



**TOWN OF HARRISBURG, NORTH CAROLINA
HARRISBURG TOWN HALL
PARKS & RECREATION ADVISORY BOARD MEETING**

**December 18, 2023
6:00 PM**

AGENDA

1. CALL TO ORDER

A. AGENDA ADOPTION

1. Approval of Minutes from October 30, 2023 Parks and Recreation Advisory Board Meeting

B. SPECIAL PRESENTATIONS

1. Harrisburg Arts, Culture and Heritage Committee

C. PUBLIC COMMENT - Anyone wishing to address the Board may do so during the Public Comment section. Please state your name and address for the record, be courteous and do not repeat what has already been said. Please keep your comments about the subject and not personal in nature.

2. CONSENT AGENDA

3. OLD BUSINESS

A. Parks and Recreation Master Plan Update

4. NEW BUSINESS

A. Vacancy on Board

B. Department Updates:

- 1) Jim Spina - Parks and Recreation Director
- 2) Shawn Marble - Assistant Parks and Recreation Director

5. ADVISORY BOARD UPDATES

6. COUNCIL UPDATES

7. ADJOURNMENT

Vision Statement

Harrisburg will be a distinctive, family-focused community where memories are made.

Mission Statement

Together, we enhance our quality of life by collaborating, planning, and investing to create our community of choice.

MINUTES

Harrisburg Parks & Recreation Advisory Board Meeting

October 30, 2023 at 6:02p.m. in Town Chambers. Meeting called to order in person by Mohammed Idlibi

In Attendance

Present: Cheryl BAKER, Hannah BUTLER, Courtney HAYNES, Mohammed IDLIBI, Chris FAW, Fred BRILLIANT

Absent: Brett CROSBY, Shawn MARBLE

Board Administrators Present: Jim SPINA

Council Member(s) Present: Altyn COTELL

Planning and Zoning Member(s) Present: NONE.

Harrisburg Arts, Culture and Heritage (HACH) Member(s) Present: Karen ANDRADE

Agenda Adoption

Motion was made to adopt agenda by committee. Motion passed unanimously.

Special Presentations/Public Comment

- A. HACH –
 - a. NONE
- B. Public Comment
 - a. NONE

Approval of Minutes

- A. Motion was made to adopt minutes from September 2023 by Hannah Butler and seconded by Courtney Haynes. Motion passed unanimously.

Old Business

- A. MCGILL presence at events. Great community feedback thus far. Online survey available via QR code, embedded in newsletter and social media. Collecting community feedback through EOY. Formal drafting to begin in early 2024 with goal of presenting to Council in June.

New Business

- A. Parks and Recreational Department Updates Less populous than anticipated
 - a. 50th Anniversary Celebration on October 14th:
 - i. Less populous than anticipated - likely due to wet weather earlier in day.

- ii. Scotty McCreery performance and drone show was well received.
 - iii. Slight issue with syncing drones with video/sound. Dual tracks mistakenly started together.
 - iv. Overall a wonderful event for our community and a great example of the size/scale of events our town can offer going forward.
- B. Trick or Treat Event on October 27th -HUGE turnout, great weather.
- C. Next event for HP&R: Christmas Tree Lighting at Harrisburg Park December 1st at 6pm
- a. Vendor applications being accepted now – can apply online or in-office.
- D. Field and park maintenance will occur in November (sod replacement, opening of batting cages)
- E. Park winter hours go into effect November 22nd
- a. Harrisburg Park: 5:30 AM - 9 PM
 - b. Pharr Mill Park: 5:30 AM - 6:30 PM
 - c. Holcomb Woods Athletic Complex: 5:30 AM - 6:30 PM

Advisory Board Updates

- A. Per Jim and Mohammed: no November meeting – will meet again December 16th

Council Updates

- A. Councilwoman Cotell:
- a. Council thought 50th anniversary celebration was wonderful and a success.
 - b. VOTE! November 7th

Adjournment

Motion made to go into closed session by Hannah Butler and seconded by Fred Brillante.

Meeting was adjourned at 7:00 p.m., Monday, October 30, 2023.

Next Meeting: meeting on December 16th, 2023 in Town Chambers

Chair

Secretary



TOWN OF HARRISBURG

Agenda Item Details

Title:

Parks and Recreation Master Plan Update

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

None



TOWN OF HARRISBURG

Agenda Item Details

Title:

Vacancy on Board

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

None



TOWN OF HARRISBURG

Agenda Item Details

Title:

Department Updates:

- 1) Jim Spina - Parks and Recreation Director
- 2) Shawn Marble - Assistant Parks and Recreation Director

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

None