



**TOWN OF HARRISBURG, NORTH CAROLINA
HARRISBURG TOWN HALL
TOWN COUNCIL MEETING**

**April 17, 2023
6:00 PM**

AGENDA

1. CALL TO ORDER

- A. The Town Hall Council Chambers will be open at our normal capacity. The meeting may also be accessed via the Zoom platform at the following link:

<https://us02web.zoom.us/j/83481877476?pwd=YzFjTlBDZWQweU9NVWR0QjFhRVVqQT09>

Meeting ID: 834 8187 7476
Passcode: 212521

Or join by phone:
301.715.8592
305.224.1968

- B. AGENDA ADOPTION

- C. INVOCATION

- D. PLEDGE OF ALLEGIANCE

- E. SPECIAL PRESENTATIONS

1. Presentation of FY2024 Manager's Recommended Budget

- F. PUBLIC COMMENT - Anyone wishing to address the Town Council may do so during the Public Comment section. Please state your name and address for the record, be courteous and do not repeat what has already been said. Please keep your comments about the subject and not personal in nature.

2. CONSENT AGENDA

- A. Consider the minutes of the February 25, 2023, Town Council Budget Workshop

- B. Consider the minutes of the March 13, 2023, Town Council Meeting

- C. Consider the minutes of the March 29, 2023, Town Council Budget Workshop

- D. Set the candidate filing fees for the November 2023 election

- E. Consideration of FY2023 Budget Ordinance Amendments to recognize HCYA contributions for Volunteer Appreciation Event and National Competition

- F. H-2023-02: Call for Public Hearing to consider request for annexation of property to be rezoned located on Wedding Belle Court (PINs 5506-66-9260 and 5506-76-0274)
- G. H-2022-18-R: Call for Public Hearing to consider request for annexation of property to be rezoned at 9771 Robinson Church Road
- H. Set a Public Hearing for Consideration of FY2024 Proposed Budget Ordinance, Fee Schedule, Capital Improvement Plan, and Tax Rate for May 8, 2023.

3. COMMUNICATIONS

- A. TOWN MANAGER MONTHLY REPORT
- B. FINANCE REPORT
- C. LAW ENFORCEMENT REPORT
- D. FIRE DEPARTMENT REPORT
- E. MAYOR'S COMMENTS
- F. COUNCIL COMMENTS

4. PUBLIC HEARINGS

5. OLD BUSINESS

- A. Discussion of Updates to Town Vision, Mission and Goals
- B. Discussion of Updates of Analysis of Town Advisory Boards and Committees.

6. NEW BUSINESS

7. ACTION ITEMS

8. CLOSED SESSION

9. ADJOURNMENT

Town of Harrisburg's Vision Statement

Harrisburg will be the best small town in North Carolina based on low density housing, excellent economic opportunities, a safe living environment, and efficient and effective municipal services. Amenities such as excellent recreational programs, adequate open space, attractive shopping opportunities, a diversity of restaurants, and a connected system of roadways, sidewalks, greenways, and bicycle lanes will continue to enhance the quality of life of the Town. These services and amenities will be provided while retaining reasonable tax rates and debt levels.



TOWN OF HARRISBURG

Agenda Item Details

Title:

Consider the minutes of the February 25, 2023, Town Council Budget Workshop

Presenting Personnel:

Janet Rackley, Town Clerk

Suggested Motion or Action:

Motion to approve the minutes of the February 25, 2023, Town Council Budget Workshop.

Description/Background:

Attached are the minutes from the February 25, 2023 Town Council Budget Workshop.

Recommendation:

Staff recommends approval.

Fiscal Impact:

None

Attachments:

1. Minutes Feb 25

**TOWN OF HARRISBURG, NORTH CAROLINA
TOWN COUNCIL MEETING
SATURDAY, February 25, 2023
8:00 AM**

MINUTES

This meeting was held in person as well as virtually via the Zoom platform.

Mayor Jennifer Teague called the meeting to order.

PRESENT: Mayor Jennifer Teague; Mayor Pro-Tem Maurice Price Jr., Councilmembers Ian Patrick, Rodney Dellinger, Altyn Cotell, Michael Thevenin, Ron Smith, Rick Russo

1A.

ZOOM NOTIFICATION

The Zoom meeting link and details were published and advertised before the meeting took place and were shown on the agenda.

2A.

NEW BUSINESS

Council Discussion of Town Budget Priorities for FY2024.

Rob Donham, Town Manager, gave an introduction to the agenda for the day – Draft 1 of the proposed FY2024 Budget, which is a fiscally conservative budget with big vision and emphasis on planning for the future, engaging with residents, and providing top-tier public services.

Total Town Budget:
FY2023 - \$77,199,000
FY2024 - \$90,541,000

Total 10-year CIP - \$108,767,500

- Governmental - \$67,051,500
- Enterprise Funds - \$41,716,000

Lee Connor, Deputy Town Manager, and Brian Lee, Finance Director, also presented some information concerning the Draft 1 process, revenue analysis and 10-year financial models.

Engineering and Public Works Department Presentation – Mallory Hodgson, Public Works Director

Streets – Department Goals:

- Maintain safe, clean and accessible streets and sidewalks
- Grow the Town's Greenway and Pedestrian network
- Reduce perception of congestion while balancing growth objectives

Capital Requests:

- Parallel and Plaza pedestrian facilities
- Median improvements to Veteran's and Hwy 49
- Highway 49 Corridor – 80% grant funded
- Caldwell Road Extension – 80% grant funded
- Hickory Ridge Road Sidewalk – 80% grant funded

Environmental – Department Goals:

- Provide efficient and affordable waste removal services
- Provide sustainability initiatives

Capital Requests:

- New dump truck for yard waste pickup (surplus 2013 dump truck)

Powell Bill – Departmental Goals:

- Apply the state-funded street maintenance money as efficiently as possible to maintain streets

Water and Sewer – Departmental Goals:

- Safely collect wastewater and maintain the sewer network
- Mitigate I/I and improve sewer system efficiency and reduce sewer spill liability
- Distribute clean water via a network while exceeding state and federal metrics

Reductions:

- Internship
- New meters (replacement program)
- CIP Study, Water Model Study

Capital Requests:

- Repairs to Water Tower Office Building
- Replace dump truck for water/sewer repairs (surplus 2016 dump truck)
- Replace F-450 primary crew truck (keep 2016 F-450 for other department tasks)
- Replace F-350 on-call truck (surplus 2016 F-350)

Stormwater – Department Goals:

- Meet and exceed state and federal requirements for Municipal Separate Storm Sewer System (MS4) Administration and the 6 minimum control measures by:
 - Educating the public, providing opportunities for public engagement, eliminating illicit discharges, managing construction site runoff, managing post-construction runoff, practicing good housekeeping
 - Maintain the Town's storm drainage and ditch network to protect life and property

Capital Requests:

- Replace street sweeper (surplus 2013 street sweeper)

Engineering – Departmental Goals:

- Hold paramount the safety, health and welfare of the public in the performance of our professional duties

Capital Requests:

- Replace Ford Explorer (surplus 2018)

Meeting was recessed for a 5-minute break

Meeting resumed following the break

Fire Department Presentation – Bryan Dunn, Fire Chief

- Requesting the addition of 3 Firefighter positions
- Increase to the overtime budget:
 - Increases staffing hours for all shifts
 - Will improve minimum staffing levels due to being short staffed
 - Offset by not paying salaries due to vacancies
 - Long term OT will slow the rate of growth of additional staff
- Fuel increase – general increase in costs
- Workstation replacements – technology improvements over current equipment

Capital Requests:

- Storage building at Station 1
- Replace FD 401 Brush Truck (16 years old)
- Purchase Fire Prevention Trailer

Parks and Recreation Presentation – Jim Spina, Parks and Recreation Director

- Staff Request: Recreation Coordinator – participant growth in youth athletics has seen as 89% increase since last Recreation Coordinator hire in 2016
- Conversion of Field 1 at Harrisburg Park to synthetic surfacing – Jim detailed the pros and cons of natural vs synthetic fields
- Historic Pharr Mill Site Development – two opportunities were envisioned – small park with shelter, bathrooms, etc., or park with walking trails lined with history kiosks/items. Next steps are to develop RFP and hire a consultant to assess the property and see if it aligns with preliminary visions

Meeting was recessed for lunch at this time.

Meeting was resumed following the lunch break.

