



**TOWN OF HARRISBURG, NORTH CAROLINA
HARRISBURG TOWN HALL
PARKS & RECREATION ADVISORY BOARD MEETING**

**October 21, 2024
6:00 PM**

AGENDA

1. CALL TO ORDER

A. AGENDA ADOPTION

1. Approval of Minutes from August 19, 2024

B. SPECIAL PRESENTATIONS

1. Harrisburg Arts, Culture and Heritage Committee

C. PUBLIC COMMENT - Anyone wishing to address the Board may do so during the Public Comment section. Please state your name and address for the record, be courteous and do not repeat what has already been said. Please keep your comments about the subject and not personal in nature.

2. CONSENT AGENDA

3. OLD BUSINESS

A. Parks and Recreation Master Plan Update

4. NEW BUSINESS

A. Department Updates:

- 1) Jim Spina - Parks and Recreation Director
- 2) Shawn Marble - Assistant Parks and Recreation Director

5. ADVISORY BOARD UPDATES

6. COUNCIL UPDATES

7. ADJOURNMENT

Vision Statement

Harrisburg will be a distinctive, family-focused community where memories are made.

Mission Statement

Together, we enhance our quality of life by collaborating, planning, and investing to create our community of choice.

MINUTES

Harrisburg Parks & Recreation Advisory Board Meeting

Monday, August 19, 2024 at 6:00p.m. in Town Chambers. Meeting called to order in person by Brett Crosby

In Attendance

Present: Cheryl BAKER, Zach BOWMAN, Fred BRILLIANTE, Hannah BUTLER, Brett CROSBY, Courtney HAYNES, Mohammed IDLIBI, Jim SPINA

Absent: Chris FAW (TC) Shawn MARBLE

Board Administrators Present: NONE

Council Member(s) Present: NONE

Planning and Zoning Member(s) Present: NONE.

Harrisburg Arts, Culture and Heritage (HACH) Member(s) Present: Micah CASH

Agenda Adoption

JIM: Motion to move election of board officers to special presentation. All in Favor.

Motion was made to adopt agenda with amendment of special presentation by Hannah Butler; Seconded by Cheryl Baker - Motion passed.

Special Presentations/Public Comment

A. Advisory Board Election of Officers –

1) Open Conversation:

- CH would like to remain Secretary / Board feedback: all in agreement.
- Mohammed - does anyone want chair/vice chair? Cheryl interested in Chair. Zach also interested.
- Mohammed nominating a board of CB, ZB, CH – Hannah second – all in favor. Motion passed unanimously.

B. HACH – Micah Cash

- 1) Micah – charter member of HACH, final term.
- 2) Discover the Burg: this Saturday July 20th. 5 participant groups – less people than last year but everyone that participated loved it and was complete by 12noon.
- 3) Arts & Cultural Festival Sept 21st from– 10-2pm. Planning is ongoing. Emcee needed someone to perform anthem, scouts/JROTCC, vendors or country reps – contact Jeet (Shawn/McKenzie to connect Fred and HACH planning committee re: need for scout)
- 4) September Meeting will fall on Labor Day so being rescheduled for Sept 4th.

C. Public Comment:

- 1) NONE.

Approval of Minutes

- A. Motion was made to adopt minutes from July 2024 by Mohammed Idlibi, seconded by Zach Bowman. Motion passed unanimously.

Old Business

A. JIM SPINA: Parks & Recreation Master Plan Update:

- 1) In process of finalizing Lee/Rob/Jim feedback for McGill.
- 2) Plan is to present to TC and recommend adoption in September.
- 3) MOHAMMED: If they accept, do we think this will be shelved for future councils to deal with or do you think it'll stay in the forefront of their agenda. JIM RESPONSE: P&R is something important to Council and this will be a real, living document and once its in place, we will really start moving on it.
- 4) HANNAH – There was an org chart for the current set up, but it wasn't clear how many more people we will need going forward– what are we looking at? JIM RESPONSE: McGill gave a timeline, and the numbers are contingent on how/when we move through the plan but they did say we immediately need at least 2 maintenance and finance (grants, monitor budget, etc.)
- 5) HANNAH – budget increase estimate at 14% - was that a sticking point with council? JIM RESPONSE: No – Nate did a great job of breaking down the relationship between town growth and the need to stay on the forefront of growth and avoiding the risk of falling behind or being “average” in comparison to other NC towns, etc.
- 6) JIM: Feel strongly that it's a good document, feel strongly that they'll jump on it quick and that future councils will keep it going.
- 7) CHERLY – did you (Jim) agree with their timeline and the ranking of the needs/growth or do you want to reprioritize the projects needed. JIM: mostly agreed. CHERLY – for example – it isn't until 2031 until we start looking at greenway growth – it's a disservice to the community that taxes, etc. are going up and there won't have tangible P&R development for several years. JIM RESPONSE – well documented and our consistent first priority is to land bank. We need it now. Need strong/better networking process and program for registration because we don't get data/demographics. Need to address lack of indoor facility now (rec center).
- 8) MOHAMMED/CHERLY- it's important to look at the map of greenway planning in the development of P&R facilities because it'll be best to look, from a macro level, at possible connectivity going forward.
- 9) Open for comment/feedback for another week before McGill starts final draft.
- 10) MOHAMMED: What's going on with the farmer's market? Need to push TC to have a thriving market in this town. JIM RESPONSE: been discussed with Mike Thevenin – on P&R radar to bring more visibility, perhaps new location to assist with draw.

New Business

A. JIM SPINA - P&R Department Updates:

- 1) Fall Sports – Baseball/Soccer delay with hurricane, football off and running.
- 2) Presentation/Feedback session on Pharr Mill Historical Park Project discussed at Mon. September 16th P&RAB meeting (@ Shamrock and Pharr Mill) – will be pushing for public involvement/attendance. McGill is currently working on site specific study. Should have plan by December (approx. 4 acres) possible options for inclusion: water

access, historical walking trail, play area, shelter. Already included in budget for development in 2025.

3) Down a man in maintenance but Ken/Matt are doing great at maintaining and tending to the grass/sod in park(s). Growth has been phenomenal despite the use/traffic.

4) **Upcoming Events:**

- a. August Rockin' the Burg August 10th. Band: The Chain (Fleetwood Mac Cover) - great turnout – so warm!
- b. Tim McGraw Cover in September / Envision in October
- c. Bags in the Burg Oct 5
- d. Halloween event: Oct 25th
- e. Christmas – first Friday in December.

Advisory Board Updates

- A. BRETT – youth development director at YMCA position open (position posted through next Monday)
- B. JIM – looking for student park recreation attendance, up to 17 hours a week & attendant at park regulating shelters, playground, splashpad, etc. Aim to keep park clean, avoid issues with shelter overlap.

Council Updates

- A. NONE

Adjournment

Motion made to go into closed session by Mohammed Idllibi and seconded by Fred Brillante.

Meeting was adjourned at 7:03, Monday, August 19, 2024

Next Meeting: meeting on Monday, September 16, 2024 at 6pm in Town Chambers

Chair

Secretary



TOWN OF HARRISBURG

Agenda Item Details

Title:

Parks and Recreation Master Plan Update

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

None



TOWN OF HARRISBURG

Agenda Item Details

Title:

Department Updates:

- 1) Jim Spina - Parks and Recreation Director
- 2) Shawn Marble - Assistant Parks and Recreation Director

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

None