



**TOWN OF HARRISBURG, NORTH CAROLINA
HARRISBURG TOWN HALL
PARKS & RECREATION ADVISORY BOARD MEETING**

**June 19, 2023
6:00 PM**

AGENDA

1. CALL TO ORDER

- A. AGENDA ADOPTION
- B. SPECIAL PRESENTATIONS
 - 1. Harrisburg Arts, Culture and Heritage Committee Update
- C. PUBLIC COMMENT - Anyone wishing to address the Board may do so during the Public Comment section. Please state your name and address for the record, be courteous and do not repeat what has already been said. Please keep your comments about the subject and not personal in nature.

2. CONSENT AGENDA

- A. Approval of Minutes from May 22, 2023 Parks and Recreation Advisory Board Meeting

3. OLD BUSINESS

4. NEW BUSINESS

- A. Department Updates:
 - 1) Shawn Marble - Assistant Parks and Recreation Director

5. ADVISORY BOARD UPDATES

6. COUNCIL UPDATES

7. ADJOURNMENT

Vision Statement

Harrisburg will be a distinctive, family-focused community where memories are made.

Mission Statement

Together, we enhance our quality of life by collaborating, planning, and investing to create our community of choice.



TOWN OF HARRISBURG

Agenda Item Details

Title:

Approval of Minutes from May 22, 2023 Parks and Recreation Advisory Board Meeting

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Approval of Minutes from May 22, 2023

Fiscal Impact:

Attachments:

1. Minutes May 22, 2023

MINUTES

Harrisburg Parks & Recreation Advisory Board Meeting

May 15, 2023 at 6:01p.m. Municipal Room. Meeting called to order in person by Brett Crosby

In Attendance

Present: Courtney HAYNES, Fred BRILLIANTE, Brett CROSBY, Cheryl BAKER; Hannah BUTLER

Absent: Shawn MARBLE; Mohammed IDLIBI,

Board Administrators Present: Jim SPINA

Council Member(s) Present: Altyn COTELL

Planning and Zoning Member(s) Present: NONE.

Harrisburg Arts, Culture and Heritage (HACH) Member(s) Present: Karen ANDRADE

Agenda Adoption

Motion was made to adopt agenda by Courtney Haynes and seconded by Fred Brillante. Motion passed unanimously.

Special Presentations/Public Comment

A. HACH –

- a. Scholarship awarded to student at Hickory Ridge. 5 applicants overall
- b. Can drive success: collected 2200 cans
- c. Multicultural Festival: September 16th 10:30am – 2pm
 - i. 3 sponsors secured; volunteers needed – contact Karen
- d. July 22nd – Amazing Race Activity 9am (staggered start, est. 2 hours to complete) to celebrate Harrisburg’s history
 - i. Scavenger Hunt
 - ii. 10 locations
 - iii. \$20 per team – registration opens TBD (tee shirt, swag bag)
 - iv. Will be looking for 2 volunteers per location to receive participants and hand out clues

B. Public Comment

- a. L. McCloud, Kensington Forest
 - i. New to area during pandemic, Zumba instructor at YMCA
 - ii. Proposing a wellness initiative to offer Zumba classes outside for the community – get the community moving. Possibly Saturday mornings as “Summer Wellness Series”
 - 1. JIM: reach out to Shawn/Brett to coordinate
- b. D. Robertson, Empire Communities, Corp Center Drive Pineville
 - i. Camila Gardens; 2 more coming. donating 7 acres for development. Meeting with PZ this week
 - ii. Looking to sponsor event/sports

Approval of Minutes

- A. Motion was made to adopt minutes from April 17, 2023 by Brett Crosby and seconded by Fred Brillante. Motion passed unanimously.