Human Resources/Town Clerk Presentation – Tihisha Sharif, Human Resources Director; Janet Rackley, Assistant Human Resources Director/Town Clerk**Budget Objectives:**

- Provide a comprehensive benefits program that set Harrisburg apart from our competitors
- Increase employee engagement
- Create a positive work environment that attracts and retains top talent

Planning Department Presentation – Zachary Gordon, Planning Director**Department Goals:**

- Implement electronic plan submittal, review and approval
- Update the UDO
- Integrate new Assistant Planning Director into the operational lead of the department
- Enhance department operations through streamlining of processes and procedures

Budget Changes Proposed:

- Comprehensive Strategic Plan
- Town Center Overly Plan
- Economic Development Study/Implementation Plan
- Vehicle replacement

IT Department Presentation – James Mahoney, Information Systems Director**Budget Overview:**

- Helpdesk position reclassified to Technology Services Specialist
- Implementation of Endpoint Management System
- Certain tools, such as Remote Access and Antivirus will migrate to another platform
- Removal of LogMein migrates a portion of the cost of the new platform
- Workstation upgrades – replacement cost increases for new computers across all department Technology Services Budget

Capital Improvement:

- Fuel Master cost accounting system upgrade and migrate to the cloud
- Vehicle Diagnostic System

Planned Projects:

- Email migration to Office 365
- Cell Phone and mobile data usage review
- Service provider review
- Systems assessment – review of technology systems and processes – server and DR options, use cost analysis of print solutions

Communications Department Presentation – Lee Connor, Deputy Town Manager**Department Goals:**

- New Resident Welcome Packets

- Informational mailers sent to residents – quarterly newsletter, calendar of events, garbage and recycling calendar, Save the Date for 50th Celebration
- Streamline branding across all print and digital marketing with new tagline, mission and goals
- Add Communication Specialist position to enhance communication efforts of the Town
- Shared vehicle with Planning Department

Finance Department Presentation – Brian Lee, Finance Director

Budget Increases:

- Insurance Costs
- Printing and Shredding

Budget Decreases:

- Debt Transparency Software removal – staff will produce this in house going forward
- DocuSign – removal of multiple budgeted DocuSign licenses – can successfully use only one

Major Objectives

- Convert 100% of vendors to EFT rather than sending checks
- Financial transparency produced by Finance staff and housed on our website with no cost
- Continued enhancements to Utility Customer complaint/issue resolution

Admin/Council Presentation – Lee Connor, Deputy Town Manager

Council FY2024 Highlights:

- Election Fees
- Council meeting video production services

Suggestions from Council to stop Advisory Board stipends, and also discontinue the Council Christmas poinsettias. These will be on the Council budget exercise for consideration.

Administration FY2024 Highlights:

- Management-identified special projects
- Vehicle replacement
- Town Hall renovation – with the YMCA potentially two years away from vacating the building, we need to get the design work done for the renovation of this building so we will be ready to move ahead as soon as they leave

Budget Wrap Up:

- Council Exercise – provided by March 6th and due back by March 10th
- Draft 2 (Manager's Recommended Budget Preview) – March 29th at 6:00 pm
- Budget Presentation and Public Hearing – April 17th at 6:00 pm
- Budget Adoption – May 8th at 6:00 pm

3.

ADJOURNMENT:

MOTION:

There being no further business, the meeting was adjourned by consensus.

ATTEST:

Jennifer Teague, Mayor

Janet Rackley, Town Clerk



TOWN OF HARRISBURG

Agenda Item Details

Title:

Consider the minutes of the March 13, 2023, Town Council Meeting

Presenting Personnel:

Janet Rackley, Town Clerk

Suggested Motion or Action:

Motion to approve the minutes of the March 13, 2023, Town Council Meeting.

Description/Background:

Attached are the minutes of the March 13, 2023 Town Council Meeting.

Recommendation:

Staff recommends approval.

Fiscal Impact:

None

Attachments:

1. March 13 Minutes

**TOWN OF HARRISBURG, NORTH CAROLINA
TOWN COUNCIL MEETING
MONDAY, March 13, 2023
6:00 PM**

MINUTES

This meeting was held in person as well as virtually via the Zoom platform.

Mayor Jennifer Teague called the meeting to order.

PRESENT: Mayor Jennifer Teague; Mayor Pro-Tem Maurice Price Jr., Councilmembers Ian Patrick, Rodney Dellinger, Altyn Cotell, Ron Smith, Mike Thevenin

ABSENT: Councilmember Russo

**1A.
ZOOM NOTIFICATION**

The Zoom meeting link and details were published and advertised before the meeting took place and were shown on the agenda.

**1B.
AGENDA ADOPTION**

MOTION:

Councilmember Dellinger made a motion to approve the agenda as proposed. Second was made by Mayor Pro-Tem Price. **The motion passed 6-0.**

**1C.
INVOCATION**

Councilmember Thevenin conducted the invocation.

**1D.
PLEDGE OF ALLEGIANCE**

**1E.
SPECIAL PRESENTATIONS**

1. Cabarrus County Sheriff's Department – Retiring Chief James Bailey and new Chief Tess Burchett
2. 50th Anniversary Branding Partnerships. Communications Director April Corley, along with Parks and Recreation Director Jim Spina, presented information. Some local businesses have reached out to the Town's 50th Anniversary Committee to partner with the Town during this year's celebration events. They seek the ability to use the Town's 50th Celebration marketing logos and fonts to enhance their partnership and subsequent marketing.

MOTION:

Councilmember Smith motion to approve the use of the Town of Harrisburg's 50th Anniversary marketing logos and fonts by local businesses and other area partners throughout this year's celebration. Second was made by Councilmember Cotell. **The motion passed 6-0.**

3. Sidewalk Grant for Stallings/Hickory Ridge Sidewalk Extension. The Town recently received a \$1.6M federal grant from the Cabarrus Rowan Metropolitan Planning Organization for the Stallings Road and Hickory Ridge Road Sidewalk Extension Project. Public Works Director, Mallory Hodgson presented information. Project would connect existing Stallings Road sidewalk and Hickory Ridge Road sidewalk to provide connectivity to schools,

neighborhoods and Town Center. Will improve pedestrian safety in the corridor and also provide connectivity to future Back Creek Greenway

1F.

PUBLIC COMMENT

None

2.

CONSENT AGENDA

- A. Consider the minutes of the January 25, 2023, Town Council Budget Workshop
- B. Consider the minutes of the February 7, 2023, Town Council Budget Workshop
- C. Consider the minutes of the February 13, 2023, Town Council Meeting
- D. Consider contract, FY2023 Budget Ordinance Amendment, and ARPA Grant Ordinance Amendment for the Town of Harrisburg's 50th Anniversary Celebration
- E. Set a public hearing to consider annexation of property to be rezoned at 9771 Robinson Church Road H-2022-18-R
- F. Consider the Hillcrest Drive and Willow Lane Stormwater Improvements Contract
- G. Consider acceptance of asphalt and storm drainage systems in Phase 1&2 of the Grantham subdivision
- H. Consider acceptance of asphalt and storm drainage systems in the Caldwell Townhomes subdivision

MOTION:

Councilmember Smith made a motion to approve the Consent Agenda. Second was made by Councilmember Thevenin.
The motion passed 6-0.

3A.

COMMUNICATIONS

TOWN MANAGER/FINANCE REPORT

Manager Report:

- Still in the thick of work on the budget. Thanked Council for getting the Council exercise back in so quickly. In looking at the summary of responses, there seems to be broad consensus on most things, with only a couple of things still to work out. Draft 2 (Manager's Recommended Budget) will be presented at our next budget workshop on March 29th, and the public hearing for the budget will be held on April 17th with the hope of adopting the budget at the May 8, 2023, Town Council meeting. Summary sheets from the Council exercise will be sent out for review in the next week or so.
- The Economic Development RFQ is out now and as soon as we get responses back we will review those and hope to begin work on the Strategic Plan soon after. In the meantime, there are some internal policies we are working on as well.
- We are advertising for the Assistant Planning Director position and should be able to fill that pretty quickly.
- Praised staff for finding revenue sources for the Town outside of the normal property tax revenues. They are also improving processes and efficiency. Very impressed over the last year with our staff.

Finance Report:

Finance Director Brian Lee presented the Finance report.

Law Enforcement Report:

Captain Measimer presented the Law Enforcement report.

Fire Department Report:

Fire Chief Dunn presented the Fire Department report.

3B.

COMMUNICATIONS

MAYOR'S COMMENTS

- National School Resource Officers Appreciation Day was February 15th
- National Engineers Week was also in February

- Career Day will be held tomorrow at the Cabarrus Arena. First session will be from 8am – Noon for Cabarrus County School students (juniors and seniors) and a second session will be from 5pm – 7pm that is open to the public
- She and Town Manager Rob Donham recently presented at the HBA meeting and will be presenting next at the HBN meeting
- Recognized Public Works Director Mallory Hodgson for the presentation she recently gave at the Regional Stormwater Partnership meeting.

