**TOWN OF HARRISBURG, NORTH CAROLINA**
**HARRISBURG TOWN HALL**
**PARKS & RECREATION ADVISORY BOARD MEETING**

**July 17, 2023**
**6:00 PM**

**AGENDA**

1. **CALL TO ORDER**

   A. AGENDA ADOPTION

   B. SPECIAL PRESENTATIONS

      1. Harrisburg Arts, Culture and Heritage Committee

   C. PUBLIC COMMENT - Anyone wishing to address the Board may do so during the Public Comment section. Please state your name and address for the record, be courteous and do not repeat what has already been said. Please keep your comments about the subject and not personal in nature.

2. **CONSENT AGENDA**

   A. Approval of Minutes from the June 19, 2023 Parks and Recreation Advisory Board Meeting

3. **OLD BUSINESS**

   A. Master Plan Update

4. **NEW BUSINESS**

   A. Advisory Board Updates - New member information and Updated By-Laws

   B. Department Updates:
   1) Jim Spina - Parks and Recreation Director

5. **ADVISORY BOARD UPDATES**

6. **COUNCIL UPDATES**

7. **ADJOURNMENT**

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**Vision Statement**
Harrisburg will be a distinctive, family-focused community where memories are made.

**Mission Statement**
Together, we enhance our quality of life by collaborating, planning, and investing to create our community of choice.

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**TOWN OF HARRISBURG**

**Agenda Item Details**

**Title:**
Approval of Minutes from the June 19, 2023 Parks and Recreation Advisory Board Meeting

**Presenting Personnel:**

**Suggested Motion or Action:**

**Description/Background:**

**Recommendation:**

**Fiscal Impact:**

**Attachments:**
1. Minutes June 19, 2023

# MINUTES

## Harrisburg Parks & Recreation Advisory Board Meeting

*June 19, 2023 at 5:59p.m. in Town Chambers. Meeting called to order in person by Mohammed Idlibi*

## In Attendance

**Present:** Mohammed IDLIBI, Hannah BUTLER, Courtney HAYNES, Cheryl BAKER, Brett CROSBY

**Absent**: Fred BRILLIANTE, Jim SPINA

**Board Administrators Present:** Shawn MARBLE

**Council Member(s) Present:** Altyn COTELL

**Planning and Zoning Member(s) Present:** NONE.

**Harrisburg Arts, Culture and Heritage (HACH) Member(s) Present:** Karen ANDRADE

## Agenda Adoption

All in agreement. Motion passed unanimously.

## Special Presentations/Public Comment

A. HACH –
   a. Saturday July 22nd – *Discover the 'Burg: Amazing Race Challenge* @ 9am, 9:30am, 10am) to celebrate Harrisburg's history
      i. Scavenger Hunt across 10 locations (all Parks, Fire Station, School House, etc.)
      ii. $20 per team (one vehicle per team) – registration opens TBD (tee shirt, swag bag with 50th Anni items)
      iii. Will be looking for 2 volunteers per location to receive participants and hand out clues
   b. Multicultural Festival: September 16th 10:30am – 2pm
      i. 3 sponsors secured; volunteers needed – contact Karen/HACH Comm
      ii. Registration is live now

B. Public Comment
   a. NONE

## Approval of Minutes

A. Motion was made to adopt minutes from May 15, 2023 by Hannah Butler and seconded by Cheryl Baker. Motion passed unanimously.

## Old Business

A. NONE

## New Business

A. Parks and Recreational Department Updates by Shawn Marble:

a. Administration and Projects:
    i. New Parks Super. (Reporting to Shawn) Ken Baucom: Started in June. Working on park maintenance at the moment;
    ii. Erin Promoted – Rec. Manager (Budget, Requ., Comm.)
    iii. Master Plan – RFQ went out, no one offered. Plan is to submit IPS municipal projects (at rec of council member Ian Patrick) Hopeful to get resp. by EOM June
b. Programs & Events:
    i. July Celebration: Sister Hazel (3rd) / Gen Radio (4th)- flyer went out with water bill
        - If you're a Harrisburg resident, you get FOUR free unlimited ride wristbands. Must be picked up by June 30th from customer service at Town Hall
        - Shuttle from speedway grass lot (in front of Lionel)– will have signage and additional information available on website
    ii. 50th Anni headlining act: NC's own Scottie McCreery confirmed. Working with Sheriff/Fire to plan for crowds.

## Advisory Board Updates

A. Shelter/VIP areas during events – reservations possible?
    a. SM: No, not available during park events
B. Ticketing for events – is it possible? Harrisburg residents, etc.
C. Brett Crosby:
    a. July 4th starts public fundraising will start for new Y. Tues/Thurs lunch info session next week for volunteer opportunities – Brett will circulate invite (still on track with early July breaking ground)

## Council Updates

A. Councilwoman Cotell:
    a. Dedicated traffic unit for town now – more police presence / increased stops on Hwy 49
    b. Boards Update beyond last month's updates: Planning and Zoning (town board) also doubles as Board of Adjustment (quasi-judicial; regulated by state requirements). TC voted to separate them into two distinct boards. Anyone can be on BOA.

## Adjournment

Motion made to go into closed session by Hannah and seconded by Brett Crosby.

Meeting was adjourned at 6:32 p.m., Monday, June 19th, 2023.

Next Meeting: tentative meeting on July 17th, 2023 in Town Chambers

_____ _____

Chair Secretary

**TOWN OF HARRISBURG**

**Agenda Item Details**

**Title:**
Master Plan Update

**Presenting Personnel:**

**Suggested Motion or Action:**

**Description/Background:**

**Recommendation:**

**Fiscal Impact:**

**Attachments:**
None

**TOWN OF HARRISBURG**

**Agenda Item Details**

**Title:**
Advisory Board Updates - New member information and Updated By-Laws

**Presenting Personnel:**
Jim Spina, Parks and Recreation Director

**Suggested Motion or Action:**

**Description/Background:**

**Recommendation:**

**Fiscal Impact:**

**Attachments:**
None

**TOWN OF HARRISBURG**

**Agenda Item Details**

**Title:**
Department Updates:
1) Jim Spina - Parks and Recreation Director

**Presenting Personnel:**

**Suggested Motion or Action:**

**Description/Background:**

**Recommendation:**

**Fiscal Impact:**

**Attachments:**
None