



**TOWN OF HARRISBURG, NORTH CAROLINA
HARRISBURG TOWN HALL
PARKS & RECREATION ADVISORY BOARD MEETING**

**May 30, 2019
6:00 PM**

AGENDA

1. CALL TO ORDER

- A. AGENDA ADOPTION
- B. SPECIAL PRESENTATIONS
- C. PUBLIC COMMENT - Anyone wishing to address the Board may do so during the Public Comment section. Please state your name and address for the record, be courteous and do not repeat what has already been said. Please keep your comments about the subject and not personal in nature.

2. CONSENT AGENDA

- A. Approval of minutes from March 25, 2019

3. OLD BUSINESS

4. NEW BUSINESS

- A. Discount for Head Coaches discussion
- B. Department Updates:
 - + General Updates
 - + Special Events
 - + Board Vacancy

5. ADVISORY BOARD UPDATES

6. COUNCIL UPDATES

7. ADJOURNMENT

Town of Harrisburg's Vision Statement

Harrisburg will be the best small town in North Carolina based on low density housing, excellent economic opportunities, a safe living environment, and efficient and effective municipal services. Amenities such as excellent recreational programs, adequate open space, attractive shopping opportunities, a diversity of restaurants, and a connected system of roadways, sidewalks, greenways, and bicycle lanes will continue to enhance the quality of life of the Town. These services and amenities will be provided while retaining reasonable tax rates and debt levels.



TOWN OF HARRISBURG

Agenda Item Details

Title:

Approval of minutes from March 25, 2019

Presenting Personnel:

Suggested Motion or Action:

Description/Background:

Recommendation:

Fiscal Impact:

Attachments:

1. 3_25_2019 Minutes

MINUTES

Harrisburg Parks & Recreation Advisory Board Meeting

03/25/2019 at 6:03p.m. | Meeting called to order by Ernie Roselle

In Attendance

Arica Rucker Quero Desouza Linda Thurman Shawn Marble Jason Marshall
Carl Westine Michael Gallagher Daniel Stines Micah Cash

Absent: Ernie Roselle, Troy Selberg, Bonita Conrad

Approval of Minutes

Approval of minutes from 2/25/2019 meeting

Motion made to approve by Linda Thurman . Seconded by Jason Marshall.

Motion passes Unanimously.

Special Presentations

N/A

Old Business

Construction timeline for Harrisburg park still Mid July 2019-Late June 2020

New Business

A. Department Updates-Daniel Stines

- a. Budget-next month update from council on budget/staff consideration (need a events/marketing manager)
- b. Budget meeting 3/28 at 6:00 all welcome to attend
- c. First community budget meeting last week-attendance was low
- d. Holcomb woods park (Builder adding picnic shelter and restrooms)
- e. Funding requested for upfitting the split rails in Pharr Mill Park
- f. PARTF Update- Parks And Recreation Trust Fund grant-requesting approval and taking it to council. It's a dollar for dollar match, town required to match 50% funds given. We're requesting \$350,000 for things such as multi-purpose fields, amphitheater, splash pad, rec center and walking/biking trails. The PARTF deadline is 5/1/2019 @ 5:00p.m.
 - i. This is a Voting matter for the advisory board-- Motion made to approve the PARTF grant by Linda Thurman. 2nd by Jason Thurman. Unanimously approved by all.
- g. The board reviewed the preliminary master plan of the Harrisburg park for a refresher, then the new proposed plan was shown with more parking, 5 soccer fields, larger amphitheater, the new YMCA location, walking trails, food truck parking, 3 pavilions, and 2 shelters, etc.
- h. 2 additional fields will be located in Holcomb Woods neighborhood
- i. Traffic study is planned and won't be completed until the YMCA is ready to build

B. Event Updates-Shawn Marble

- a. Event listing going out in the March water bill for the year
- b. National act will be announced in April
- c. Seeking to add a entertainment component for the Harrisburg Farmers market (participation was down last year due to the road cutoff)
- d. Summer camps are being planned
- e. Veterans Park should be completed this summer for the Christmas Tree lighting

C. Arts, Culture, & Heritage Committee

Micah Cash-Chair of Arts, Culture, & Heritage Committee gave report

- a. Time line set for Multicultural Festival on Sept 14, 2019 in the afternoon
- b. Multicultural Logo decided on and vendor registration is opening soon for goods being sold, food sold, and representation
- c. FB page established for all events
- d. Creating a logo for the committee. Eight have been created to be voted on and 1 will be chosen to distinguish them apart from other departments.

Advisory Board Updates

Golf tournament proposed by Michael Gallagher for a fundraiser. It was decided the board members would think on when/where/how/what it will be and the purpose

Council Updates

No updates given today.

Public Comments

Citizens are welcome to share their comments. Anyone wishing to address the Parks and Recreation Advisory Board may do so during the public comment period. Please state your name, be courteous and do not repeat what has already been said. Please keep your comments about the subject and not personal in nature.

Questions made from the public to Daniel Stines:

1-Regarding Harrisburg Park, How deep will the pond be? @ 15 ft

2-Will the pond be aeriated? Yes

3-Will there be a barrier or buffer between the fields and train track? Yes

4-How close will the greenway be to the tracks/will it connect? Not really close it will be to the South (500-600 yards through the woods)

Adjournment

Motion was made to adjourn meeting at 7:22 p.m. by Arica Rucker. Seconded by Quero Desouza
Passed Unanimously.

Next Meeting: April 22, 2019

Michael Gallagher

Arica Rucker



TOWN OF HARRISBURG

Agenda Item Details

Title:

Discount for Head Coaches discussion

Presenting Personnel:

Daniel Stines, Parks & Recreation Director

Suggested Motion or Action:

Motion on decision upon consensus of discussion

Description/Background:

General discussion on whether head coaches should receive any or complete discount for being head coach. Currently the department does not offer any discounts to head coaches. we only provide a full discount to coordinators. Coordinators play the largest role in athletic administration and carry the most responsibility. At 350-400 teams annually, this can attribute to a significant impact on cost recovery for the department. However staff wants to explore options, to offer or provide recruitment and retaining incentives for our athletic program.

Recommendation:

Fiscal Impact:

Attachments:

None



TOWN OF HARRISBURG

Agenda Item Details

Title:

Department Updates:

- + General Updates
- + Special Events
- + Board Vacancy

Presenting Personnel:

Daniel Stines, Parks & Recreation Director

Suggested Motion or Action:

No motions unless discussion warrants.

Description/Background:

Department updates, and overviews will be covered and discussed.

Recommendation:

Fiscal Impact:

Attachments:

None