3C.

COUNCIL’S COMMENTS

Councilmember Smith

- Kudos to Parks and Recreation Director Jim Spina and his staff for always looking for new ways to do things. For example, allowing high schoolers to coach in the youth athletic program. Have heard a lot of great feedback on this. Appreciate the ways they are engaging the community.

4A.

PUBLIC HEARING

H-2023-01-TA: Consider UDO text amendment to add a separation requirement for Tobacco Stores, Vapor Shops, and the sale of CBD and Hemp Based Products from each other and certain other uses, to add a definition for “CBD and Hemp Based Products” and include it on the list of Permitted Uses allowed by special use permit.

Background

Tobacco Store or Vapor Shop

When the new UDO was adopted on August 9, 2021, among the list of permitted Commercial Uses were: “Tobacco Store or Vapor Shop”. A Special Use Permit is required for either of these uses. However, there is no distance separation requirement for these uses; either from each other, or from other uses that may be negatively impacted due to their proximity to these uses. Currently, the UDO does include such separation requirements for “Electronic Gaming Establishments.” This separation distance is 1,500 feet. To ensure consistency among these uses (which both require a Special Use Permit), staff is proposing that “Tobacco and Vapor Shop” uses be subject to the same distance separation requirement (1,500 feet) that Electronic Gaming Establishments are currently required to meet; both from other “like” uses and from the following:

- Residentially used property
- Religious institution
- Public or private elementary or secondary school
- Cemetery
- Public park
- Day Care use category

CBD and Hemp Based Products

In addition to the adoption of distance separation requirements for “Tobacco or Vapor Shop” uses (from each other and certain other uses), staff is proposing that “CBD and Hemp Based Products” be subject to the same requirements, be defined in the UDO and added to the list of Permitted Uses allowed by special use permit.

The public hearing was opened.

Speaking: none

The public hearing was then closed.

After some discussion, the following action was taken:

MOTION:

Mayor Pro-Tem Price made a motion to approve Text Amendment H-2023-01-TA, as presented by staff, to add a separation requirement for Tobacco Stores, Vapor Shops, and the retail sale of CBD and Hemp-Based Products from each other and certain other uses, to add a definition for “CBD and Hemp Based Products” and include on the list of Permitted Uses allowed by special use permit. Second was made by Councilmember Patrick. **The motion passed 6-0.**

The following Consistency Statement was then proposed:

CONSISTENCY STATEMENT:

Based on the staff report and staff presentation, the proposed text amendment is consistent with the Harrisburg Area Land Use Plan, and it is reasonable and in the public interest.

MOTION:

Mayor Pro-Tem Price made a motion to approve the Consistency Statement as proposed. Second was made by Councilmember Patrick. **The motion passed 6-0.**

5A.

OLD BUSINESS

None

6A.

NEW BUSINESS

Consider FY2023 Budget Ordinance Amendment for Spring Youth Athletics. The Spring Youth Athletic Program, which encompasses baseball, softball and soccer for ages 3-17 is slated to begin in mid to late March. Program registration for the 2022-2023 seasons has increased significantly from last budget year (Fall 2021-Spring 2022). In preparation of the FY2023 budget, athletics' budget items were inadvertently underbudgeted. In addition, registration numbers for this Spring 2023 season are 2,383 participants. Due to this increase in participation for not only this spring season, but the Fall 2022 season, along with inaccurate budget projections, the current budget does not cover the remaining expenses to include: officials, equipment, end of season medals and port-a-jons at facilities with no restrooms (Holcomb Woods and behind Harrisburg elementary school). In addition, official fees for youth baseball and softball have increased as of January 1, 2023.

MOTION:

Councilmember Smith made a motion to approve the FY2023 Budget Ordinance Amendment for the Spring Youth Athletic Season totaling \$80,000. Second was made by Councilmember Cotell. **The motion passed 6-0.**

7.

ACTION ITEMS

- Investigate Stallings/Caldwell connection
- Look into distance requirements for Gaming/Smoke and Vape Shops
- List of infrastructure improvements
- Make sure the 50th branding partnerships have express written permission

8.

ADJOURNMENT:

MOTION:

There being no further business, Mayor Pro-Tem Price made a motion to adjourn the meeting. Second was made by Councilmember Thevenin. **The motion passed 6-0.**

ATTEST:

Jennifer Teague, Mayor

Janet Rackley, Town Clerk



TOWN OF HARRISBURG

Agenda Item Details

Title:

Consider the minutes of the March 29, 2023, Town Council Budget Workshop

Presenting Personnel:

Janet Rackley, Town Clerk

Suggested Motion or Action:

Motion to approve the minutes of the March 29, 2023 Town Council Budget Meeting.

Description/Background:

Attached are the minutes of the March 29, 2023 Town Council Budget Meeting.

Recommendation:

Staff recommends approval.

Fiscal Impact:

None

Attachments:

1. March 29 Minutes

**TOWN OF HARRISBURG, NORTH CAROLINA
TOWN COUNCIL MEETING
WEDNESDAY, March 29, 2023
6:00 PM**

MINUTES

This meeting was held in person as well as via the Zoom platform.

Mayor Jennifer Teague called the meeting to order.

PRESENT: Mayor Jennifer Teague; Mayor Pro-Tem Maurice Price Jr., Councilmembers Ian Patrick, Rodney Dellinger, Altyn Cotell, Michael Thevenin, Ron Smith

ABSENT: Councilmember Rick Russo

1A.

ZOOM NOTIFICATION

The Zoom meeting link and details were published and advertised before the meeting took place and were shown on the agenda.

2A.

NEW BUSINESS

Council Discussion of Town Budget Priorities for FY2024.

Rob Donham, Town Manager, gave an introduction to the agenda for the day – Draft 2 of the proposed FY2024 Budget, then turned it over to Finance Director Brian Lee.

Brian Lee presented a summary of the differences between FY23 and proposed FY24 budgets as well as the differences between Draft 1 and Draft 2 of the proposed FY24 budget. He then reviewed the Town's financial models.

Council Exercise Results

All critical items received unanimous consensus from Council. There were only a few items that need further clarification/discussion:

Council Video Production
Advisory Board Stipends
Funding HBA
Parallel and Plaza Pedestrian Facility

Discussion was held on these items to give Council further clarification.

Other Discussion Items:

Personnel and Benefits
Long-Range Planning
Significant Capital Purchases/Projects
Revenues
Fee Schedule Changes
Advisory Board Reorganization Timeline – recommendation will come April 17th – adopt in May
Vision, Goals, and Values Timeline – present draft April 17th, adopt in May
Turf Field Approach Recommendation – remove from formal budget process, set aside funding and approve as a budget amendment when ready

Town Manager, Rob Donham, wrapped up the discussion. This is the last budget meeting before the Manager's Recommended Budget is formally presented at the April 17th Council meeting. Very proud of this budget as it

represents so many good things for our community. Long-range planning, focus on families with our enhanced employee benefits, focus on residents with athletics and parks, public safety, and operational excellence. Once the budget is adopted, we will be very excited to roll out everything in it and believe Harrisburg is leading the way in all areas.

Reminder to everyone that the regular Town Council meeting for April was moved to April 17th due to the spring break holiday.

3.

ADJOURNMENT:

MOTION:

There being no further business, Mayor Pro-Tem Price made a motion to adjourn the meeting, with a second from Councilmember Smith. **The motion passed 5-0.**

ATTEST:

Jennifer Teague, Mayor

Janet Rackley, Town Clerk



TOWN OF HARRISBURG

Agenda Item Details

Title:

Set the candidate filing fees for the November 2023 election

Presenting Personnel:

Janet Rackley, Town Clerk

Suggested Motion or Action:

Motion to set the candidate filing fees for the November 2023 election at \$30.

Description/Background:

The Town Council is required to set the filing fees for elections within their jurisdiction. In 2017, the Council voted to set the fees at \$30 and it has remained in place for the last three elections.

Current Filing Fees for Council positions in Cabarrus County are as follows:

- | | |
|------------------------|-------|
| • City of Concord | \$102 |
| • City of Kannapolis | \$ 30 |
| • Town of Midland | \$ 5 |
| • Town of Mt. Pleasant | \$ 25 |

Recommendation:

Staff recommends setting election filing fees at \$30.

Fiscal Impact:

There is no fiscal impact for the Town as election fees are paid to the Cabarrus County Board of Elections.

