



**TOWN OF HARRISBURG, NORTH CAROLINA
HARRISBURG TOWN HALL
PARKS & RECREATION ADVISORY BOARD MEETING**

**January 23, 2023
6:00 PM**

AGENDA

1. CALL TO ORDER

- A. AGENDA ADOPTION
- B. SPECIAL PRESENTATIONS
 - 1. Harrisburg Arts, Culture and Heritage Committee
- C. PUBLIC COMMENT - Anyone wishing to address the Board may do so during the Public Comment section. Please state your name and address for the record, be courteous and do not repeat what has already been said. Please keep your comments about the subject and not personal in nature.

2. CONSENT AGENDA

- A. Approval of Minutes from November 21, 2022

3. OLD BUSINESS

- A. Advisory Board Vacancies and Appointments

4. NEW BUSINESS

- A. 2023 Outlook
- B. Department Updates:
 - 1) Jim Spina - Parks and Recreation Director
 - 2) Shawn Marble - Assistant Parks and Recreation Director

5. ADVISORY BOARD UPDATES

6. COUNCIL UPDATES

7. ADJOURNMENT

Town of Harrisburg's Vision Statement

Harrisburg will be the best small town in North Carolina based on low density housing, excellent economic opportunities, a safe living environment, and efficient and effective municipal services. Amenities such as excellent recreational programs, adequate open space, attractive shopping opportunities, a diversity of restaurants, and a connected system of roadways, sidewalks, greenways, and bicycle lanes will continue to enhance the quality of life of the Town. These services and amenities will be provided while retaining reasonable tax rates and debt levels.



TOWN OF HARRISBURG

Agenda Item Details

Title:

Approval of Minutes from November 21, 2022

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

1. Minutes November 21, 2022

MINUTES

Harrisburg Parks & Recreation Advisory Board Meeting

11/21/2022 at 6:01p.m. Meeting called to order in person by Delroy Ross

In Attendance

Delroy Ross Hannah Butler Mohammed Idlibi Tim Morris Mike Thevenin

Absent: Brett Crosby, Fred Brillante

Board Administrators Present: Jim Spina and Shawn Marble

Council Member(s) Present: Altlyn Cotell

Planning and Zoning Member(s) Present: None.

Harrisburg Arts, Culture and Heritage (HACH) Member(s) Present: Karen Andrade

Agenda Adoption/Approval of Minutes

Motion was made to adopt agenda by Mohammed Idlibi and seconded by Mike Thevenin. Motion passed unanimously.

Motion was made to adopt minutes from October 17th by Mohammed Idlibi and seconded by Hannah Butler. Motion passed unanimously.

Special Presentations/Public Comment

A. HACH

- a. Last month's HACH meeting was cancelled – next meeting is December 5th and they will discuss involvement in the Town's 50th Anniversary.
- b. Open Mic/Poetry Jam Planned for November 3rd from 6-7pm
 - i. Due to lack of participants this event was cancelled. Might try again in the Spring.

B. Public Comment

- a. There were no public residents in attendance

Old Business

- a. None.

New Business

- A. Parks & Rec Advisory Board Members with terms expiring: Tim Morris, Delroy Ross, Brett Crosby
 - a. The process to fill 3 upcoming vacancies will be as follows:
 - i. Town advertises for vacancies (currently this is for 60 days), applications are received and reviewed, in our January Advisory Board meeting we will review the applicants

and make recommendations to the Town Council and Council will make the final decision.

- ii. Hannah will lead the review process alongside Shawn Marble and our Council Liaison, Altyn Cotell has expressed interest to also be involved.
- b. Reviewed Advisory Board By-Laws.
 - i. Delroy made a recommendation to make a motion for changes to Article 6 section 3 and Article 9 section 1.
 - ii. These changes will be presented to Council in December's meeting.
- B. In need of volunteer to be on the Town's 50th Anniversary planning committee.
 - a. Hannah will fill this position.
- C. Parks and Recreational Department Updates
 - a. Administration and Projects
 - i. Pond in Harrisburg Park improvements
 - 1. Design is being finalized and details include walking track around the perimeter with boardwalk over the spillway, raising the water level, landscaping, and fountains.
 - 2. Goal is to have this project complete by June 15th.
 - ii. Greenways update
 - 1. Blume project is moving along.
 - 2. Mulipty Church is offering land to be a trailhead
 - b. Programs & Events presented by Shawn Marble
 - i. Basketball starts after Thanksgiving – over 1,000 participants and 127 teams
 - ii. Bags in the Burg with Harrisburg Business Network
 - 1. Raised 20K for the YMCA
 - iii. Trick or Treat in the Park – October 28th
 - 1. Huge success!
 - iv. Christmas Tree Lighting is the next event on December 3rd
 - v. Highlight your home Harrisburg – holiday decorating contest

Advisory Board Updates

- A. None.

Council Updates

- A. Councilwoman Cotell was present as she has been appointed the liaison.
 - a. Councilwoman Cotell will be participating in the interview process for advisory board members in January.
 - b. Diamond Staton-Williams has won the NC House election – Mayor Teague will appoint a councilman/woman to fill the vacancy.

Adjournment

Motion was made to adjourn meeting by Tim Morris and seconded by Hannah Butler. Motion passed unanimously.

Meeting was adjourned at 7 p.m.

Next Meeting: tentative meeting on 12/19 in Town Chambers.

Chair

Secretary



TOWN OF HARRISBURG

Agenda Item Details

Title:

Advisory Board Vacancies and Appointments

Presenting Personnel:

Suggested Motion or Action:

Motion to recommend _____, _____, and _____ be appointed to the Parks and Recreation Advisory Board for a two year term.

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

None



TOWN OF HARRISBURG

Agenda Item Details

Title:

2023 Outlook

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

None



TOWN OF HARRISBURG

Agenda Item Details

Title:

Department Updates:

- 1) Jim Spina - Parks and Recreation Director
- 2) Shawn Marble - Assistant Parks and Recreation Director

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

None