:

- Town council meeting was last night
- Zach (planning director) hired
- first draft of website has been created, testing will begin soon
- houses were bought and burned for training on schoolhouse rd
- grants to come for sidewalks and beautification- \$12.3 million in grants 2 projects at \$15 million so the grant plus the tax increase will cover them. These grants saved the citizens a lot in tax increases.
 - Mallory will talk about this more next month at HSAB meeting

- On HSAB, the biggest thing that came up was
 - educating the public.
 - Deficit in staff
 - push out to the community
- They felt like we were more of a policy board.
- We still need to come in front of the town council
- If we're going to do street or stream- this would be on HSAB solely
Ken stated - that we don't call on the town for things
- Rodney also stated that we need education on where things can be disposed of. We will work on social media posts on more of this
 - Lee stated that there will be a link for the community to get to HSAB webpage with links to recycling, EVs, etc
 - Ken stated that there should be a question section where the community can ask sustainability questions for us to answer. Also stated that green leaf had to be put on hold because of website issues so we might be able to bring this back. Maybe crowd-sourcing -Talk to Ken
- We will load a marketing content calendar - Tim and Ken will work on this
- Budget request should be to Lee by Dec 1
- Council holding retreat on Dec 3 to discuss boards and redefining of the boards and if we need to change bylaws
- Set up a meeting with Lee to bring the budget to him before Dec in case we need to make changes before the due date
- Rodney will be out of town next month, possibly attend HSAB meeting via zoom

4. OLD BUSINESS

A. Arbor Day Foundation Tree Giveaway: Recap/updates from Ken Huster & Faith Silva.

Faith stated: The event came to its official conclusion

Ken stated: Turn in stats to April for social media content

B. Explore Adopt-A-Street and Adopt-A-Stream Programs: HSAB lead -

Kez stated: What streets do they use for the program? Was a question they had. Main problems are the DOT roads. step 1 would maybe be adopt a highway through DOT Lee will find out who loans out equipment
Ken stated: Crew has the info on what roads are available

Kez stated: adopt a highway would take care of everything like liability, we would just promote it. Maybe chase down leads on who has what streets and if they are keeping up with it. Possible requests come to us instead of Town staff but we need to talk about this more
What streams do we have jurisdiction on

Lee stated: he is checking with Concord and Charlotte who both have adopt a street/stream. There just might be some regulatory processes that we need to continue looking into - Lee and Mallory are looking into that.
Ken said we can help make phone calls if need be.
Kez stated there is already an internal cleanup that maybe the HSAB could be involved with.
Lee stated maybe a community clean-up day as well as an option

Kez stated: we can help find groups if it was an annual thing instead of adopt

C. Water and Sewer Utility eBilling Campaign: Staff contact - Brian Lee (Finance).

Michelle stated: She got in touch with the paperless manager at Duke and said he was a wealth of information and this should maybe be a separate meeting because it was so much to discuss. Michelle will email Lee and set up a meeting to work on this. Everyone sign up for paperless. Michelle went to water bill sight and it was confusing. Because they don't want auto draft only paperless but they seem to be paired together.

1. Duke is also hitting paperless hard because of cost and sustainability
 - That bill is a reminder for most customers
 - Make it about the customer, what's in it for them, less clutter, convenience, etc

D. Toppers for Waste and Recycling Bins:

Ken stated: No new updates, Ken couldn't print them. Kez talked about just creating a design to send to town for approval. Ken shared image ideas on google share

- E. HSAB engagement with & alignment with Town staff based on top priorities: HSAB to provide "HSAB members areas of expertise and interest" to Lee/Town by 10/28/22. Review latest version of of this document during meeting for awareness, clarity, and suggestions. Final document will be completed outside of this meeting.

Faith stated: We will get to them asap

Lee stated this is a great time to have the areas of expertise

5. NEW BUSINESS

Faith Stated: No new news. We will continue to work on the items we are focused on.

Ken stated something came up at council meeting to revisit UDO rewrite that we can help with maybe more of a living doc

Rodney stated not a rewrite but an amendment

Lee has discussed with Zach about areas to tweak in the UDO and how we can help, Lee said we should set up a meeting with Zach to get this done

Ken stated he created a doc of what other places are doing

6. ADVISORY BOARD UPDATES

- A. Upcoming HSAB meetings' areas of focus: November - Budget; special presentation will be by Mallory Hodgson to explore grant possibilities. December - TBD.

- B. Sustainability Show & Tell: Brief round robin for HSAB members to share relevant products, services, technology, causes, etc. that they use/support.

Ken: Permaculture webinar was shared. Everyone who can should register for this

Faith: Shoes from Cariuma

7. ADJOURNMENT

Town of Harrisburg's Vision Statement

Harrisburg will be the best small town in North Carolina based on low density housing, excellent economic opportunities, a safe living environment, and efficient and effective municipal services. Amenities such as excellent recreational programs, adequate open space, attractive shopping opportunities, a diversity of restaurants, and a connected system of roadways, sidewalks, greenways, and bicycle lanes will continue to enhance the quality of life of the Town. These services and amenities will be provided while retaining reasonable tax rates and debt levels.