Attachments:

None



TOWN OF HARRISBURG

Agenda Item Details

Title:

Consideration of FY2023 Budget Ordinance Amendments to recognize HCYA contributions for Volunteer Appreciation Event and National Competition

Presenting Personnel:

Jim Spina, Parks and Recreation Director

Suggested Motion or Action:

Motion to approve the FY2023 Budget Ordinance Amendment to recognize a \$12,000 HCYA contribution for the volunteer appreciation event and \$9,000 for the national cheer competition attended in December 2022.

Description/Background:

Harrisburg Parks and Recreation utilizes over 700 volunteers yearly in multiple capacities to include: coordinating and coaching youth athletics; helping at special events; planning special events such as the Harrisburg Multi Cultural Festival; through the Parks and Recreation Advisory Board and Arts, Culture and Heritage Committee, as well as through the Adopt a Park Program. The department's success is highly dependent on the hours our volunteers give to this community each year.

In 2018, the Parks and Recreation department held its first Volunteer Appreciation event as a small token of appreciation to the volunteers they utilized throughout the year. The Volunteer Appreciation event is tentatively scheduled for Friday, May 5th this year and will be a time of food and fellowship as we serve dinner to our volunteers and their families and provide some fun activities for their children as well. This event is by invitation only. The Parks and Recreation Department makes every effort to extend this invitation to all of the volunteers they have utilized over the past year.

The Harrisburg Pop Warner Cheerleaders Pee Wee Squad attended the National Pop Warner Cheer and Dance Competition in Orlando, Florida in December 2022. As part of the Pop Warner Cheer program, our cheer squads are required to attend the Local Cheer Competition each year. The Pee Wee squad attended the local cheer competition at Cox Mill High School in October. They placed first and attended the Regional Cheer Competition in November and scored high enough to advance to the National Cheer Competition. The squad consisted of 22 cheerleaders from in and around Harrisburg coached by Volunteer Coach Angel Roscoe. The squad fundraised on numerous occasions, such as selling pizza and drinks at the Bags in the Burg event as well as selling drinks at the Harrisburg Art Walk, just to name a couple. Pop Warner requires a minimum three night stay at specific properties in Orlando as part of the National Competition requirements.

Recommendation:

Staff recommends approval of the FY2023 Budget Ordinance Amendment.

The HCYA board approved this distribution to fund the athletics volunteer appreciation event at its 3/30/2023 meeting and to fund the national cheer competition trip at its 11/14/2022 meeting.

Fiscal Impact:

There is no net fiscal impact to the Town. HCYA will contribute \$21,000 to the Town to fund the entire volunteer appreciation event and the national cheer competition trip.

Attachments:

1. Amendment - GF - HCYA Volunteer Appreciation Event 04172023

2. Amendment - GF - HCYA National Cheer Trip 04172023



AN ORDINANCE AMENDING THE 2022-2023 BUDGET ORDINANCE OF THE TOWN OF HARRISBURG, NORTH CAROLINA

Be it ordained by the Town Council of the Town of Harrisburg, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

- Section 1.** Amend General Fund to account for an HCYA contribution of funds for the annual athletics volunteer appreciation event.
- Section 2.** To amend the General Fund, the appropriations are to be changed as follows:
- | | |
|-----------------------------------|-----------|
| Increase line item 100-5000-55802 | \$ 12,000 |
| Contributions - HCYA | |
- Section 3.** To amend the General Fund, the revenues are to be changed as follows:
- | | |
|------------------------------|-----------|
| Increase line item 100-48900 | \$ 12,000 |
| Contributions from HCYA | |
- Section 4.** Copies of this budget amendment shall be furnished to the Clerk of the Town Council, and to the Budget Officer and the Finance Officer for their direction.
- Section 5.** That this ordinance shall be effective upon its passage. Adopted this 17th day of April, 2023.

Jennifer Teague, Mayor

ATTEST:

Janet Rackley, Town Clerk



AN ORDINANCE AMENDING THE 2022-2023 BUDGET ORDINANCE OF THE TOWN OF HARRISBURG, NORTH CAROLINA

Be it ordained by the Town Council of the Town of Harrisburg, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

Section 1. Amend the General Fund to account for an HCYA contribution of funds for the national cheerleading competition trip to Orlando, FL.

Section 2. To amend the General Fund, the appropriations are to be changed as follows:

Increase line item 100-5000-55705	\$ 9,000
Pop Warner Football/Cheer	

Section 3. To amend the General Fund, the revenues are to be changed as follows:

Increase line item 100-48900	\$ 9,000
Contributions from HCYA	

Section 4. Copies of this budget amendment shall be furnished to the Clerk of the Town Council, and to the Budget Officer and the Finance Officer for their direction.

Section 5. That this ordinance shall be effective upon its passage. Adopted this 17th day of April, 2023.

Jennifer Teague, Mayor

ATTEST:

Janet Rackley, Town Clerk



TOWN OF HARRISBURG

Agenda Item Details

Title:

H-2023-02: Call for Public Hearing to consider request for annexation of property to be rezoned located on Wedding Belle Court (PINs 5506-66-9260 and 5506-76-0274)

Presenting Personnel:

Zac Gordon, Planning Director

Suggested Motion or Action:

Motion to approve setting a public hearing for May 8, 2023 to consider a request to annex property located on Wedding Belle Court (PINs 5506-66-9260 and 5506-76-0274).

Description/Background:

A Public Hearing is requested for May 8, 2023 to consider the contiguous annexation of property located on Wedding Belle Court (PINs 5506-66-9260 and 5506-76-0274) . The applicant is requesting annexation to connect to Town utilities in conjunction with building a new home. Access to the new home will be off Wedding Belle Court, via a private access easement. In conjunction with this request for annexation, the applicant is also requesting that the property be rezoned from a designation of Cabarrus County LDR (Low Density Residential) to Town of Harrisburg RM (Residential Medium Density)). A public hearing on the rezoning will also be scheduled for May 8th.

Recommendation:

Staff is recommending that the Town Council approve a call for public hearing for May 8, 2023 to consider annexation of property located on Wedding Belle Court (PINs 5506-66-9260 and 5506-76-0274)

Fiscal Impact:

None

Attachments:

1. H-2023-02-R Annexation Application
2. H-2023-02 Resolution Fixing Date of Public Hearing- Wedding Belle Ct
3. H-2023-02-R Certificate of Sufficiency
4. H-2023-02-R Aerial Map
5. H-2023-02-R Site Map
6. H-2023-02 Legal Description
7. H-2023-02 Survey Lot 2
8. H-2023-02 Survey Lot 3



Harrisburg NC

The right side of opportunity

Planning & Zoning Department

4100 Main Street Ste 102, Harrisburg, NC 28075

(704) 455-5614

Annexation Application

1. Request for Annexation

- ☒ We the undersigned owners of real property respectfully request that the area described in paragraph 2 below be annexed to the Town of Harrisburg.

2. Property Information

- Both lots #2 and #3 are located off of
- a. Property Location/Address: Robinson Church Road, Harrisburg NC 28075
- b. Tax Map and Parcel Number (PIN): Lot #2 (01-024-0061.00) (55067602740000)
Lot #3 (01-024-0060.00) (55066692600000)
- c. Current Zoning: LDR
- d. Current Land Use: Undeveloped land
- e. Area to be annexed is: ☒ Contiguous ☐ Non-Contiguous
- f. Boundaries of territory to be annexed (attach separate sheet or describe below):

3. Contact Information

- a. Contact Person: _____
Company: _____
Address: _____ City, State, Zip: _____
Phone Number: _____ Email Address: _____
- b. Applicant Name (if different than above): _____
Company: _____
Address: _____ City, State, Zip: _____
Phone Number: _____ Email Address: _____
- c. Owner Name: William Ondray Weathers / Jomeka Weathers
Company: _____
Address: 14136 Winford Lane City, State, Zip: Charlotte NC 28262
Phone Number: 980-722-3109 Email Address: Jomekamh@yahoo.com
919-949-7004 willmweathers@yahoo.com

4. Signature of Owner(s)

Owner Name: William Ondray Weathers Address: 14136 Winford Ln Charlotte NC
28262

Owner Signature: William Ondray Weathers Date: 2-22-23

Owner Name: Jomeka Weathers Address: 14136 Winford Ln Charlotte NC
28262

Owner Signature: Jomeka Weathers Date: 2-22-23

Owner Name: _____ Address: _____

Owner Signature: _____ Date: _____

Owner Name: _____ Address: _____

Owner Signature: _____ Date: _____

Owner Name: _____ Address: _____

Owner Signature: _____ Date: _____

Owner Name: _____ Address: _____

Owner Signature: _____ Date: _____

Owner Name: _____ Address: _____

Owner Signature: _____ Date: _____

5. Affidavit of Completeness and Accuracy (to be completed by the individual submitting the application)

STATEMENT OF COMPLETENESS AND ACCURACY:

I hereby certify all property owners have full knowledge the property they own is the subject of this application. I hereby certify the statements or information made in any paper or plans submitted herewith are true and correct to the best of my knowledge. I understand this application, related application material and all attachments become official records of the Planning and Zoning Department of Harrisburg, North Carolina, and will not be returned.

