



**TOWN OF HARRISBURG, NORTH CAROLINA
HARRISBURG TOWN HALL
SUSTAINABILITY BOARD MEETING**

**April 12, 2023
6:30 PM**

AGENDA

1. CALL TO ORDER

- A. This meeting will be held in person in the Town Hall Council Chambers and may also be accessed via the Zoom platform at the following link:

<https://us02web.zoom.us/j/82909751722?pwd=RXk2bXpFRUVPUk1LSVVsYjlobkpadz09>

Meeting ID: 829 0975 1722

Passcode: 977926

Or join by phone:

309.205.3325

312.626.6799

- B. AGENDA ADOPTION

- C. SPECIAL PRESENTATIONS

- D. PUBLIC COMMENT - Anyone wishing to address the Board may do so during the Public Comment section. Please state your name and address for the record, be courteous and do not repeat what has already been said. Please keep your comments about the subject and not personal in nature.

2. CONSENT AGENDA

- A. Consideration of Approval of the March 8, 2023 Sustainability Advisory Board Meeting.

3. OLD BUSINESS

- A. Discussion of Social Media Calendar.
- B. Discussion and update on recycle bins' toppers and signage.
- C. Discussion of Recycling Bin Stickers.
- D. Discussion of Creation of a Master Sustainability Document for assistance with Town staff.
- E. Discussion of Communication Education
- F. Discussion of 2023 Earth Day opportunities.
- G. Discussion of updates to 2023 Arbor Day tree giveaway project.
- H. Discussion of Cannon Foundation Grant.

4. **NEW BUSINESS**

- A. Discussion to Set Date for Upcoming Earth Day Street Clean Up for HSAB Members with Town Employees.
- B. Discussion of Sustainability Input to Planning & Zoning Next Moves and Updates

5. **ADVISORY BOARD UPDATES**

6. **COUNCIL UPDATES**

7. **ADJOURNMENT**

Town of Harrisburg's Vision Statement

Harrisburg will be the best small town in North Carolina based on low density housing, excellent economic opportunities, a safe living environment, and efficient and effective municipal services. Amenities such as excellent recreational programs, adequate open space, attractive shopping opportunities, a diversity of restaurants, and a connected system of roadways, sidewalks, greenways, and bicycle lanes will continue to enhance the quality of life of the Town. These services and amenities will be provided while retaining reasonable tax rates and debt levels.



TOWN OF HARRISBURG

Agenda Item Details

Title:

Consideration of Approval of the March 8, 2023 Sustainability Advisory Board Meeting.

Presenting Personnel:

Suggested Motion or Action:

Motion to approve the attached March 8, 2023 Sustainability Advisory Board meeting minutes.

Description/Background:

Attached are the proposed minutes from HSAB's March 8, 2023 meeting.

Recommendation:

Recommend approval.

Fiscal Impact:

None

Attachments:

1. Harrisburg SAB 03.08.23 Meeting Minutes



**TOWN OF HARRISBURG, NORTH CAROLINA
HARRISBURG TOWN HALL
SUSTAINABILITY BOARD MEETING**

**March 08, 2023
6:30 PM**

Minutes

1. CALL TO ORDER Meeting was called to order at 6:30 pm.

- A. The meeting was held in person in Town Hall Council Chambers and virtually via the Google Meet platform.
 - a. People in attendance: Faith Silva, Keziah Hubler, Michelle Abbott, Rodney Dillinger, Ken Huster
 - b. People in virtual attendance: Lee Conner
 - c. AGENDA ADOPTION Meeting agenda was moved to adopt by Ken Huster, Michelle Abbott seconded the motion. Agenda adopted.
- B. SPECIAL PRESENTATIONS - Presentation by Zac Gordon, Town of Harrisburg Planning Director, on the current inclusion of sustainability considerations in the Harrisburg UDO and possible future enhancements (using the Kannapolis UDO as an illustrative example). **Action item:** Planning staff would look to HSAB for assessment of any potential additional requirements, along with ROI and benefits, for possible Town Council consideration. Beforehand it would be good to get feedback from developers and perhaps do a beta test.
- C. PUBLIC COMMENT - NONE.

