



**TOWN OF HARRISBURG, NORTH CAROLINA
HARRISBURG TOWN HALL
PARKS & RECREATION ADVISORY BOARD MEETING**

**September 15, 2025
6:00 PM**

AGENDA

1. CALL TO ORDER

A. AGENDA ADOPTION

1. Approval of Minutes from August 18, 2025

B. SPECIAL PRESENTATIONS

1. Harrisburg Arts, Culture & Heritage Committee Update

- C. PUBLIC COMMENT - Anyone wishing to address the Board may do so during the Public Comment section. Please state your name and address for the record, be courteous and do not repeat what has already been said. Please keep your comments about the subject and not personal in nature.

2. CONSENT AGENDA

3. OLD BUSINESS

- A. Master Plan Updates
- B. Farmer's Market Sub-Committee Update

4. NEW BUSINESS

- A. Department Updates:
 - 1.) Jim Spina - Parks and Recreation Director

5. ADVISORY BOARD UPDATES

6. COUNCIL UPDATES

7. ADJOURNMENT

Vision Statement

Harrisburg will be a distinctive, family-focused community where memories are made.

Mission Statement

Together, we enhance our quality of life by collaborating, planning, and investing to create our community of choice.

MINUTES

Harrisburg Parks & Recreation Advisory Board Meeting

Monday, August 18, 2025 at 6:02p.m. in Town Chambers. Meeting called to order in person by Cheryl Baker

In Attendance

Present: Cheryl BAKER, Zach BOWMAN, Fred BRILLIANTE, Hannah BUTLER, Micah CASH, Brett CROSBY, Courtney HAYNES, Mohammed IDLIBI, Shawn MARBLE, Jim SPINA

Absent: Chris FAW (TC),

Board Administrators Present: NONE

Council Member(s) Present:

Planning and Zoning Member(s) Present: NONE.

Harrisburg Arts, Culture and Heritage (HACH) Member(s) Present:

Agenda Adoption

Motion was made to adopt agenda as prepared by Hannah Butler; Seconded by Mohammed Idlibi – all in favor. Motion passed unanimously.

Special Presentations/Public Comment

A. HACH –

1) Shawn on behalf of HACH:

- a. Multicultural Festival planning in full force now. Vendors/Country Representatives are needed. Festival is September 20th.
- b. Oct 14th – possible open-mic night behind town hall (for increased visibility).

B. Public Comment: NONE.

Approval of Minutes

A. Motion was made to adopt minutes from July 2025 by Mohammed Idlibi, seconded by Zach Bowman. All in favor. Motion passed unanimously.

Old Business

A. JIM: Parks & Recreation Master Plan Update:

- i. Signed with Realty Company to start looking for land for banking. Also seeking appraisal of land now for possible projects.
- ii. Bike/Pedestrian 10-year Plan – ends EOY. Jim mentioned to management that the plan needs to be updated (greenways, walking/biking, etc.) this would be in collaboration with Public Works. Key would be to update what's been done in years past and what we can do in the next 10 (will go hand-in-hand with new MP).

- MOHAMMED – inclusion of a map would be ideal– showing what we have and what/where we want to build. Having something visible for the citizens of Harrisburg to see what the plan entails. I think the town prefers to have wider connectivity. Lean more on trails opposed to camping/fire pit type land as it'll impact the broader community. *Connectivity promotes economic development* – which can lessen congestion on roads, which is something that residents of this town have raised to TC.
- B. Farmer's Market Sub-Committee Update New Business
- 1) CHERYL -team put together proposal (SEE HANDOUT) submitted to Jim/Chris last week.
 - i. Overall goal: pushing for improvement by changing date and location. Ideally a weeknight evening on Main Street. Not only seeking farmers/vendors, but also local artisans, food trucks, performances (live music, etc.). Following the success of the Art Walk, we really think it'll pull more people on a regular basis.
 - ii. Seeking \$50K to improve market.
 - iii. JIM – we should reach out to the people that are there on Mondays (vendors) to let them know what we are thinking for the future. Re: money – lets discuss with Rob on the best way to make the ask. Jim will forward the request to Rob for feedback.
 - iv. HANNAH – no one really knows, but my concern with the proposed days/time is what will traffic be like once the YMCA moves? As of now, it's a lot of post-work/school traffic coming through for Y.
 - CHERLY – true, but also a residential area AND traffic into restaurants, etc.
 - v. SHAWN – my question would be staffing. You'll need people on-site to help expedite the market. P&R can certainly help but we need to have an idea of who is involved, etc.
 - 2) ZACH – what I like about the plan is that it really plays on the theme of *community*. It'll really impacts town center on the whole. And, if this proposal goes into action next year, it'll give us an opportunity to monitor traffic, etc. once the Y moves and how that move impacts the proposed dates/times.