I understand that any knowingly false, inaccurate or incomplete information provided by me will result in the denial, revocation or administrative withdrawal of this application, request, approval or permit. I further acknowledge that additional information may be required to process this application. I further consent to the Town of Harrisburg to publish, copy or reproduce any copyrighted documents submitted as a part of this application for any third party. I further agree to all terms and conditions, which may be imposed as part of the approval of this application.

Applicant Name: William Ondray Weathers
Jomeka Weathers Submittal Date: 2-22-23

Applicant Signature: William Ondray Weathers
Jomeka Weathers

7. Required Attachments

All Annexation Application submittals must be accompanied by:

- Applicable fee(s) (see Master Fee Schedule in Appendix B of the Development Guidebook);
- Sealed survey showing area proposed for annexation in relation to the primary corporate limits of the Town of Harrisburg.



**RESOLUTION FIXING DATE OF PUBLIC HEARING ON QUESTION
OF ANNEXATION PURSUANT TO G.S. 160A-31**

WHEREAS, a petition requesting annexation of the area described herein has been received; and

WHEREAS, the Town Council has by resolution directed the Town of Harrisburg Clerk to investigate the sufficiency of the petition; and

WHEREAS, certification by the Town Clerk as to sufficiency of the petition has been made;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Harrisburg, North Carolina that:

Section 1. A public hearing on the question of annexation of the area described herein will be held at Harrisburg Town Hall at 4100 Main Street, Harrisburg, North Carolina at 6:00 p.m. on May 8, 2023.

Section 2. The area proposed for annexation is described as follows:

Tract One:

Lying and being in the Number One (1) Township, Cabarrus County, North Carolina and being Lot Number Two (2) in the Property of Eugene Johnson Heirs, as surveyed and platted by Walter L. Furr, R.L.S., on the 22nd day of July 1976, a copy of which plat is filed in the office of the Register of Deeds for Cabarrus County in Map Book 16, Page 22, to which map book and page reference is hereby made for a complete description thereof as to metes and bounds.

Property address: Lot Two (2), 1.06 acres, Robinson Church Road, Harrisburg, NC 28075.

Real ID #01-024-0061.00, PIN# 55067602740000

Tract Two:

Lying and being in the Number One (1) Township, Cabarrus County, North Carolina and being Lot Number Three (3) in the Property of Eugene Johnson Heirs, as surveyed and platted by Walter L. Furr, R.L.S., on the 22nd day of July 1976, a copy of which plat is filed in the office of the Register of Deeds for Cabarrus County in Map Book 16, Page 22, to which map book and page reference is hereby made for a complete description thereof as to metes and bounds.

Property address: Lot Three (3), 1.06 acres, Robinson Church Road, Harrisburg, NC 28075.

Real ID #01-024-0060.00, PIN# 55066692600000

Section 3. Notice of the public hearing shall be published in the Independent Tribune, a newspaper having general circulation in the Town of Harrisburg, at least ten (10) days prior to the date of the public hearing.

Jennifer Teague, Mayor

ATTEST:

Janet Rackley, Town Clerk



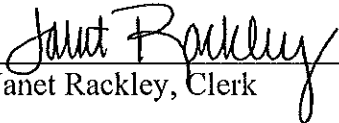
CERTIFICATE OF SUFFICIENCY

To the Town Council of the Town of Harrisburg of Harrisburg North Carolina:

I, Janet Rackley, Clerk, do hereby certify that I have investigated the petitions attached hereto and have found as a fact that said petition is signed by all owners of real property lying in the area described therein, in accordance with G.S. 160A-31.

In witness whereof, I have hereunto set my hand and affixed the seal of the Town of Harrisburg of Harrisburg, North Carolina, this 29th day of March 2023.




Janet Rackley, Clerk

H-2023-02-R Aerial Map – Wedding Belle Court



H-2023-02-R Site Map – Wedding Belle Court



Legal Description (Exhibit A)

Tract One:

Lying and being in the Number One (1) Township, Cabarrus County, North Carolina and being Lot Number Two (2) in the Property of Eugene Johnson Heirs, as surveyed and platted by Walter L. Furr, R.L.S., on the 22nd day of July 1976, a copy of which plat is filed in the office of the Register of Deeds for Cabarrus County in Map Book 16, Page 22, to which map book and page reference is hereby made for a complete description thereof as to metes and bounds.

Property address: Lot Two (2), 1.06 acres, Robinson Church Road, Harrisburg, NC 28075.

Real ID #01-024-0061.00, PIN# 55067602740000

Tract Two:

Lying and being in the Number One (1) Township, Cabarrus County, North Carolina and being Lot Number Three (3) in the Property of Eugene Johnson Heirs, as surveyed and platted by Walter L. Furr, R.L.S., on the 22nd day of July 1976, a copy of which plat is filed in the office of the Register of Deeds for Cabarrus County in Map Book 16, Page 22, to which map book and page reference is hereby made for a complete description thereof as to metes and bounds.

Property address: Lot Three (3), 1.06 acres, Robinson Church Road, Harrisburg, NC 28075.

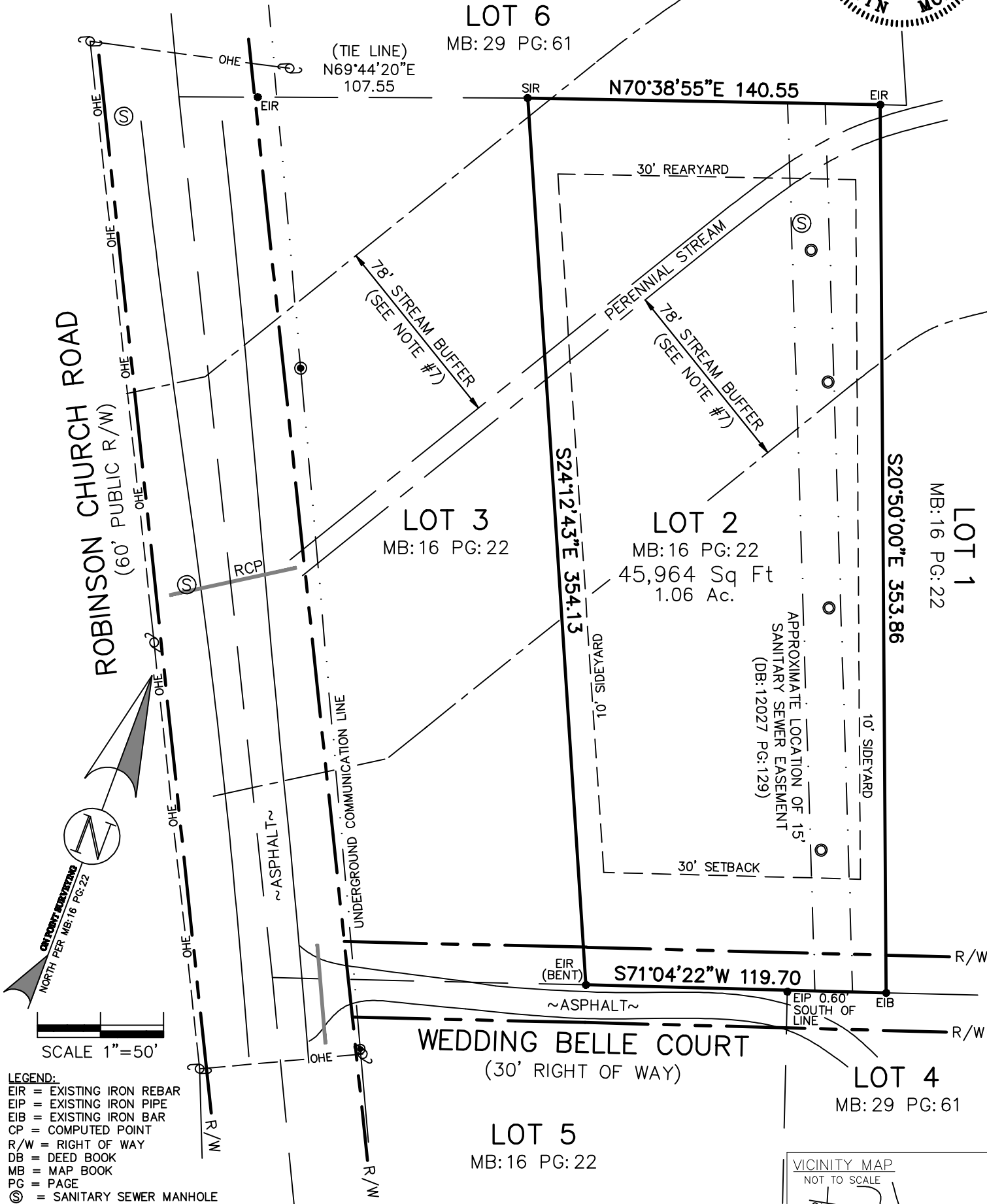
Real ID #01-024-0060.00, PIN# 55066692600000

