



**TOWN OF HARRISBURG, NORTH CAROLINA
HARRISBURG TOWN HALL
PARKS & RECREATION ADVISORY BOARD MEETING**

**March 20, 2023
6:00 PM**

AGENDA

1. CALL TO ORDER

- A. AGENDA ADOPTION
- B. SPECIAL PRESENTATIONS
 - 1. Harrisburg Arts, Culture and Heritage Committee
- C. PUBLIC COMMENT - Anyone wishing to address the Board may do so during the Public Comment section. Please state your name and address for the record, be courteous and do not repeat what has already been said. Please keep your comments about the subject and not personal in nature.

2. CONSENT AGENDA

- A. Approval of Minutes from the February 20, 2023 Parks and Recreation Advisory Board Meeting

3. OLD BUSINESS

- A. Advisory Board vacancy and appointment

4. NEW BUSINESS

- A. Advisory Board Goals for 2023
- B. Department Updates:
 - 1. Jim Spina - Parks and Recreation Director
 - 2. Shawn Marble - Assistant Parks and Recreation Director

5. ADVISORY BOARD UPDATES

6. COUNCIL UPDATES

7. ADJOURNMENT

Town of Harrisburg's Vision Statement

Harrisburg will be the best small town in North Carolina based on low density housing, excellent economic opportunities, a safe living environment, and efficient and effective municipal services. Amenities such as excellent recreational programs, adequate open space, attractive shopping opportunities, a diversity of restaurants, and a connected system of roadways, sidewalks, greenways, and bicycle lanes will continue to enhance the quality of life of the Town. These services and amenities will be provided while retaining reasonable tax rates and debt levels.



TOWN OF HARRISBURG

Agenda Item Details

Title:

Approval of Minutes from the February 20, 2023 Parks and Recreation Advisory Board Meeting

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

1. Minutes February 20, 2023

MINUTES

Harrisburg Parks & Recreation Advisory Board Meeting

02/20/2023 at 6:05p.m. Meeting called to order in person by Hannah Butler

In Attendance

Hannah BUTLER, Courtney HAYNES, Cheryl BAKER, Fred BRILLIANTE, Brett CROSBY

Absent: Mohammed IDLIBI, Shawn MARBLE, Zac GORDON

Board Administrators Present: Jim SPINA

Council Member(s) Present: Atlyn COTELL

Planning and Zoning Member(s) Present: None.

Harrisburg Arts, Culture and Heritage (HACH) Member(s) Present: Karen ANDRADE

Agenda Adoption

Motion was made to adopt agenda by Hannah Butler and seconded by Courtney Haynes. Motion passed unanimously.

Special Presentations/Public Comment

A. HACH

- a. New board candidates have been appointed;
- b. Planning is ongoing for Art Walk, currently scheduled for March 25, 2023. Volunteers and vendors being accepted now.
- c. Applications are still being accepted for HACH Scholarship. Scholarship is \$1,000.00 to a graduating senior going into the arts (creative writing, dance, drama, music or visual arts. The deadline to apply is May 1, 2023

B. Public Comment

- a. There were no public residents in attendance.

Approval of Minutes

- A. Motion was made to adopt minutes from January 23, 2022 by Hannah Butler. Councilwoman Cotell noted an amendment was needed (Amendment: remove Mike Thevenin from attendance).
- B. Motion was made to adopt amended minutes from January 23, 2022 by Hannah Butler and seconded by NEED. Motion passed unanimously.

Old Business

- a. Advisory board vacancies and appointments:
 - i. Courtney Haynes and Cheryl Baker appointment to Board.

- ii. Another board vacancy will be available next month following M. Thevenin's appointment to Council. Board to review recent applicants and/or open to new.
- b. MOA ongoing with YMCA. This could result in another Board vacancy should Brett remain on as YMCA representative (no voting power). TBD.