2. CONSENT AGENDA

- A. Approve minutes from HSAB 02/08/2023 meeting
 - a. Minutes were moved to be adopted by Ken Huster, Keziah Hubler seconded the motion. Minutes adopted.

3. COUNCIL UPDATES

- A. Updates from Town Council and Town staff in attendance

Rodney Dillinger updates-

- There was a recent social media post on what not to put in trash.
- Budget draft two to be discussed on March 29 at 6 pm.
- The potential expense of artificial turf has been removed from the draft budget, which gives HSAB more time to research.

Lee Conner updates -

- Now that the Feb. 25th budget is over, will have more time for electronic billing meeting. **Action Item:** Lee to work on scheduling a meeting with Michelle Abbott.
- Still reviewing all advisory boards to ensure consistency per Town Council request.

4. OLD BUSINESS

- A. Social Media Calendar: Faith Silva met with April Sloop before meeting and she is on board with HSAB providing posts twice a month. **Action Item:** HSAB members to sign up for all dates on shared google doc and draft content throughout the year.
- B. Toppers for Waste and Recycling Bins: April Sloop provided draft signage. **Action Item:** Kez Hubler and Ken Huster to review and follow-up.
- C. New member approval and recruitment: Ken Huster was approved by town council to rejoin the HSAB. Since additional recruitment is needed, April Sloop will provide social media post. **Action Item:** HSAB members to repost on personal feeds once available.
- D. Arbor Day trees project: We have a short runway to get a matching grant from Canon Foundation for this year (i.e., a tree giveaway promotion in Fall of 2023). Other partners such as Trees Charlotte might be possible. **Action Item:** Ken Huster to reach out to Mark Allen for Canon Foundation contact information.
- E. Rocky River Street Cleanup: HSAB members collected three bags of trash and one bag of recyclables on Saturday, March 4th. **Action Item:** Share pictures with April Sloop for social media post.
- F. Creation of Master Sustainability Document: Keziah has started the development of a master document to assist town staff. It will include all work/research of the HSAB. **Action Item:** HSAB members to review initial draft and add content as efforts are completed, plus share with Lee Conner.

5. NEW BUSINESS

- A. Executive Board elections: Michelle Abbott nominated Faith Silva to be HSAB chair, Ken Huster seconded. All were in favor. Ken Huster nominated Keziah Hubler to be HSAB vice chair, Faith Silva seconded. All were in favor. Secretary duties will rotate amongst board members until this role can be filled at a later date.
- B. 2023 Earth Day opportunities: The main focus will be on education. HSAB to have a separate discussion to discuss specific ideas.

6. ADVISORY BOARD UPDATES

- A. Sustainability Show & Tell: NONE

7. ADJOURNMENT Meeting was moved to be adjourned by Ken Huster, Michelle Abbott seconded. Meeting adjourned at 8:08 pm

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TOWN OF HARRISBURG

Agenda Item Details

Title:

Discussion of Recycling Bin Stickers.

Presenting Personnel:

Suggested Motion or Action:

None

Description/Background:

Kez Hubler to provide update.

Recommendation:

Fiscal Impact:

Attachments:

None



TOWN OF HARRISBURG

Agenda Item Details

Title:

Discussion of Communication Education

Presenting Personnel:

Suggested Motion or Action:

Nonde

Description/Background:

Faith Silva to provide update.

Recommendation:

Fiscal Impact:

Attachments:

None



TOWN OF HARRISBURG

Agenda Item Details

Title:

Discussion of Cannon Foundation Grant.

Presenting Personnel:

Suggested Motion or Action:

None

Description/Background:

Ken Huster to provide updates.

Recommendation:

Fiscal Impact:

Attachments:

None



TOWN OF HARRISBURG

Agenda Item Details

Title:

Discussion of Sustainability Input to Planning & Zoning Next Moves and Updates

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

None