



**TOWN OF HARRISBURG, NORTH CAROLINA
HARRISBURG TOWN HALL
PARKS & RECREATION ADVISORY BOARD MEETING**

**October 30, 2023
6:00 PM**

AGENDA

1. CALL TO ORDER

A. AGENDA ADOPTION

1. Approval of Minutes from September 18, 2023 Parks and Recreation Advisory Board Meeting

B. SPECIAL PRESENTATIONS

1. Harrisburg Arts, Culture and Heritage Committee

C. PUBLIC COMMENT - Anyone wishing to address the Board may do so during the Public Comment section. Please state your name and address for the record, be courteous and do not repeat what has already been said. Please keep your comments about the subject and not personal in nature.

2. CONSENT AGENDA

3. OLD BUSINESS

A. Parks & Recreation Master Plan update

4. NEW BUSINESS

**A. Department Updates:
1) Jim Spina - Parks and Recreation Director**

5. ADVISORY BOARD UPDATES

6. COUNCIL UPDATES

7. ADJOURNMENT

Vision Statement

Harrisburg will be a distinctive, family-focused community where memories are made.

Mission Statement

Together, we enhance our quality of life by collaborating, planning, and investing to create our community of choice.

MINUTES

Harrisburg Parks & Recreation Advisory Board Meeting

September 18, 2023 at 6:02p.m. in Town Chambers. Meeting called to order in person by Mohammed Idlibi

In Attendance

Present: Cheryl BAKER, Hannah BUTLER, Brett CROSBY, Courtney HAYNES, Mohammed IDLIBI, Chris FAW, Fred BRILLIANT

Absent: NONE

Board Administrators Present: Jim SPINA, Shawn MARBLE

Council Member(s) Present: Altyn COTELL

Planning and Zoning Member(s) Present: NONE.

Harrisburg Arts, Culture and Heritage (HACH) Member(s) Present: FULL COMMITTEE PRESENT

Agenda Adoption

Motion was made to adopt agenda by committee. Motion passed unanimously.

Special Presentations/Public Comment

A. HACH –

- a. Multicultural Festival: was September 16th 10:30am – 2pm
 - i. Huge Success – approx. 2000 people attendees
 - ii. No hiccups / vast participation
 - iii. Mohammed Idlibi: What did we learn from this event that we didn't before?
 - o Jitendra Hiremath: still vetting feedback – immediate thought: creating scripts/comm is prepared earlier and automate the process to mitigate the follow up throughout

B. Public Comment

- a. NONE

Approval of Minutes

- A. Motion was made to adopt minutes from August 21, 2023 by Hannah Butler and seconded by Brett Crosby. Motion passed unanimously.

Old Business

- A. Volunteers needed for 50th anniversary:
- a. Advisory boards strongly urged to participate in day (beyond clean up) McKenzie Burleson to recirculate the sign ups.

New Business

- A. Introduction of new P&R Advisory Board member – Chris Faw (running for Town Council as well).
- B. Introduction: McGill Associates – Firm charged with drafting Parks & Recreation Master Plan
 - a. J. SPINA: TC approved contract last week at monthly meeting. Wanted kick-off meeting right away
 - b. MCGILL: Plan for this evening: board member intros / background plan for process / brainstorming activities.
 - i. Hot-take from intros: Town composed of Not a lot of natives, but people who are drawn to and love what this town has to offer.
 - ii. What is a Master Plan? A representation of what the town wants for the town over the next 10 years (living doc / road map for town planning)
 - iii. BOARD S.W.O.T. EXERCISES – in two-minute increments, list strengths of town, weaknesses, opportunities, and threats. Review and find overarching theme between groups. Result: a lot of piggybacking on ideas for town. Gathered a lot of information for McGill's baseline to start MP.
 - iv. What's Next: Two phases of development:
 - 1) Gather community feedback/input (qualitative & quantitative) between now to Dec.
 - a. Statistically valid survey of population to ensure all demographics are represented (standard: age/race/gender, etc.) Survey's will be open ended and include questions like: what type of activities would you like the town to offer? What should be changed? Etc.
 - b. Direct community input – Boards will play a role in outreach /canvas/focus groups/community meetings/open conversations.
 - 2) Drafting Phase – starts in January. Goal to be completed by June for presentation to Town Council
- C. Parks and Recreational Department Updates
 - a. Shawn Marble: finalizing 50th Anniversary Celebration for Saturday, October 14th, 2023.

Advisory Board Updates

- A. Brett Crosby: goal to start construction at the end of the year. Still pushing for funding (see website) but we're zeroing in on an official start date.
- B. Fred: sports photos was overwhelming and crowded – a lot for one day – next year stagger?

Council Updates

- A. Councilwoman Cotell:
 - a. Chris Faw approved for HPRAB.

Adjournment

Motion made to go into closed session by Hannah Butler and seconded by Fred Brillante.

Meeting was adjourned at 7:46 p.m., Monday, September 18, 2023.

Next Meeting: tentative meeting on October 16th, 2023 in Town Chambers

Chair

Secretary



TOWN OF HARRISBURG

Agenda Item Details

Title:

Parks & Recreation Master Plan update

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

None



TOWN OF HARRISBURG

Agenda Item Details

Title:

Department Updates:

1) Jim Spina - Parks and Recreation Director

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

None