Old Business

- A. NONE

New Business

- A. Advisory Board By-Law Updates & Changes –
- a. Council directed staff to evaluate boards/committees in effort to create a consistent template for all;
 - b. Initial results presented to Council at January 2023 meeting; updated results and recommendations presented to Council at April 2023 meeting;
 - c. **CONSISTENCY RECCOMENDATIONS:**
 - i. 7 members;
 - ii. ETJ Requirements: None required; but no more than 1 from planning;
 - iii. Ex-Officio-Non-Voting: 1- Sustainability;
 - iv. Term length: 2 Years
 - v. Term limit: 2 terms (4 year), off 2 terms (4 years) reset
 - vi. Term end: June 30th
 - vii. Meeting Attendance Req: 75%;
 - viii. Quorum: min 4 of 7.
 - ix. Application Process:
 1. Posted 90 days prior to vacancy and accepted for 30 days from initial posting;
 2. Committee will comprise of at least one council liaison and the staff liaison
 3. Interviews may be decided by Town Council (if help, within 30 days of end of application acceptance)
 4. Committee recommendations presented to Town Council no later than June council meeting each year.
 - d. A motion was made to acknowledge receipt of changes with exp. of committee clarification Motion as stated by Courtney Haynes, seconded by Hannah Butler (HB feedback: request Council assistance to guide interviews, consistent questions, etc.
 - e. Pursuant to new by-law updates: Linda (nominated in past meeting) will **not** be able to serve under new by-laws. Advertising for position now (thru Aug)
- B. Parks and Recreational Department Updates by Jim Spina:
- a. Administration and Projects:
 - i. Erin Promoted – Rec. Manager (Budget, Requ., Comm.)
 - ii. Master Plan – RFQ went out, no one offered. Plan is to submit IPS municipal projects (at rec of council member Ian Patrick) Hopeful to get resp. by EOM June
 - iii. Hiring Parks Super. (Reporting to Shawn) Ken Baucom: Starting end of month. Qualifying experience with Monroe Country Club, UNCC Football
 - b. Programs & Events:
 - i. Rockin the Burg kicked off this month: Journey cover ‘Departure’ with over 2k attendees;
 - ii. Summer Schedule: 90s in June, Beach Boys Aug, Garth Sept
 - iii. July Celebration: Sister Hazel (3rd) / Gen Radio (4th)

- iv. 50th Anni headlining act: NC's own Scottie McCreery (not officially confirmed but in finalizing process now. (Back up: Brett Michaels who is in town days prior – would not be able to announce/advertise until August due to his scheduling)
- v. Spring sports wrapping up (first weekend June)
- vi. May 22nd – Fall Sport Reg opens (visit website for additional details.
- vii. Cabarrus Brewing Beer – Custom cans for each Rockin the 'Burg, each representing a different decade PLUS a custom beer and gold can for 50th anniversary celebration.

Advisory Board Updates

A. Brett Crosby:

- a. July 4th starts public fundraising will start for new Y. Tues/Thurs lunch info session next week for volunteer opportunities – Brett will circulate invite (still on track with early July breaking ground)
- b. Run the 'Burg event was a success despite weather. Had 370+ runners.

B. Courtney Haynes presented possible ideas for P&RAB:

- a. Adding a Rec Adult Kickball program (JS feedback: possible barec coordinator balance youth sports with demand, etc. Something that could come in during Master Planning.
- b. Harrisburg's version of SpeedStreet (scaled down). Opportunity to highlight our town to thousands of visitors on race weekends.
- c. Candles in custom CabCoBrew cans made for Rockin' the Burg and 50th Anni celebration. A great way to save the custom cans and have them last beyond each event. (local company BeerWax interested in assisting)

Council Updates

A. Councilwoman Cotell:

- a. Passed *Vison Mission Goals Values* for Harrisburg – language updates going out now (website, socials)
- b. Budget passed!
- c. "Committees" updated (see notes above)
- d. Youth Council put on hold - may be under P&R for direction.

Adjournment

Motion made to go into closed session by Courtney Haynes and seconded by Brett Crosby.

Meeting was adjourned at 7:49 p.m., Monday, May 15, 2023.

Next Meeting: tentative meeting on June 19, 2023 in Town Chambers

Chair

Secretary



TOWN OF HARRISBURG

Agenda Item Details

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Department Updates:

1) Shawn Marble - Assistant Parks and Recreation Director

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Fiscal Impact:

Attachments:

None