New Business

- A. Election of Officers: Motion was made to elect Mohammed Idlibi as Chair, Hannah Butler as Co-Chair, and Courtney Haynes as Secretary by **Hannah Butler and seconded by NEED**. Motion passed unanimously
- B. Fee in Lieu of – Blackwelder Subdivision
 - a. Discussion of fee-in-lieu payment for public open space for a 51 log Blackwelder Subdivision on Blackwelder road. The Planning and Zoning Board reviewed and recommended Town Council approval. This rezoning went before the Harrisburg Town Council on February 13th and was approved with the contingency that the Parks and Recreation Advisory Board approval.
 - b. Motion was made to approval Blackwelder subdivision Fee-in-Lieu of for the amount of \$36,162.00 by Hannah Butler and seconded by Cheryl Baker. Motion passed unanimously.
- C. Parks and Recreational Department Updates
 - a. Administration and Projects
 - i. Budget season – Executive Summary forthcoming. Presentation to Council budget meeting on Saturday, February 25th. Continued discussion of prospective project to improve Pharr Mill Park's playground and potentially add pickleball courts.
 - ii. Adam Abernathy resigning position.
 - iii. Continuing to experience issue with field-wear and tear. Meeting with contractor in a few weeks to verify best way to remedy (Turf? Alt. options? Cost effective vs. Long term benefit?)
 - iv. July 4th and 50th Anniversary Planning on-going.
 - b. Programs & Events
 - i. 50th Anniversary Committee – ongoing discussion. Big celebration on October 14th to start earlier in the day at the last Rocking the Burg with a national act. Selling merchandise, having a luncheon for dignitaries, documented history pamphlet, creating a video. Recently submitted bid for giant bounce-house (for children & adults alike)
 - ii. March 25th – Art Walk during the day and at Harris Depot from 10-2pm. Date changed from April 1st to March 25th due to conflict with Concord.
 - iii. April 1st - Easter Movie at the park with crafts and the Easter Bunny 5:30-8pm at Harrisburg Park
 - iv. Rockin' the Burg – working on lineup for year, hoping to have each event represent a different decade;
 - v. Athletics – currently have 2,400 registrations for spring sports (Baseball, Softball and Soccer) Spring season will start March 13th.
 - c. Brett Crosby updates:
 - i. 5k in the Park on April 29th, will be seeking volunteers soon.
 - ii. YMCA updates: Site clearing still on schedule for before July 4th; building by EOY. Discussed funding possibilities (donors, sale of personalized bricks, etc.)

Advisory Board Updates

A. None.

Council Updates

A. Councilwoman Cotell was present:

- a. Reiterated Mike Thevenin appointment to Town Council – discussion with State & Local Board of Elections to determine how long his term will be. Local law takes precedence.
- b. Budget season remains ongoing – final meeting Saturday, March 25th.
- c. Four (4) seats on Council will be available in 2023.

Adjournment

Motion made to go into closed session by Hannah Butler and seconded by Fred Brillante.

Meeting was adjourned at 7:40 p.m., Monday, February 20, 2023.

Next Meeting: tentative meeting on March 20, 2023 in Town Chambers.

Chair

Secretary



TOWN OF HARRISBURG

Agenda Item Details

Title:

Advisory Board vacancy and appointment

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

There is currently still one vacancy on the board, due to Mike Thevenin being appointed to the Harrisburg Town Council. Discuss filling this vacancy.

Recommendation:

Fiscal Impact:

Attachments:

1. Linda Thurman
2. Jarrod Venzian



TOWN OF HARRISBURG PARKS AND RECREATION

Application for Town of Harrisburg Parks and Recreation Advisory Board

Town of Harrisburg Parks and Recreation Advisory Board

The Town of Harrisburg Parks and Recreation Advisory Board provides a voice for the community. The Board consists of individuals who live in the local community and have interest in supporting programs and facilities for recreation and social activities for all age groups. Through monthly meetings, information obtained from the Parks and Recreation Advisory Board is provided to Harrisburg Town Council to help make informed decisions that support the community. The Advisory Board typically meets the 4th Monday of each month at 6pm at Harrisburg Town Hall.

If you are interested please complete the form below and return to Town Clerk, Town of Harrisburg, PO Box 100, Harrisburg, NC 28075, or submit via email to jrackley@harrisburgnc.org.

