



**TOWN OF HARRISBURG, NORTH CAROLINA  
HARRISBURG TOWN HALL  
PARKS & RECREATION ADVISORY BOARD MEETING**

**July 21, 2025  
6:00 PM**

**AGENDA**

**1. CALL TO ORDER**

A. AGENDA ADOPTION

1. Approval of Minutes from June 16, 2025

B. SPECIAL PRESENTATIONS

1. Harrisburg Arts, Culture and Heritage Committee Update

- C. PUBLIC COMMENT - Anyone wishing to address the Board may do so during the Public Comment section. Please state your name and address for the record, be courteous and do not repeat what has already been said. Please keep your comments about the subject and not personal in nature.

**2. CONSENT AGENDA**

**3. OLD BUSINESS**

A. Master Plan Updates

B. Farmer's Market Sub-Committee Update

**4. NEW BUSINESS**

A. Election of Officers

B. July 4th Celebration 2025

C. Department Updates:

- 1) Jim Spina - Parks and Recreation Director

**5. ADVISORY BOARD UPDATES**

**6. COUNCIL UPDATES**

**7. ADJOURNMENT**

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**Vision Statement**

Harrisburg will be a distinctive, family-focused community where memories are made.

**Mission Statement**

Together, we enhance our quality of life by collaborating, planning, and investing to create our community of choice.

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# MINUTES

## Harrisburg Parks & Recreation Advisory Board Meeting

*Monday, June 16, 2025 at 6:09p.m. in Town Chambers. Meeting called to order in person by Cheryl Baker*

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### In Attendance

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**Present:** Courtney HAYNES, Hannah BUTLER, Brett CROSBY, Jim SPINA, Cheryl BAKER, , Shawn MARBLE

**Absent:** Fred BRILLIANTE, Mohammed IDLIBI, Zach BOWMAN, Micah CASH (HACH)

**Board Administrators Present:** NONE

**Council Member(s) Present:** Chris FAW

**Planning and Zoning Member(s) Present:** NONE.

**Harrisburg Arts, Culture and Heritage (HACH) Member(s) Present:** NONE.

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### Agenda Adoption

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Motion was made to adopt agenda as prepared by Hannah Butler; Seconded by Courtney Haynes – all in favor. Motion passed unanimously.

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### Special Presentations/Public Comment

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A. HACH –

- 1) Jim Spina - HACH award was presented to Cornelia Knight for visual arts. who is a student at Covenant Day School. Presented by Jim Spina. – sent thank you to HACH for scholarship & Jim for award and hand delivery.

B. Public Comment:

- 1) NONE

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### Approval of Minutes

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- A. Motion was made to adopt minutes from May 2025 by Hannah Butler, seconded by Courtney Haynes. All in favor. Motion passed unanimously.

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### Old Business

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A. JIM: Parks & Recreation Master Plan Update:

- 1) Several projects in the works now.
  - i. Veteran’s Park – adopted at last TC meeting. The preconstruction contractor meeting will be taking place in next few weeks. Project will include concrete work; fountain/pump updates, pedestals will be added and moving emblems and landscaping (sodding in lieu of mulch). Target completion is Veteran’s Day (2025)

- ii. In process of speaking with vendors for Pharr Mill Park – upgrade playground and adding pickleball courts. Not currently funded or outlined, but in beginning stages of putting together a pitch for future.
  - iii. Pharr Mill Historical Park – plan is done! McGill aligned the PMHP plan with the town Master. Will be sent to Lee/Rob for review. Target review is July or August
  - iv. Storm Water and Playground Update (see attached presentation to TC) – want to upgrade the landscaping/accessibility to help with the impacts of weather-related erosion and foot traffic. Plan came in under budget so we may be adding additional equipment. TC approved upgrades up to \$267,500.00
- 2) Looking at opportunities for land banking – looking into realtor referral to begin the process of what’s next! (land assessment, etc.)
  - 3) Staff Updates? Interviews scheduled for Parks and Rec Coordinator next week. Target is onboarding by mid-July. Parks Superintendent list of applicants has been settled

B. Farmer’s Market Sub-Committee Update New Business

- 1) Meeting with Sean was really helpful last month! Next step is putting together a proposal with ideas – defining who we are, where we are and where we want to go (ex. moving date/time, venue, music, surveying, etc.)

## New Business

A. Department Updates – SHAWN –

- 1) Pop Warner registration ended a few weeks ago - 261 football, 38 cheerleaders.
- 2) Fall sports 2300 registrants for all sports.
- 3) Splash Pad opened Memorial Day weekend – opened 7 days a week but will be closed the week of July 4<sup>th</sup> (June 30 – July 6<sup>th</sup>)
- 4) Rockin’ the Burg
  - i. Great turnout at recent event – consistently large crowds as of late.
- 5) July 4th plans underway
  - i. Schedules and flyers going out in water bills this week
  - ii. Wristbands, tees, packages, etc. available for discounted pre-sale now (in person at town hall or will-call pick up – must be done before July 2<sup>nd</sup> for discounted resident rate.)
  - iii. 27 rides and 7 games this year
  - iv. 24 food vendors

## Advisory Board Updates

- A. BRETT – YMCA update – construction ongoing – parking lot/sidewalks being completed now. Tracking for late-August opening. Membership Drive will start at the July 4<sup>th</sup> Celebration – join for \$4 in July! Tours on Wednesday nights at 6pm (meet at Amphitheater).

## Council Updates – Chris FAW

A. CHRIS –

- 1) Congrats to those with reappointments! (Courtney, Cheryl, Brett)

- 2) The Town Council and the residents of Harrisburg acknowledge the parks and recreation are important and want to improve – have list of projects ready!
- 3) Push for beautification around town – P&R will play a heavy role in it so be ready!

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## Adjournment

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Motion made to go into closed session by Hannah Butler and seconded by Brett Crosby.

Meeting was adjourned Monday, June 16, 2025

**Next Meeting:** meeting on Monday, July 21, 2025 at 6pm in Town Chambers

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Chair

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Secretary



**TOWN OF HARRISBURG**

**Agenda Item Details**

**Title:**

Master Plan Updates

**Presenting Personnel:**

**Suggested Motion or Action:**

**Description/Background:**

**Recommendation:**

**Fiscal Impact:**

**Attachments:**

None



**TOWN OF HARRISBURG**

**Agenda Item Details**

**Title:**

Farmer's Market Sub-Committee Update

**Presenting Personnel:**

**Suggested Motion or Action:**

**Description/Background:**

**Recommendation:**

**Fiscal Impact:**

**Attachments:**

None



**TOWN OF HARRISBURG**

**Agenda Item Details**

**Title:**

Election of Officers

**Presenting Personnel:**

**Suggested Motion or Action:**

**Description/Background:**

**Recommendation:**

**Fiscal Impact:**

**Attachments:**

None



**TOWN OF HARRISBURG**

**Agenda Item Details**

**Title:**

July 4th Celebration 2025

**Presenting Personnel:**

**Suggested Motion or Action:**

**Description/Background:**

**Recommendation:**

**Fiscal Impact:**

**Attachments:**

None



**TOWN OF HARRISBURG**

**Agenda Item Details**

**Title:**

Department Updates:

1) Jim Spina - Parks and Recreation Director

**Presenting Personnel:**

**Suggested Motion or Action:**

**Description/Background:**

**Recommendation:**

**Fiscal Impact:**

**Attachments:**

None