THIS IS TO CERTIFY THAT ON THE 31st DAY OF OCTOBER, 2022 AN ACTUAL SURVEY WAS MADE UNDER MY SUPERVISION OF THE PROPERTY SHOWN ON THIS PLAT, AND THAT THE BOUNDARY LINES AND THE IMPROVEMENTS, IF ANY, ARE AS SHOWN HEREON.

NOTES:

- 1. PARCEL ID#: 55067602740000
- 2. DEED RECORDED AT DB: 4792 PG: 187
MAP RECORDED AT MB: 16 PG: 22
- 3. AREA COMPUTED BY COORDINATE METHOD.
- 4. THIS PROPERTY MAY BE SUBJECT TO ADDITIONAL RECORDED OR UNRECORDED EASEMENTS, RIGHTS-OF-WAY, OR RESTRICTIVE COVENANTS, OTHER THAN SHOWN.
- 5. THE SUBJECT PROPERTY IS NOT LOCATED IN A SPECIAL FLOOD HAZARD AREA AS SHOWN ON MAPS PREPARED BY THE F.E.M.A. AND FEDERAL INSURANCE ADMINISTRATION.
- 6. SETBACKS SHOWN ARE PER CURRENT ZONING OF LDR (CABARRUS COUNTY).
- 7. 78' STREAM BUFFER WAS DERIVED FROM THE FORMULA SPECIFIED IN CHAPTER 4 OF THE CABARRUS COUNTY UDO. 50' PLUS 4 TIMES THE AVERAGE SLOPE OF 7%.

Justin McKeown
JUSTIN MCKEOWN, PLS L-4739

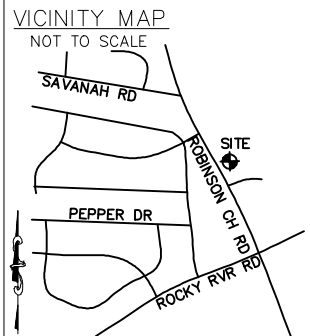


- LEGEND:
- EIR = EXISTING IRON REBAR
 - EIP = EXISTING IRON PIPE
 - EIB = EXISTING IRON BAR
 - CP = COMPUTED POINT
 - R/W = RIGHT OF WAY
 - DB = DEED BOOK
 - MB = MAP BOOK
 - PG = PAGE
 - ⊙ = SANITARY SEWER MANHOLE
 - ⊙ = UTILITY POLE
 - OHE = OVERHEAD ELECTRIC
 - ⊙ = TELECOMMUNICATIONS PEDESTAL
 - RCP = REINFORCED CONCRETE PIPE
 - ⊙ = SEWER CLEAN OUT

ON POINT SURVEYING, PLLC
2110 STATON ROAD
MARSHVILLE, NC 28103
980-328-8500
LICENSE NO: P-0716

A PHYSICAL SURVEY
OF
PID#55067602740000

LOTS 2 OF THE EUGENE JOHNSON HEIRS PROPERTY
#1 TOWNSHIP, CABARRUS COUNTY, NC



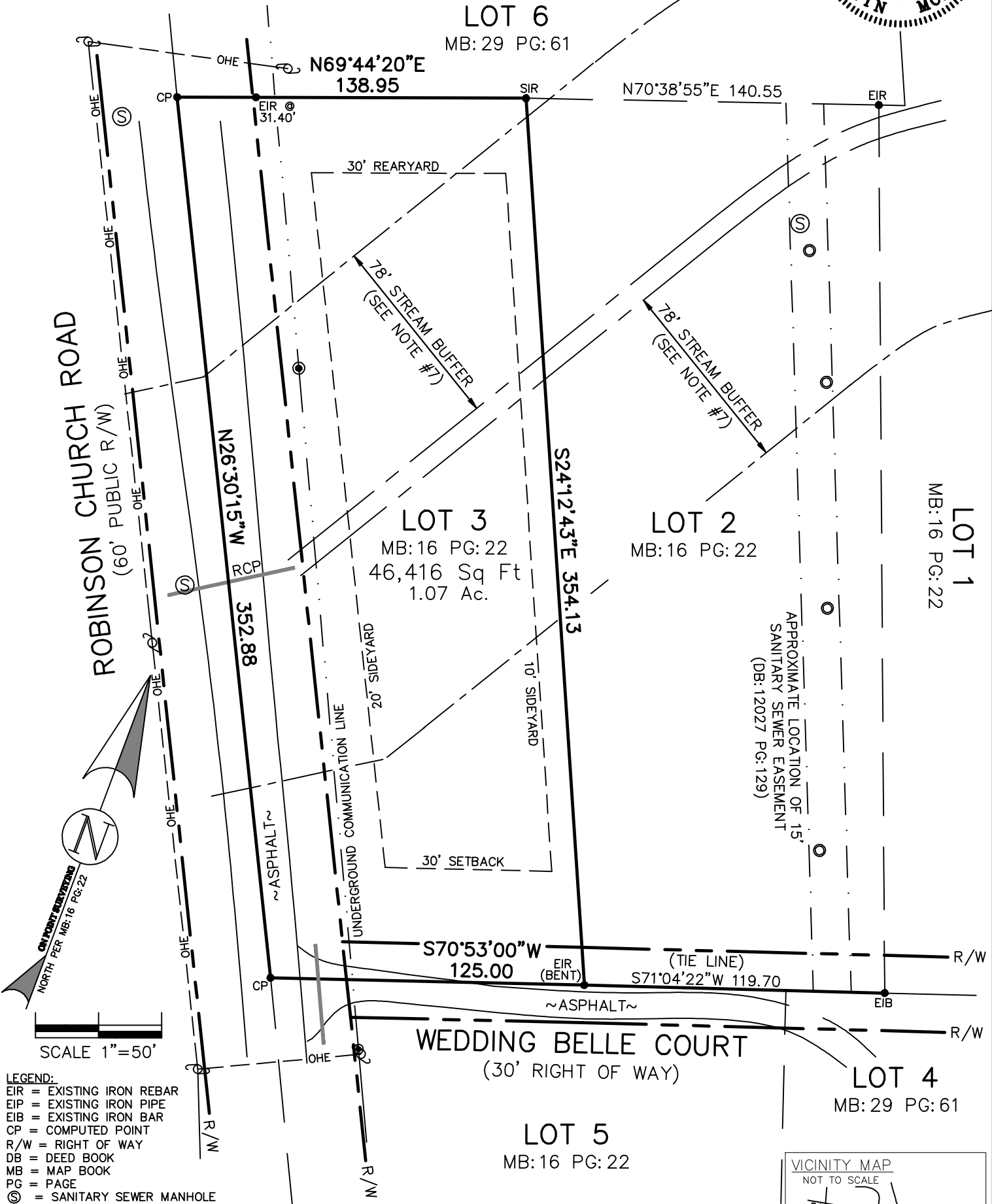
DRAWN BY: JGM FIELDWORK BY: AJC, BG
LDD: ROBINSONCHURCHROAD

THIS IS TO CERTIFY THAT ON THE 31st DAY OF OCTOBER, 2022 AN ACTUAL SURVEY WAS MADE UNDER MY SUPERVISION OF THE PROPERTY SHOWN ON THIS PLAT, AND THAT THE BOUNDARY LINES AND THE IMPROVEMENTS, IF ANY, ARE AS SHOWN HEREON.