Town of Harrisburg Parks and Recreation Mission

It is the mission of the Harrisburg Parks and Recreation Department to provide a localized system of parks and recreation resources and services to enhance the quality of life of Harrisburg residents. The Department strives to develop and maintain safe and attractive parks and recreation areas; to partner and cooperate with other Town departments, area agencies, sponsors and organizations to address the leisure needs of residents in the most cost-effective manner, and to support the physical, mental, moral and economic health of our community through provision and promotion of special events as well as traditional recreational programs and opportunities.

APPLICANT INFORMATION		
Name Linda A Thurman		Date 1-4-2023
Address 9033 Kensington Forest Drive		Apartment/Unit #
City Harrisburg	State NC	Zip 28075
Phone 704-607-5996	Email Address annlinda13@gmail.com or lthurman@uncc.edu	
Are you able to attend regularly scheduled meetings once a month? YES NO		
Are you a resident of Cabarrus County? YES NO If so, dates?		
Are you a resident of Harrisburg? YES NO If so, dates?		
Have you ever been convicted of a felony? YES NO If yes, explain?		

REFERENCES	
<i>Please list three references.</i>	
Name Dr. Cathy Blat	Relationship Supervisor
Company UNC Charlotte, College of Engineering	Phone (704) 687-1992
Address 9201 University City Blvd., Charlotte, NC 28223	
Name Jenny Becic	Relationship Co-worker
Company UNC Charlotte, College of Engineering	Phone (704) 687-1991
Address 9201 University City Blvd., Charlotte, NC 28223	

REFERENCES (continued)	
Name Cheryl Stone	Relationship Lifelong Friend
Company n/a	Phone (317) 324-6502
Address 9683 Winter Way, Zionsville, IN 46077	

EMPLOYMENT	
Company 1 UNC Charlotte, College of Engineering	Phone (704) 687-8622
Address 9201 University City Blvd.	City / State Charlotte, NC
Job Title Director, Student Professional Development & Employer Relations	
Responsibilities Work with students as they transition upon graduation. Career Advising for the College of Engineering. Work with employers who want to engage and connect with our students and alumni.	
Dates	From 11/1999 To current
Company 2	Phone ()
Address	City / State
Job Title	
Responsibilities	
Dates	From To

EDUCATION	
School Roosevelt University	From 5/1993 To 8/1995
Degree Master of Arts	Major Psychology
Additional Information Bachelor of Science, Psychology, Western Illinois University, May 1993	

ADDITIONAL INFORMATION
Provide a brief statement outlining why you wish to serve on the Parks and Recreation Advisory Board.

I was very honored to have served on this board in the past. Since I have left the board I have continued to volunteer at various town events and stay connected and involved as much as possible. I truly miss being on the board and recently heard there was an opportunity for me to reapply. I would like to be appointed to the board so I can continue to develop and grow the programming, events and activities that I have seen started when I was on the board. I feel the board is a wonderful way for me to be able to give back to my community and make Harrisburg a great place to live.

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Town of Harrisburg
Parks & Recreation

ADDITIONAL INFORMATION (continued)

Based on what you know about the Town of Harrisburg Parks and Recreation Advisory Board, what skills and abilities can you provide that will make the Town of Harrisburg Parks and Recreation Advisory Board able serve the community better?

I hope (for those who know me) that my past experience on this board would consider my outgoing attitude and willingness to volunteer to be an asset. Serving both as a member and all three officer positions, I believe I have been able to demonstrate how dedicated I am to this volunteer position. I take it very seriously and feel while this board is only 'advisory' to the Town Council Members, it is one that does help shape a lot of what goes on in Harrisburg but also helps create a sense of belonging and community. While I volunteer at various events, I am always talking with attendees. Thanking them for coming, asking them what they think, I feel it is important that they know we are approachable and truly care about their opinions and value their feedback and ideas. I was thrilled to be part of the Harrisburg Park planning and development as well as having the ability to work with all 3 directors. I am excited about what the future holds and would be honored to be back a part of it. I feel I have the time to dedicate to this board and to the community.

Please list any current civic and/or community participation you may be involved with, in the space below. Include any public boards or commissions you may have served on.

