



**TOWN OF HARRISBURG, NORTH CAROLINA
HARRISBURG TOWN HALL
PARKS & RECREATION ADVISORY BOARD MEETING**

**June 17, 2024
6:00 PM**

AGENDA

1. CALL TO ORDER

A. AGENDA ADOPTION

1. Approval of Minutes from May 20, 2024

B. SPECIAL PRESENTATIONS

1. Harrisburg Arts, Culture and Heritage Committee Update

C. PUBLIC COMMENT - Anyone wishing to address the Board may do so during the Public Comment section. Please state your name and address for the record, be courteous and do not repeat what has already been said. Please keep your comments about the subject and not personal in nature.

2. CONSENT AGENDA

3. OLD BUSINESS

A. Parks and Recreation Master Plan Update

4. NEW BUSINESS

A. Department Updates

- 1) Jim Spina - Parks and Recreation Director
- 2) Shawn Marble - Assistant Parks and Recreation Director

5. ADVISORY BOARD UPDATES

6. COUNCIL UPDATES

7. ADJOURNMENT

Vision Statement

Harrisburg will be a distinctive, family-focused community where memories are made.

Mission Statement

Together, we enhance our quality of life by collaborating, planning, and investing to create our community of choice.

MINUTES

Harrisburg Parks & Recreation Advisory Board Meeting

Monday, May 20, 2024 at 6:00p.m. in Town Chambers. Meeting called to order in person by Mohammed Idlibi

In Attendance

Present: Cheryl BAKER, Courtney HAYNES, Hannah BUTLER, Zach BOWMAN Mohammed IDLIBI

Absent: Fred BRILLIANT, Brett CROSBY, Shawn MARBLE, Chris FAW (TC)

Board Administrators Present: Jim SPINA

Council Member(s) Present:

Planning and Zoning Member(s) Present: NONE.

Harrisburg Arts, Culture and Heritage (HACH) Member(s) Present: Karen ANDRADE

Agenda Adoption

Motion was made to adopt agenda by board - Motion passed unanimously.

Special Presentations/Public Comment

A. H-2024-02-R Shamrock Subdivision Payment in Lieu of Dedication - Asst. Planning Director Shelley Dehart

- 1) In progress for about 2 years – about ready to go to planning board before town council.
- 2) 8.77 acres required dedication space for this subdivision but has option for *in-lieu*
- 3) Within a mile to two current parks – Stallings & Pharr Mill
- 4) Average FMV x. acreage = \$226,850.08
- 5) Staff does support it – the connectivity of the area makes it ideal.
- 6) Seeking support of applicants offer of payment in lieu.
- 7) BOARD QUESTIONS –

- ★ ZB: if passed, where does the money go? SHELLEY – goes into capital fund which would go toward future parks, development, open space, etc. (not day-to-day operational costs)
- ★ CB – would it be earmarked for a specific fiscal year? Have to be used within a certain amount of time? SHELLEY – no: it can be rolled over, no expiration date but could be applied toward a project in effort to move it up on the agenda. JIM – I like the idea that the development “fills a gap” – it will help with connectivity between park to park. EST. timeline of receiving the funds based on timeline of approval – voting, etc. would be 2027.

- 8) **MOTION was made in support of H-2024-02-R Shamrock Subdivision Payment in Lieu of Dedication made by Zach Bowman, seconded by Hannah Butler. Mohamed Idlibi: call for a board vote – ALL say AYE- motion passed unanimously.**

B. HACH -

- 1) Karen timing out – moving on from HACH. Final meeting tonight.

- 2) Next meeting a new rep will be voted and they will be at next P&RAB meeting.
- 3) Ivan Briscoe as winner of scholarship. Discussion ongoing on how to have the info reach more students.
- 4) Art Walk – successful! Discussion ongoing re: moving it back to town center (instead of Harris Depot Park)

C. Public Comment: NONE

Approval of Minutes

- A. Motion was made to adopt minutes from April 2024 by Cheryl Baker, seconded by Hannah Butler. Motion passed unanimously.

Old Business

A. Parks & Recreation Master Plan Update:

- 1) JIM:
 - 1st Draft will be done by EOM. Nate @ McGill requested updated details on population trends.
 - Current feedback: we're behind in rec coordinator / maintenance tech. Felt very strongly that P&R need a budget-based position to relieve Shawn so she can act solely as Asst. Director
 - Plan is to be reviewed at June meeting (those who cannot attend will have a one-on-one to review). **Everyone needs to put input.**

New Business

A. P&R Department Updates:

- 1) JIM:
 - a) Spring sports end Thursday – terrible two weeks due to weather. Games have been lost but no time due to school ending.
 - b) Fall registration opens today (5/20) registration fees increased (from \$85 for residents to \$90 / \$115 to \$140 for nonresidents. Did away with Equipment return fee for football/cheerleading)
 - c) Fall starts: Aug 1 – PopWarner / August 19th for all other sports (Soccer)
 - d) Rockin' the Burg – estimate 5-6K people – biggest one yet!
 - e) Next: June 8th – Gulp Fiction 90s Cover
 - f) 4th of July planning going on now – game this year, more fireworks, performances on stage both days before it got dark. No national act but having (3rd) Foreigner Band & Blue Monday 80s/90s & (4th): Radio ReLoaded – variety & Chicago Cover band headlining. Residents who preregister get a wristband, cup and tee for \$40 for BOTH days (only the wristband is \$20). Last years revenue was 100K.
 - g) Software – Phaser-AI subscription. Phone based data that allows better understanding of where people are coming from.
 - h) Avery Smith – Rec Coordinator. Very excited, fast learner, from Charlotte.
 - i) Repainting splash pad this weekend.
 - j) Advisory Board positions: Mohamed, Zach, Fred, Hannah. Recommended to TC to reappoint all.

- k) Expansion of playground – shading, toddler section, bathroom at Holcomb, veterans park upgrades

Advisory Board Updates

A. NONE

Council Updates

A. NONE

Adjournment

Motion made to go into closed session by Hannah Butler and seconded by Cheryl Baker.

Meeting was adjourned at 7:11pm., Monday, May 20, 2024

Next Meeting: meeting on Monday, June 17, 2024 in Town Chambers

Chair

Secretary



TOWN OF HARRISBURG

Agenda Item Details

Title:

Parks and Recreation Master Plan Update

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

None



TOWN OF HARRISBURG

Agenda Item Details

Title:

Department Updates

- 1) Jim Spina - Parks and Recreation Director
- 2) Shawn Marble - Assistant Parks and Recreation Director

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

None