NOTES:

1. PARCEL ID#:55066692600000
2. DEED RECORDED AT DB:16224 PG:3
MAP RECORDED AT MB:16 PG:22
3. AREA COMPUTED BY COORDINATE METHOD.
4. THIS PROPERTY MAY BE SUBJECT TO ADDITIONAL RECORDED OR UNRECORDED EASEMENTS, RIGHTS-OF-WAY, OR RESTRICTIVE COVENANTS, OTHER THAN SHOWN.
5. THE SUBJECT PROPERTY IS NOT LOCATED IN A SPECIAL FLOOD HAZARD AREA AS SHOWN ON MAPS PREPARED BY THE F.E.M.A. AND FEDERAL INSURANCE ADMINISTRATION.
6. SETBACKS SHOWN ARE PER CURRENT ZONING OF LDR (CABARRUS COUNTY).
7. 78' STREAM BUFFER WAS DERIVED FROM THE FORMULA SPECIFIED IN CHAPTER 4 OF THE CABARRUS COUNTY UDO. 50' PLUS 4 TIMES THE AVERAGE SLOPE OF 7%.

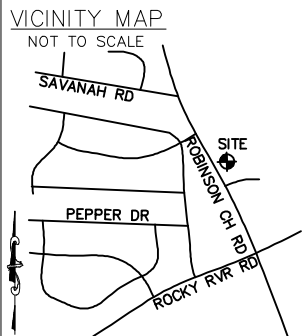
Justin McKeown
JUSTIN MCKEOWN, PLS L-4739



- LEGEND:
- EIR = EXISTING IRON REBAR
 - EIP = EXISTING IRON PIPE
 - EIB = EXISTING IRON BAR
 - CP = COMPUTED POINT
 - R/W = RIGHT OF WAY
 - DB = DEED BOOK
 - MB = MAP BOOK
 - PG = PAGE
 - ⊙ = SANITARY SEWER MANHOLE
 - ⊙ = UTILITY POLE
 - OHE = OVERHEAD ELECTRIC
 - ⊙ = TELECOMMUNICATIONS PEDESTAL
 - RCP = REINFORCED CONCRETE PIPE
 - ⊙ = SEWER CLEAN OUT

ON POINT SURVEYING, PLLC
2110 STATON ROAD
MARSHVILLE, NC 28103
980-328-8500
LICENSE NO: P-0716

A PHYSICAL SURVEY
OF
#8763 ROBINSON CHURCH ROAD
LOT 3 OF THE EUGENE JOHNSON HEIRS PROPERTY
#1 TOWNSHIP, CABARRUS COUNTY, NC



DRAWN BY: JGM FIELDWORK BY: AJC, BG
LDD: ROBINSONCHURCHROAD

Annexation Application

1. Request for Annexation

- ☒ We the undersigned owners of real property respectfully request that the area described in paragraph 2 below be annexed to the Town of Harrisburg.

2. Property Information

- a. Property Location/Address: 9771 ROBINSON CHURCH RD.
- b. Tax Map and Parcel Number (PIN): 55069110780000
- c. Current Zoning: CR
- d. Current Land Use: RESIDENTIAL Single family
- e. Area to be annexed is: ☒ Contiguous ☒ Non-Contiguous
- f. Boundaries of territory to be annexed (attach separate sheet or describe below):

Entirety of Existing Property Ref Pin#
For Access to City Sewer @ Rite of Way

3. Contact Information

- a. Contact Person: Giuseppe Acito
Company: _____
Address: 9771 ROBINSON Church City, State, Zip: HARRISBURG NC 28075
Phone Number: 704 622 3095 Email Address: gacito@AAtrenching.biz
- b. Applicant Name (if different than above): _____
Company: _____
Address: _____ City, State, Zip: _____
Phone Number: _____ Email Address: _____
- c. Owner Name: _____
Company: _____
Address: _____ City, State, Zip: _____
Phone Number: _____ Email Address: _____

4. Signature of Owner(s)

Owner Name: GIUSEPPE ACITO Address: 9771 ROBINSON CHURCH RD

Owner Signature: *Giuseppe Acito* Date: 10/6/22

Owner Name: _____ Address: _____

Owner Signature: _____ Date: _____

Owner Name: _____ Address: _____

Owner Signature: _____ Date: _____

Owner Name: _____ Address: _____

Owner Signature: _____ Date: _____

Owner Name: _____ Address: _____

Owner Signature: _____ Date: _____

Owner Name: _____ Address: _____

Owner Signature: _____ Date: _____

Owner Name: _____ Address: _____

Owner Signature: _____ Date: _____

5. Affidavit of Completeness and Accuracy (to be completed by the individual submitting the application)

STATEMENT OF COMPLETENESS AND ACCURACY:

I hereby certify all property owners have full knowledge the property they own is the subject of this application. I hereby certify the statements or information made in any paper or plans submitted herewith are true and correct to the best of my knowledge. I understand this application, related application material and all attachments become official records of the Planning and Zoning Department of Harrisburg, North Carolina, and will not be returned.

I understand that any knowingly false, inaccurate or incomplete information provided by me will result in the denial, revocation or administrative withdrawal of this application, request, approval or permit. I further acknowledge that additional information may be required to process this application. I further consent to the Town of Harrisburg to publish, copy or reproduce any copyrighted documents submitted as a part of this application for any third party. I further agree to all terms and conditions, which may be imposed as part of the approval of this application.

Applicant Name: GIUSEPPE ACITO Submittal Date: 10/6/22

Applicant Signature: *Giuseppe Acito*

7. Required Attachments

All Annexation Application submittals must be accompanied by:

- Applicable fee(s) (see Master Fee Schedule in Appendix B of the Development Guidebook);
- Sealed survey showing area proposed for annexation in relation to the primary corporate limits of the Town of Harrisburg.

H-2022-18-R Aerial Map



H-2022-18-R Site Map



A metes and bounds description of 9771 Robinson Church Road, Harrisburg, NC:

Beginning at a capped rebar on the south bank of Reedy Creek; thence S 83°35'03" W a distance of 200.00' to a computed point in said creek; thence S 89°29'05" W a distance of 237.49' to a computed point in said creek; thence S 34°03'44" W a distance of 216.84' to a computed point in said creek; thence S 33°18'21" W a distance of 175.45' to a computed point in said creek; thence S 42°33'06" E a distance of 104.11' to a computed point across Robinson Church RD; thence S 54°01'31" E a distance of 100.00' to a computed point in Robinson Church Rd; thence S 48°44'42" E a distance of 50.00' to a computed point in Robinson Church Rd; thence S 41°12'55" E a distance of 50.00' to a computed point in Robinson Church Rd; thence S 34°00'19" E a distance of 50.00' to a computed point in Robinson Church Rd; thence S 26°03'01" E a distance of 48.12' to a computed point in Robinson Church Rd; thence N 49°08'10" E a distance of 31.87' to a 1.5" pipe in a stone pile; thence N 49°08'10" E a distance of 287.64' to a 1/2" rebar; thence N 18°06'39" E a distance of 454.94' to a capped rebar; which is the point of beginning, having an area of 5.559 acres, as depicted on an unrecorded plat by Helton Surveying and Mapping PLLC, dated September 19, 2022, for Giuseppe Acito.

A
PHYSICAL SURVEY
for

Giuseppe Acito

TOWNSHIP 1 - HARRISBURG
CABARRUS COUNTY, NC
SEPTEMBER 19, 2022

PROPERTY INFORMATION:

PARCEL ID: 55069161110000
55069110780000
9771 ROBINSON CH. RD.
HARRISBURG, NC

PLAT NOTES:

1. PLAT NORTH IS BASED ON NAD83(2011)
2. NO GEODETIC MONUMENTS WERE SURVEYED
3. AREA COMPUTED USING COORDINATE METHOD
4. ALL DISTANCES ARE GROUND HORIZONTAL UNLESS OTHERWISE NOTED
5. ANY TRAVERSE ADJUSTMENTS WERE PERFORMED USING THE COMPASS RULE
6. PROPERTY MAY BE SUBJECT TO BURDENS OR BENEFITS NOT SHOWN

HELTON

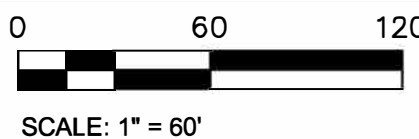
SURVEYING & MAPPING PLLC
(704) 634-9354

FIRM #P-2095

JACOB W. HELTON, PLS, CFS
JACOBH@HELTON.BIZ
3579 ANDERSON MOUNTAIN RD.
MAIDEN, NC 28650

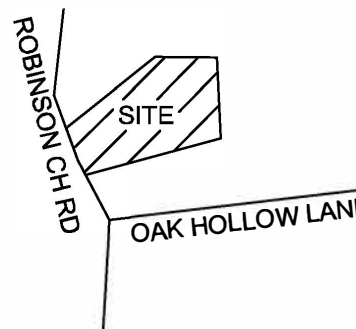
DEED AND PLAT REFERENCES:

DB: 12133 PG: 128
DB: 1169 PG: 100



SURVEY: JWH/BH 9-15-22
DRAWN: JWH 9-19-22
JOB: 22148

VICINITY SKETCH: NO SCALE



PIERCE
DEED T008-091

REEDY CREEK

EURY
DEED 628-010

60' SANITARY SEWER EASEMENT
WATER AND SEWER AUTHORITY OF CABARRUS COUNTY
DEED 7958-253

CALDERWOOD
DEED 5368-248

SMITH
DEED 1169-100
3.840 ACRES

FLOOD ZONE AE

0.2% ANNUAL CHANCE FLOOD HAZARD

SMALL
DEED 8132-83

SMITH
DEED 12133-128
5.559 ACRES TOTAL
0.561 AC. IN PUBLIC R/W

STORAGE
BUILDING

GARAGE

BRICK
HOUSE

LINE	BEARING	DISTANCE
L1	S 49°08'10" W	31.87'
L2	N 37°26'00" E	35.46'
L3	N 26°03'01" W	48.12'
L4	N 34°00'19" W	50.00'
L5	N 41°12'55" W	50.00'
L6	N 48°44'42" W	50.00'
L7	N 54°01'31" W	100.00'
L8	N 42°33'06" W	104.11'
L9	N 20°22'31" W	102.61'
L10	S 11°45'18" E	30.76'

"I certify that this map was drawn under my supervision from an actual survey made under my supervision (deed description recorded in Book 12133, page 128 or other reference source (SEE NOTES)); that the boundaries not surveyed are indicated as drawn from information in other reference source (SEE NOTES); that the ratio of precision or positional accuracy is 1:10,000+; and that this map meets the requirements of The Standards of Practice for Land Surveying in North Carolina (21 NCAC 56.1600)." This 19 day of SEPTEMBER, 2022.

Seal
Professional Land Surveyor



- LEGEND**
- RCP REINFORCED CONCRETE PIPE
 - HDPE HIGH DENSITY PLASTIC
 - CMP CORRUGATED METAL PIPE
 - DB PG DEED BOOK & PAGE
 - MB PG MAP/PLAT BOOK & PAGE
 - R/W RIGHT OF WAY
 - AC ACRES
 - C/L CENTERLINE
 - AXLE
 - SURVEY SPIKE SET
 - CONCRETE MONUMENT
 - MAGNETIC/PK NAIL
 - IRON PIPE
 - COMPUTED POINT
 - UNMARKED CORNER IN TREE
 - REBAR FOUND
 - BENCHMARK
 - GEODETIC MONUMENT
 - REBAR SET
 - STONE
 - UTILITY POLE
 - HVAC
 - WATER WELL
 - WATER VALVE
 - HYDRANT

- BOUNDARY LINE (AS SURVEYED)
- TIE LINE (NO SCALE)
- WOODLINE
- FENCE
- EDGE OF GRAVEL
- CURB & GUTTER
- BOUNDARY LINE (BY REFERENCE)
- RIGHT-OF-WAY LINE
- EASEMENT LINE
- TIE LINE
- OVERHEAD POWER LINE
- CENTERLINE OF BRANCH / CREEK
- FEMA 100 YEAR FLOOD LINE

60' PUBLIC R/W - VARIABLE WIDTH
ROBINSON CHURCH RD.
S.R. #1168



**RESOLUTION FIXING DATE OF PUBLIC HEARING ON QUESTION
OF ANNEXATION PURSUANT TO G.S. 160A-58.1**

WHEREAS, a petition requesting annexation of the area described herein has been received; and

WHEREAS, the Town Council has by resolution directed the Town of Harrisburg Clerk to investigate the sufficiency of the petition; and

WHEREAS, certification by the Town Clerk as to sufficiency of the petition has been made;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Harrisburg, North Carolina that:

Section 1. A public hearing on the question of annexation of the area described herein will be held at Harrisburg Town Hall at 4100 Main Street, Harrisburg, North Carolina at 6:00 p.m. on May 8, 2023.

A metes and bounds description of 9771 Robinson Church Road, Harrisburg, NC:

Beginning at a capped rebar on the south bank of Reedy Creek; thence S 83°35'03" W a distance of 200.00'to a computed point in said creek; thence S 89°29'05" W a distance of 237.49'to a computed point in said creek; thence S 34°03'44" W a distance of 216.84'to a computed point in said creek; thence S 33°18'21" W a distance of 175.45'to a computed point in said creek; thence S 42°33'06" E a distance of 104.11'to a computed point across Robinson Church RD; thence S 54°01'31" E a distance of 100.00'to a computed point in Robinson Church Rd; thence S 48°44'42" E a distance of 50.00'to a computed point in Robinson Church Rd; thence S 41°12'55" E a distance of 50.00'to a computed point in Robinson Church Rd; thence S 34°00'19" E a distance of 50.00'to a computed point in Robinson Church Rd; thence S 26°03'01" E a distance of 48.12'to a computed point in Robinson Church Rd; thence N 49°08'10" E a distance of 31.87'to a 1.5" pipe in a stone pile; thence N 49°08'10" E a distance of 287.64'to a 1/2" rebar; thence N 18°06'39" E a distance of 454.94'to a capped rebar; which is the point of beginning, having an area of 5.559 acres, as depicted on an unrecorded plat by Helton Surveying and Mapping PLLC, dated September 19, 2022, for Giuseppe Acito.

Section 3. Notice of the public hearing shall be published in the Independent Tribune, a newspaper having general circulation in the Town of Harrisburg, at least ten (10) days prior to the date of the public hearing.

Jennifer Teague, Mayor

ATTEST:

Janet Rackley, Clerk

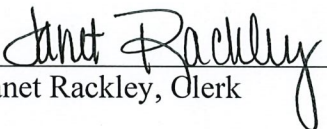


To the Town Council of the Town of Harrisburg of Harrisburg North Carolina:

I, Janet Rackley, Clerk, do hereby certify that I have investigated the petitions attached hereto and have found as a fact that said petition is signed by all owners of real property lying in the area described therein, in accordance with G.S. 160A-58.1.

In witness whereof, I have hereunto set my hand and affixed the seal of the Town of Harrisburg of Harrisburg, North Carolina, this 6th day of April 2023.




Janet Rackley, Clerk



TOWN OF HARRISBURG

Agenda Item Details

Title:

Set a Public Hearing for Consideration of FY2024 Proposed Budget Ordinance, Fee Schedule, Capital Improvement Plan, and Tax Rate for May 8, 2023.

Presenting Personnel:

Robert Donham, Town Manager

Suggested Motion or Action:

Motion to set a public hearing for May 8, 2023 to consider the FY2024 Proposed Budget Ordinance, fee schedule, Capital Improvement Plan, and tax rate.

Description/Background:

Town staff will present the proposed FY2024 budget ordinance, fee schedule, capital improvement plan and tax rate for Town Council consideration.

Recommendation:

Staff recommends setting the public hearing as described above.

Fiscal Impact:

None

Attachments:

None



TOWN OF HARRISBURG

Agenda Item Details

Title:

Discussion of Updates to Town Vision, Mission and Goals

Presenting Personnel:

Robert Donham, Town Manager

Suggested Motion or Action:

None

Description/Background:

Staff will provide updates to the Town Vision, Mission and Goals. These will be presented to Town Council for a vote at the May 8, 2023 Town Council Meeting.

Recommendation:

None

Fiscal Impact:

None

Attachments:

None



TOWN OF HARRISBURG

Agenda Item Details

Title:

Discussion of Updates of Analysis of Town Advisory Boards and Committees.

Presenting Personnel:

Lee Connor, Deputy Town Manager, Robert Donham, Town Manager

Suggested Motion or Action:

None

Description/Background:

Town Council directed staff to analyze all Town Advisory Boards and Committees in order to provide recommendations to Town Council on their viability and makeup. The Boards and Committees that were analyzed were the following:

- Planning and Zoning Board
- Parks & Recreation Advisory Board
- Fire Advisory Board
- Sustainability Advisory Board
- Arts, Culture and Heritage Committee
- Youth Council

Town staff will provide results of this analysis and obtain direction for Council to consider bylaw changes of all Boards and Committees at the May 8, 2023 Town Council meeting.

Recommendation:

Staff will provide recommendations at the Council meeting for Council consideration.

Fiscal Impact:

None

Attachments:

None