



**TOWN OF HARRISBURG, NORTH CAROLINA
HARRISBURG TOWN HALL
PARKS & RECREATION ADVISORY BOARD MEETING**

**March 17, 2025
6:00 PM**

AGENDA

1. CALL TO ORDER

A. AGENDA ADOPTION

1. Approval of Minutes from February 17, 2025

B. SPECIAL PRESENTATIONS

1. Harrisburg Arts, Culture and Heritage Committee

C. PUBLIC COMMENT - Anyone wishing to address the Board may do so during the Public Comment section. Please state your name and address for the record, be courteous and do not repeat what has already been said. Please keep your comments about the subject and not personal in nature.

2. CONSENT AGENDA

3. OLD BUSINESS

A. Master Plan Updates

B. Advisory Board appointments

4. NEW BUSINESS

A. Farmer's Market Discussion

B. Department Updates:

- 1) Jim Spina - Parks and Recreation Director
- 2) Shawn Marble - Assistant Parks and Recreation Director

5. ADVISORY BOARD UPDATES

6. COUNCIL UPDATES

7. ADJOURNMENT

Vision Statement

Harrisburg will be a distinctive, family-focused community where memories are made.

Mission Statement

Together, we enhance our quality of life by collaborating, planning, and investing to create our community of choice.

MINUTES

Harrisburg Parks & Recreation Advisory Board Meeting

Monday, February 17, 2025 at 6:01p.m. in Town Chambers. Meeting called to order in person by Cheryl Baker

In Attendance

Present: Cheryl BAKER, Zach BOWMAN, Fred BRILLIANTE, Hannah BUTLER, Brett CROSBY, Courtney HAYNES, Mohammed IDLIBI, Shawn MARBLE, Jim SPINA

Absent: NONE

Board Administrators Present: NONE

Council Member(s) Present: Chris FAW

Planning and Zoning Member(s) Present: NONE.

Harrisburg Arts, Culture and Heritage (HACH) Member(s) Present: Micah CASH

Agenda Adoption

Motion was made to adopt agenda as prepared by Hannah Butler; Seconded by Mohammed Idlibi – all in favor. Motion passed unanimously.

Special Presentations/Public Comment

A. HACH – Micah Cash

- 1) Harrisburg Arts Scholarship has been renamed (dropped “Art Walk”). It is now an automated online application with an online media upload. OPEN NOW. Being pumped into schools, etc. now.
- 2) Art Walk rebranded and moved - will be Art Walk & Market on Main. Will be April 5th - planning is ongoing now and details will be available online soon.
- 3) HACH approved plan for beautification planning for roundabout at Stallings (near elementary). Plan is currently under review by HP&R. Likely going to set up meeting to discuss the particulars in March to discuss budget, planning, labor, materials, etc.
- 4) May 1st Open Mic Night – currently has 4 registrants, sign-up is still open. Will be at Depot again, similar to last year.

B. Public Comment:

- 1) NONE.

Approval of Minutes

- A. ZACH: date incorrect. Meeting took place on the 27th (29th listed) CH to amend date and circulate to Shawn.
- B. Motion was made to adopt minutes from January 2025 by Mohammed Idlibi, seconded by Hannah Butler. All in favor. Motion passed unanimously.

Old Business

A. JIM: Parks & Recreation Master Plan Update:

- 1) MP for Pharr Mill remains ongoing – three proposals for surveys received from McGill. Once reviewed/approved, they will administer surveys and develop final concept. Estimate for final proposal for TC is June 2025.
- 2) 10-YR Master Plan Update – Not much has changed since January meeting. Step one remains ongoing: 10-yr MP being folded into CIP now so we can work alongside town/council to start rolling out what we want, when, costs, etc.

New Business

A. Advisory Board Appointments:

- 1) Three current terms expire this year: Cheryl Baker, Brett Crosby (YMCA position), Courtney Haynes– ALL eligible for another term
- 2) Applications will be available in April, interviews will take place in May with June appointments.

