



**TOWN OF HARRISBURG, NORTH CAROLINA
HARRISBURG TOWN HALL
PARKS & RECREATION ADVISORY BOARD MEETING**

**December 16, 2024
6:00 PM**

AGENDA

1. CALL TO ORDER

A. AGENDA ADOPTION

1. Approval of Minutes from November 18, 2024

B. SPECIAL PRESENTATIONS

1. Harrisburg Arts, Culture and Heritage Committee

C. PUBLIC COMMENT - Anyone wishing to address the Board may do so during the Public Comment section. Please state your name and address for the record, be courteous and do not repeat what has already been said. Please keep your comments about the subject and not personal in nature.

2. CONSENT AGENDA

3. OLD BUSINESS

A. Master Plan Updates

4. NEW BUSINESS

A. Department Updates

- 1) Jim Spina, Parks and Recreation Director
- 2) Shawn Marble, Assistant Parks and Recreation Director

5. ADVISORY BOARD UPDATES

6. COUNCIL UPDATES

7. ADJOURNMENT

Vision Statement

Harrisburg will be a distinctive, family-focused community where memories are made.

Mission Statement

Together, we enhance our quality of life by collaborating, planning, and investing to create our community of choice.

MINUTES

Harrisburg Parks & Recreation Advisory Board Meeting

Monday, November 18, 2024 at 6:04p.m. in Town Chambers. Meeting called to order in person by Cheryl Baker

In Attendance

Present: Cheryl BAKER, Zach BOWMAN, Fred BRILLIANTE, Hannah BUTLER, Courtney HAYNES, Mohammed IDLIBI, Jim SPINA

Absent: Brett CROSBY, Shawn MARBLE, Micah CASH (HACH)

Board Administrators Present: NONE

Council Member(s) Present: Chris FAW

Planning and Zoning Member(s) Present: NONE.

Harrisburg Arts, Culture and Heritage (HACH) Member(s) Present:

Agenda Adoption

Motion was made to adopt agenda as prepared by Mohammed Idlibi; Seconded by Hannah Butler – all in favor. Motion passed unanimously.

Special Presentations/Public Comment

A. HACH – Micah Cash absent.

- 1) JIM – met at meeting to discuss increasing art opportunities within town (murals, benches, displays, etc. on Main Street but across all parks as well. Street Scape in front and prepping back grass to fescue so it'll be lush and green most of the year. Going to discuss development/action plan further at next meeting and will be presented to board next month.

B. Public Comment:

- 1) NONE.

Approval of Minutes

A. Motion was made to adopt minutes from October 2024 by Hannah Butler, seconded by Mohammed Idlibi. All in favor. Motion passed unanimously.

Old Business

A. JIM SPINA: Parks & Recreation Master Plan Update:

- 1) Pharr Mill – still working on scheduling meeting to discuss final review of two plans. Original hope to have report to council by December but will likely be January. Have plenty of time to finalize as it won't go into final planning until next year.

- 2) Master Plan Update – Rob wants prioritization of projects and what we need to move on quickly vs. what can be phased in slowly. What’s next and how do we get going? Primary concern is **land banking** - needs to be done now to ensure availability in the long run. Currently have \$8M over next two years to do so. January meeting will have a more concise update on next steps.

New Business

A. JIM SPINA - P&R Department Updates:

- 1) Halloween event – huge success! The efforts made to minimize lines (announcements, spacing) helpful to minimize the number of lines that formed throughout the event. New this year: 11 inflatables incorporated. Only real issue was parking which has been discussed in post-event meetings and brainstormed remedies for next year. All vendors sold out by 8:30. Est. attendance: 7,000.
- 2) Fall Rec Sports wrapped up. Pop Warner football still competing in playoffs. Next game is regional final at JM Robinson. Cheerleading is competing in regional competition as well.
- 3) Winter Basketball – starts Wednesday, 11/20. Starting earlier to have break between end of basketball, spring sports starting and school resuming in January. Currently at approx..1400 registrants.
- 4) Volunteer coaching suggestions – HANNAH:
 - a. Have a template email that goes to parents with necessary details. A “coach tool kit” would help relay information and have consistency in delivery and message.
 - b. Streamline app use – instead of having two options, require use of ONE. Easier for parents who have kids in various sports and minimizes miscommunication.
- 5) Field Maintenance: grass still going strong. Incredible work with fertilization, aeration, etc. by team to maintain and enhance the fields.
- 6) Tree Lighting – Friday, December 6th at Harrisburg Park. McKenzie will be reaching out for volunteers.

B. Budget planning ongoing but mostly complete (department/CIP) for presentation next month.

Advisory Board Updates

A. NONE.

Council Updates – Chris FAW

- ### A. Building on Master Plan update – Rob is working on a ‘dashboard’ in tandem with Economic Development Plan. BE READY to present execution plan. Dashboard will make the updates and timeline accessible.
- ★ MOHAMMED: what is the MP ultimately competing with? What’s an example?
 - ★ CHRIS: mostly Econ Development. Example: adding a new restaurant, main street development, etc.
 - ★ JIM: and while there’s competing components, there’s also a lot of overlap. Enhancing P&R offerings will drive economic development (jobs, getting gas, picking up lunch/coffee, getting people to our town, etc.)

★ MOHAMMED: it's important to P&RAB that the overlap between econ development and P&R be highlighted.

- B. TC is looking forward to Christmas Tree Lighting. Impressed with Halloween event. Important to recognize how incredible the planning and ultimate execution of all events
- C. Really should be excited and impressed by the Harrisburg Pop Warner teams competing in elevated levels and that we have the funds to send them to a national championship. It says a lot about our town and our P&R operations.
- D. YMCA – almost fully funded. It is well on track to be ready for an end of July 2025 opening. Will be fully enclosed in January. Will be the most expensively outfitted YMCA in North Carolina.

Adjournment

Motion made to go into closed session by Hannah Butler and seconded by Mohammed Idlibi.

Meeting was adjourned at 6:48pm, Monday, November 18, 2024

Next Meeting: meeting on Monday, December 16, 2024 at 6pm in Town Chambers

Chair

Secretary



TOWN OF HARRISBURG

Agenda Item Details

Title:

Master Plan Updates

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

None



TOWN OF HARRISBURG

Agenda Item Details

Title:

Department Updates

- 1) Jim Spina, Parks and Recreation Director
- 2) Shawn Marble, Assistant Parks and Recreation Director

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

None