



**TOWN OF HARRISBURG, NORTH CAROLINA
HARRISBURG TOWN HALL
SUSTAINABILITY BOARD MEETING**

**May 10, 2023
6:30 PM**

AGENDA

1. CALL TO ORDER

- A. This meeting will be held in person in the Town Hall Council Chambers and may also be accessed via the Zoom platform at the following link:

<https://us02web.zoom.us/j/82909751722?pwd=RXk2bXpFRUVPUk1LSVVvSjJubkpadz09>

Meeting ID: 829 0975 1722

Passcode: 977926

Or join by phone:

309.205.3325

312.626.6799

- B. AGENDA ADOPTION

- C. SPECIAL PRESENTATIONS

- D. PUBLIC COMMENT - Anyone wishing to address the Board may do so during the Public Comment section. Please state your name and address for the record, be courteous and do not repeat what has already been said. Please keep your comments about the subject and not personal in nature.

2. CONSENT AGENDA

- A. Approval of April 12, 2023 Sustainability Advisory Board Minutes

3. OLD BUSINESS

- A. Discussion of Social Media Calendar.
- B. Discussion of Recycling Bin Stickers.
- C. Discussion of Creation of a Master Sustainability Document for assistance with Town staff.
- D. Discussion of updates to 2023 Arbor Day tree giveaway project.
- E. Discussion of Sustainability Input to Planning & Zoning (UDO Updates)

4. NEW BUSINESS

- A. Discussion of Future of HSAB

5. ADVISORY BOARD UPDATES

6. COUNCIL UPDATES

7. ADJOURNMENT

Town of Harrisburg's Vision Statement

Harrisburg will be the best small town in North Carolina based on low density housing, excellent economic opportunities, a safe living environment, and efficient and effective municipal services. Amenities such as excellent recreational programs, adequate open space, attractive shopping opportunities, a diversity of restaurants, and a connected system of roadways, sidewalks, greenways, and bicycle lanes will continue to enhance the quality of life of the Town. These services and amenities will be provided while retaining reasonable tax rates and debt levels.



TOWN OF HARRISBURG

Agenda Item Details

Title:

Approval of April 12, 2023 Sustainability Advisory Board Minutes

Presenting Personnel:

Lee Connor, Deputy Town Manager

Suggested Motion or Action:

Motion to approve April 12, 2023 Sustainability Advisory Board Minutes.

Description/Background:

Attached are minutes of the April 12, 2023 SAB minutes.

Recommendation:

Approval of attached minutes.

Fiscal Impact:

None.

Attachments:

1. HSAB 04.12.23 Meeting Minutes



**TOWN OF HARRISBURG, NORTH CAROLINA
HARRISBURG TOWN HALL
SUSTAINABILITY BOARD MEETING**

**April 12, 2023
6:30 PM**

Minutes

1. CALL TO ORDER Meeting was called to order at 6:33 pm by Faith Silva

- A. This meeting will be held in person in Town Hall Council Chambers and virtually via the Zoom platform at the following link:
- B. Attendance: Fatih Silva, Keziah Hubler, Ken Huster, Michelle Abbott, Glorisha Jones, Rodney Dillinger
- C. AGENDA ADOPTION - motion to adopt by Keziah Hubler, Second by Ken Huster, at 6:34 pm
- D. SPECIAL PRESENTATIONS - None for the month of April.
- E. PUBLIC COMMENT - Anyone wishing to address the Board may do so during the Public Comment section. Please state your name and address for the record, be courteous, and do not repeat what has already been said. Please keep your comments about the subject and not personal in nature. NONE.

2. CONSENT AGENDA

- A. Approve minutes from HSAB 03/08/23 meeting motion to approve last months meeting by Keziah Hubler, second by Glorisha Jones at 6:35 pm

3. COUNCIL UPDATES

- A. Updates from Town Council and Town staff in attendance
 - a. Rodney Dillinger:
 - i. Council meeting this coming Monday 4/17/23

4. OLD BUSINESS

- A. Social Media Calendar: Faith Silva to provide updates.
 - a. Social media calendar is loaded with content for the next few posts
- B. Toppers for Waste and Recycling Bins: Ken Huster to provide updates
 - a. Ken meeting with the printers to create proof, hopefully by the next meeting. Will get to Lee for initial review
- C. Recycling Bins Stickers: Kez Hubler to provide updates
 - a. Initial design sent to April for review
- D. Master sustainability Document: Kez Hubler to provide update
 - a. Ken asked about new town website implementation - Rodney has heard June is the possible deadline
 - b. Ken idea to make the master document for of a "living document" in an intranet setting
- E. Community Education: Faith Silva to give an update
 - a. Church groups, scout groups etc.

- b. Continue to work on creating a plan for more outreach
- F. Earth Day 2023: Faith Silva to give updates
 - a. Social media post highlighting local businesses with sustainable actions
 - b. Start planning for Earth Day 2024
 - c. Ken to continue to send opportunities for us to attend local sustainability events and engage the community (Cabarrus wildlife alliance, Farm & Food Council)
 - d. How can we promote Harrisburg Farmers Market
 - i. Idea to have a booth there
 - ii. CSA promotion - include links on our website?
 - iii. Follow up with April about adding that content to our page
- G. Tree giveaway: Faith Silva to give updates

5. NEW BUSINESS

- A. Cannon Foundation Grant Update: Ken Huster to provide updates
 - a. Ken met with Candace from Cannon Foundation
 - b. Report from last event needs to be filed prior to moving forward with new grant (Arbor Day re-sent the report)
 - c. Brian Lee needs to submit - Rodney asked Faith to reach out to Lee to notify
 - d. If we can get a request in by early June, we can do an event in this coming fiscal year
 - e. We can stretch budget further if trees are pick-up (can have at the farmers market)
 - f. Ideas raised about how to customize the actual giveaway
 - i. Organize an email/working session to further discuss e.g. free tree + personal purchase, pick up vs. ship, turn-key package
 - ii. Rodney suggested tree pick-up at 50th celebration (Sat Oct 14th 2-9:30pm)
- B. Set a date for joint Earth Day clean up
 - a. April 20th - signup sheet to be emailed by the town
- C. Discuss planning and zoning next moves and updates
 - a. April 21st work session to begin UDO update process
- D. June meeting update
 - a. Canceled due to no quorum (few members out of country)
 - b. If budget approved, add promotional items and signage to agenda to start the process of getting those ordered/made

6. ADJOURNMENT meeting had a motion to adjourn by Michelle Abbott, second by Ken Huster, at 7:33 pm

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TOWN OF HARRISBURG

Agenda Item Details

Title:

Discussion of Recycling Bin Stickers.

Presenting Personnel:

Suggested Motion or Action:

None

Description/Background:

Kez Hubler to provide update.

Recommendation:

N/A

Fiscal Impact:

None

Attachments:

None



TOWN OF HARRISBURG

Agenda Item Details

Title:

Discussion of Sustainability Input to Planning & Zoning (UDO Updates)

Presenting Personnel:

Suggested Motion or Action:

None

Description/Background:

Recommendation:

None

Fiscal Impact:

None

Attachments:

None



TOWN OF HARRISBURG

Agenda Item Details

Title:

Discussion of Future of HSAB

Presenting Personnel:

Suggested Motion or Action:

None

Description/Background:

Recommendation:

None

Fiscal Impact:

None

Attachments:

None