B. JIM - P&R Department Updates:

- 1) Budget – in process now. Council worked on first half last week, next will be fire/parks/planning/administration next week (26th) - Goal was 4% increase (Shawn, Ken, Erin key in working on plan)
- 2) Ken Baucom is leaving. Huge loss for our community but excited for his next opportunity. Position will be listed in next week.

C. SHAWN -

- 1) Basketball tournaments start this week.
- 2) Spring registration is over – late registrants accepted until Sunday, Feb 2nd (currently registrations down about 100 from last year) start is mid-March. Total is 2400 registrants.
- 3) Art Walk & Market on Main: planning in progress now. Applications for vendors now available. Percent Tap will
- 4) Tennis Lessons – new instructor starting in March: Abe Lopez. Spring registrations open now. Currently half full
- 5) Run the Burg – April 26th – registration ongoing now
- 6) Farmers Market – Working with local market organization – Piedmont Farmers Market/Robert Miller to up attendance and vendors. Currently on Mondays 3-6pm. Working with communications department to up the visibility, registration, participation.
 - a. Mohammed – it's a double-whammy: time and location are tough. Organizing body loves the location. It's a quality-of-life thing- the time is just not conducive to most.
 - b. Cheryl – can we survey the town to see what days/time work best for them?
 - c. Zach – propose a split schedule in an effort to accommodate the preferred date/time for the organizers but also start moving it into a what's best for Harrisburg. (Ex). three weeks a month keep Mondays 3-6pm, but one Saturday a month in town center. / Question re: signage. Some residents may not pass church/bank and see the sign as a reminder – can we create permanent reminders during the selling-season ex. signage on light posts.

- d. Brett – a friend that farms and attends markets and his primary market is Davidson. And if you think about the thriving local markets its Davidson, Matthews, etc., if we can have a farmers’ market in a visible, thriving area, attendance will increase.
- 7) Senior Games – coordinating agency with county. Registration opened now. Events are all over county.

Advisory Board Updates

A. ZACH –

- a. Minutes last month notes an approximate 100 registrant decrease in sports – is that still true?
✓SHAWN – no, late registration hadn’t opened yet and they leveled off. *No change from year past.*
- b. Lights at track at Harrisburg Park – DARK. Suggest increase lighting in evenings during darker months to allow for more use.
✓JIM – lights off fields to give them time to rest. We requested lighting just along fence to illuminate track a few years back, shortly after park opening, and there was pushback from council since the park was still new and they didn’t want to invest more into a newly minted park. It may be time to reintroduce the idea of added lights

B. BRETT – posted first position for the new YMCA – Aquatic Coordinator (full-time)

Council Updates – Chris FAW

A. CHRIS –

- a. Looking forward to request for turf at Harrisburg Park fields 1+2 and weighting return on investment – what will it cost (estimation \$2.4 million for two fields) **VS.** annual savings going forward (maintenance, personnel, recyclability of fields, etc.) + added use (ex. winter)
- b. Came up in budget discussions – possibly poll for interest for town bond: “do you want new parks? verses “are you willing to pay for a new park” are two very different questions. And we want to check the temperature of town before it goes to referendum.

Adjournment

Motion made to go into closed session by Hannah Butler and seconded by Mohammed Idlibi.

Meeting was adjourned at 7:15pm, Tuesday, February 17, 2024.

Next Meeting: meeting on Monday, March 17, 2024 at 6pm in Town Chambers

Chair

Secretary



TOWN OF HARRISBURG

Agenda Item Details

Title:

Master Plan Updates

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

None



TOWN OF HARRISBURG

Agenda Item Details

Title:

Advisory Board appointments

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

None



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Agenda Item Details

Title:

Farmer's Market Discussion

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

None



TOWN OF HARRISBURG

Agenda Item Details

Title:

Department Updates:

- 1) Jim Spina - Parks and Recreation Director
- 2) Shawn Marble - Assistant Parks and Recreation Director

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

None