New Business

- A. Department Updates – JIM –
- 1) Projects on going now –
 - i. Harrisburg Park (landscaping, new stairway, turf, equipment, shade structures, etc.) kicking off next week with cement work.
 - ii. Veterans Park updates are ongoing now.
 - iii. TWO Pharr Mill Projects – first, presented to TC last week to add pickleball courts (2 or 4) and a wood-based playground (embedded in trees, climbing nets, etc.) and inclusion of lighting. Historical Park – working on planning with Rob/Lee. Possible inclusion of a multipurpose/rental space (approx.. 40x60). The plan is still developing but will be presented to TC in September
 - iv. Log Cabin at Harris Depot working to make it ADA compliant
 - v. Discussion of installing bathrooms at Holcomb
 - vi. Quick-hitting projects – use in reserve money for quick upgrades to all parks.
- B. Additional Updates – SHAWN
- 1) August Rockin the Burg – not a record crowd but a success. Next month is Queen.

- 2) Bags in the Burg – October 4th
- 3) Splash Pad open the next two weekends before closing for the season.
- 4) This Saturday kicks off Pop Warner football.
- 5) Concessions scheduled to open September 6th. Hiring now – 16 years and older.
- 6) Practices start tonight for flag, baseball, softball and soccer.
- 7) Staff Updates – Rec Coordinator position filled, started last week. Matt Lawrence has jumped right in. Parks Superintendent has been interviewed and we're hopeful that it will be filled soon. Hoping to hire a full-time assistant superintendent
- 8) Next summer is the 250th Independence Day and we're already planning the 4th of July. Planning on having large military/veteran celebration – if board has any resources to aide in that, please send to Shawn/McKenzie.
- 9) JIM – we are the most forward-facing department in the town. We understand that people will have complaints (bathroom isn't clean, field is rough, garbage is full etc.) and we need the board to be a community resource that brings these complaints to Jim/Shawn. If you hear something – call us!
 - i. After hours line & See-Click-Fix (QuikFix Harrisburg app)
- 10) JIM – comment on playoffs and format changes in effort to lower the temperature following heated playoff season last year. P&R made decision to change formatting/seeding without alerting management. Unfortunately, it came across as us eliminating playoffs. It is NOT what was done, it was a reformatting to level playing field. Because of community pushback, the playoffs are reinstated for this season.
 - i. MICAH – this is something that could be brought to the board and hold a vote to change so there's a legitimate town voice behind decision.

Advisory Board Updates

- A. BRETT – YMCA update – home stretch! About a month from opening, official date is forthcoming. Landscaping/fencing being completed now. Gym floor is in. Water is going into the pool next week. No longer doing tours as final touches are being made. Huge spike in membership over last few months.
 - a. JIM – are you marking for pickleball?
 - ✓BRETT: Yes! Availability TBD but we will have week/weekend pickleball availability.

Council Updates

- A. NONE – CHRIS NOT PRESENT

Adjournment

Motion made to go into closed session by Mohammed Idlibi and seconded by Hannah Butler.

Meeting was adjourned Monday, August 18, 2025

Next Meeting: meeting on Monday, September 15, 2025 at 6pm in Town Chambers



TOWN OF HARRISBURG

Agenda Item Details

Title:

Master Plan Updates

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

None



TOWN OF HARRISBURG

Agenda Item Details

Title:

Farmer's Market Sub-Committee Update

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

None



TOWN OF HARRISBURG

Agenda Item Details

Title:

Department Updates:

1.) Jim Spina - Parks and Recreation Director

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

None