- I currently serve on the GICC (Geographic Information Coordinating Council) which I was appointed in 2022 by Governor Cooper.
- In the past, I served 10 years on the North Carolina Board of Examiners for Engineerings and Surveyors (appointed by Governors Perdue and McCrory). I am currently an emeritus member. I am proud to say I was the very first public member to serve as the chair for this elite board.
- I am also a board member for ASEE-CIPD (American Society of Engineering Education, College-Industry Partnership Division)
- In the past I have served on the Cabarrus County School Realignment Committee (2018)
- I have been a past member of this board (2014-2022)

DISCLAIMER AND SIGNATURE



I certify that my answers are true and complete to the best of my knowledge.

Signature Date

1-4-23



TOWN OF HARRISBURG PARKS AND RECREATION

Application for Town of Harrisburg Parks and Recreation Advisory Board

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APPLICANT INFORMATION

Name Jarrold Venzian		Date 12/13/2022
Address 8903 Happiness Rd		Apartment/Unit #
City Harrisburg	State NC	Zip 28075
Phone 6313563860	Email Address J_venzian@yahoo.com	
Are you able to attend regularly scheduled meetings once a month?	YES ☐	NO ☐
Are you a resident of Cabarrus County?	YES ☒	NO ☐ If so, dates? Nov 2013 - Current
Are you a resident of Harrisburg?	YES ☒	NO ☐ If so, dates? Nov 2013- Current
Have you ever been convicted of a felony?	YES ☐	NO ☒ If yes, explain?

REFERENCES

Please list three references.

Name Meghan Santomarcio	Relationship Friend
Company Barings	Phone 484) 883 3522
Address 11622 Macallano Dr, Charlotte 28215	
Name Mario Carbajal	Relationship Friend
Company	Phone 980) 888 3027
Address 4877 Pepper Dr Harrisburg NC 28075	

REFERENCES (continued)

Name	Simon Robinson	Relationship	Friend
Company		Phone	704/236 2523
Address	4877 Pepper Dr Harrisburg NC 28075		

EMPLOYMENT

Company 1	Avante Health Solutions	Phone	8007109996
Address	1040 Derita Rd STE A	City / State	Concord NC
Job Title	Parts Support Supervisor		
Responsibilities	Manage a team and parts sales		
Dates	From 7/2017 To Current		
Company 2	Spectrum Business	Phone	()
Address	13840 Ballantyne Corporate Pl	City / State	Ballantyne, NC
Job Title	Bussiness Account manager		
Responsibilities	Sell to new and exsiting customer		
Dates	From 8/2013 To 7/2017		

EDUCATION

School	Univesrity of Albany	From	2002	To	2004
Degree	Bachelor of Science	Major	Mathematics		
Additional Information					

ADDITIONAL INFORMATION

Provide a brief statement outlining why you wish to serve on the Parks and Recreation Advisory Board.

I have been involved in Youth sports for the past 6 years and have seen the community and orginzation grow exponentially.

I want to ensure to the best of my ability that the park and recs department continues to grow and accomidate the growing number of participants and make it enjoyable not only for the kids but adults that come too.

I have been part of a growing business and seen what it takes to make sure things grow properly and to its full potential

ADDITIONAL INFORMATION (continued)

Based on what you know about the Town of Harrisburg Parks and Recreation Advisory Board, what skills and abilities can you provide that will make the Town of Harrisburg Parks and Recreation Advisory Board able serve the community better?

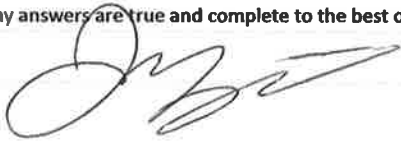
Please list any current civic and/or community participation you may be involved with, in the space below. Include any public boards or commissions you may have served on.

Coach for Baseball/Soccer/Basketball

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

Signature



Date 12/13/2022



TOWN OF HARRISBURG

Agenda Item Details

Title:

Advisory Board Goals for 2023

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

The Advisory Board should brainstorm a goal or goals they would like to accomplish for 2023. They will finalize their discussion and choose the goal/goals at the April meeting.

Recommendation:

Fiscal Impact:

Attachments:

None



TOWN OF HARRISBURG

Agenda Item Details

Title:

Department Updates:

1. Jim Spina - Parks and Recreation Director
2. Shawn Marble - Assistant Parks and Recreation Director

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

None